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**CHIPPENHAM
TOWN COUNCIL**
Improving the quality of town life

Minutes of a meeting of the Chippenham Youth Council held in the Mayor's Parlour, on Tuesday 10 February 2026 at 4.45 pm.

Youth Councillors Present:

Ten Youth Councillors were present

Officers Present:

Heather Rae, Director - Democratic Services & Governance

Sadie Klos, Democratic Services Officer

38	<u>APOLOGIES FOR ABSENCE</u> There were no apologies for absence.
39	<u>ITEMS FOR COMMUNICATION FROM THE TOWN COUNCIL</u> Youth Councillors received the following updates and questions from Town Councillors: i) At the PET Committee meeting on 08 January, Councillors requested that the Youth Council be informed of the cycling issues in planning application PL/2023/01340. ii) At the ACL Committee meeting on 14 January, Councillors requested that the Use of Parks and Open Spaces Policy be shared with the Youth Council for their comment. iii) At the Civic Sub-Committee meeting on 20 January, Councillors requested that the Youth Council be informed that the Town Council is observing International War Animal Day by laying a purple poppy wreath at the War Memorial. With all in favour, it was; <u>RESOLVED that:</u> The Youth Council send its responses, as seen below, to the relevant Committees. i) It's good for there to be safe cycling options for young people to get to school, and that any existing or new cycle paths need to be maintained properly. It would be good if the students attending Abbeyfield School were made aware of this. ii) It's good that the policy includes things like littering. The policy

	would be better if it prohibited smoking at the parks as well. iii) It's good that the Town Council is recognizing International War Animal Day.
40	<u>INTERNATIONAL WAR ANIMAL DAY</u> Youth Councillors considered whether they would like to be involved in International War Animal Day in the future. With all in favour, it was; <u>RESOLVED that:</u> The Youth Council would like to participate and be involved in recognizing International War Animal Day in the future.
41	<u>COMMUNITY CIVIC AWARDS NOMINATIONS</u> Your Councillors were informed that the Community Civic Award nominations were open until 28 February 2026 and that there was a category for young people.
42	<u>POTENTIAL GUEST - FOLK FESTIVAL</u> Youth Councillors considered the request from Wiltshire Councillor Liz Alstrom for the Folk Festival to attend a Youth Council meeting. With all in favour, it was; <u>RESOLVED that:</u> The Youth Council was interested in having the Folk Festival attend a future meeting.
43	<u>YOUTH COUNCIL'S TERMS OF REFERENCE</u> Youth Councillors considered and discussed what updates to make to their Terms of Reference (TORs). With the majority in favour, it was; <u>RESOLVED that:</u> i) To change the number for quorum to be 2 Youth Councillors ii) To review the TORs every September iii) To add the meeting rules created by Youth Councillors

	iv) For Youth Councillors to discuss and review the membership of a member if they have not participated or responded to any communication after 3 months at the next meeting.
44	<u>YOUR VOTE WEEK</u> Youth Councillors considered whether to participate in Your Vote Week taking place from 09 March to 15 March. With all in favour, it was; <u>RESOLVED that:</u> The Youth Council agreed to participate in Your Vote Week through spreading awareness of the campaign.
45	<u>SOCIAL MEDIA UPDATE & ITEMS FOR COMMUNICATION</u> i) The Youth Council agreed to create video content promoting the Your Vote Week campaign at the next meeting. ii) The Youth Council requested that the website be updated. iii) The Youth Council requested that their responses to PET, ACL, and Civic SC be sent to those Committees.
46	<u>DATE OF NEXT MEETING</u> The next Youth Council meeting will be held on Tuesday 03 March 2026 at 4:45pm.

The meeting concluded at 5.43 pm