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**CHIPPENHAM
TOWN COUNCIL**
Improving the quality of town life

Minutes of a meeting of the Chippenham Youth Council held in the Mayor's Parlour, on Tuesday 14 October 2025 at 4.45 pm.

Youth Councillors Present:

Five Youth Councillors were present

Officers Present:

Michael Weeks, Democratic & Civic Officer

Sadie Klos, Democratic Services Officer

11	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from RM.
12	<u>ITEMS FOR COMMUNICATION FROM THE TOWN COUNCIL</u> Youth Councillors received the following items for communication from Town Councillors: i) At the Strategy & Resources Committee meeting on 03 September 2025, Councillors requested that the Youth Council be informed of the newly adopted Communications & Engagement Policy. ii) At the Planning, Environment & Transport Committee meeting held on 04 September 2025, Councillors requested the opinion of the Youth Council on highway improvement request 156 and the potential for pedestrian crossings on Marshfield Road and Audley Road. iii) At the Amenities, Culture & Leisure Committee meeting on 10 September 2025, Councillors requested the opinion of the Youth Council on the placement of trees for the tree planting project. iv) At the Neighbourhood Plan Monitoring Sub-Committee meeting on 11 September 2025, Councillors requested that the Youth Council be shown the executive summary of the Neighbourhood Plan Annual Report and be asked if it makes sense to them. v) At the Finance Sub-Committee meeting on 16 September 2025, Councillors requested that the Youth Council be informed that the Town Council has begun considering its budget for the upcoming year 2026/27. With all in favour, it was;

	<u>RESOLVED that:</u> The Youth Council send its responses, as seen below, to the relevant Committees. i) The response to the S&R Committee: While the Youth Council was glad to see they were mentioned in the newly adopted Communications & Engagement Policy, they noted that this was not an area of interest for them. ii) The response to the PET Committee: It's a good idea to put crossings at that roundabout for pedestrian's safety when crossing the road. At the moment it's not always safe for pedestrians, and lots of young people cross there regularly. We are concerned about the speed of traffic taking the bend from Marshfield Road onto Park Lane since it's a blind bend. Drivers can't see if a pedestrian is waiting to cross there, so if travelling at speed, they might not be able to give way in time. iii) The response to the ACL Committee: The Youth Council supported tree planting and were glad to see that this project is taking place. They did not have any concerns about the placement of trees in the areas mentioned in the report. iv) The response to the NPM Sub-Committee: In response to the Sub-Committee's question, the Youth Council determined that both the executive summary and report were long and not accessible to young people. The contents of the report were not an area of interest for the Youth Council. v) The response to the Finance Sub-Committee: The Youth Council expressed that they hope the Sub-Committee is being sensible regarding the upcoming budget.
13	<u>YOUTH COUNCIL BANNER</u> Youth Councillors considered received and considered designs for a Youth Council banner to display at events. After much discussion a vote was taken and with the majority in favour, it was; <u>RESOLVED that:</u> The design with a white background and blue speech bubble was selected as the banner to order.
14	<u>TEEN TAKEOVER 2025</u>

	Youth Councillors walked through the final details for the Teen Takeover event.
15	<u>GUEST - MATERIAL FOCUS</u> Youth Councillors received and welcomed their guest from Material Focus, Tally, who gave a presentation on what electronic equipment and electricals are and how to properly recycle them. Youth Councillors expressed interest in having a market stall on the high street, promoting and educating the public on this topic.
16	<u>SOCIAL MEDIA & ITEMS FOR COMMUNICATION</u> i) The Youth Council requested that their responses to S&R, PET, ACL, NPMSC, and Finance SC be sent to those Committees. ii) Youth Councillors requested that information and pictures of Teen Takeover be posted on their Instagram.
17	<u>DATE OF NEXT MEETING</u> The next Youth Council meeting will be held on Tuesday 04 November 2025 at 4:45pm.

The meeting concluded at 5.45 pm