RISK REGISTER – 2026

The Risk Register will be reviewed every six months by the Strategy and Resources Committee in compliance with the Risk Management Strategy.

No	Risk	Impact on the Council	Likelihood A	Impact B	Total Score A x B	Mitigation Action / Internal Control	Responsible Person	Review Frequency
	Strategic		3, 2 or 1	3, 2 or 1				
1	**Political** Changing geopolitical climate	Changes to the priorities of the Council Adapting to new legislation	2	1	2	Keeping abreast of the international, national, and local political climate External advice from the LGA, NALC and others	CE	Quarterly
2	**Environmental** The Council's climate change mitigation to achieve net zero by 2030 e.g. failure to address the causes of climate change and respond to the Climate Emergency via greenhouse gas emissions reduction and sequestration.	Failure to achieve carbon net zero by 2030 Contribution to dangerous climate change affecting Council's operation/ budget and residents' wellbeing and security Damage to Council's reputation Loss of public support and reputation in the community.	2	3	6	Responding to causes of climate change, including: Climate Emergency declaration/ commitments (2019) Climate & Eco Emergency Advisory Group (2020) Climate Change Strategy (2022); Transparent reporting (2022); Climate Change & Environment Officer (2022) Climate Emergency Fund (2022); Sustainable procurement/ investment policies (2022) Tree planting programme (2024) Investment in energy efficiency/ renewables (2026) Purchase/ lease of EVs & installation of CPs (2026) Collaboration (incl. with Wilts. Council) (on-going)	CE	Quarterly
3	**Environmental** Climate change adaption - failure to sufficiently	Inability to deliver services Disruption of electricity/ water/ comms	3	3	9	Building resilience to the impacts of climate change, both a.) physical: flood, drought, heat, service failure; and	CE	Quarterly

	prepare for/ be resilient to the inevitable impacts of climate change, including extreme weather, flooding, drought, heat and wind damage to assets, infrastructure and people, and interruptions to utilities/ services, supply chain, affecting own service provision.	Cost of responding to incidents Costs of damage as a result of inaction Service changes needed for recovery Service changes needed to adapt Support for vulnerable service users Stranded assets/ financial depreciation Increased health and safety risks Litigation risks				b.) financial: energy prices, supply chain disruption, including: Protecting assets from flood, heat, storm damage Retrofit property protection Incl. extreme weather in Business Continuity Plan Planting trees to reduce flood risk Precautions against fire risk associated with drought Emergency response plans (with other authorities) Reducing dependence on grid for gas and electricity Supporting habitats/ biodiversity to cope Moving from fossil fuel dependency (e.g. vehicles).		
4	**Reputational** Libel/slander/ threat of legal proceedings through actions or behaviour	Lack of trust in Council	1	3	3	Qualified CE and trained officers and councillors Media and communication policies Employer/employee code of conduct Insurance cover	CE	Policies reviewed every 3 years
5	**Reputational** Illegal meetings, poor decision making	Challenge to public confidence in the council	1	1	1	Trained staff Standing orders	CE	
6	**Financial** Failure to manage budgets and reserves	Insufficient funds to meet obligations and commitments Loss of public confidence in the Council	1	3	3	Earmarked Funds Policy Financial Regulations Internal audit Training Budget setting process Regular report writing to committees	RFO	Quarterly to committee Monthly internally

7	**Financial** Precept capping	Unable to raise the required precept due to legislative restraint	1	3	3	Earmarked Fund and Reserves Policy Budget setting process Updates from NALC	RFO	Annually
8	**Financial** Financial instability of banks or international market and council losing its investment funds	Money held in banks and financial institutions would be lost as this is not covered by Financial Services Compensation Scheme	1	3	3	Investment and Treasury Management Policy Earmarked Funds Policy Deposits in multi banks/financial institutions Regular report writing to committees	RFO	Quarterly reports to committee
9	**Legislative** GDPR	Data breach, potential fines and damage to reputation	1	2	2	Data Protection Officer Data Protection Policy Data Breach Management procedure Staff and Councillor training Data Privacy review Trained CCTV Operatives	DPO	Annually to Committee
10	**Legislative** General Power of Competence	Loss of specific powers	1	1	1	Ensure CE is qualified	CE	
11	**Technological** ICT Loss of server or data	Loss of data, inconvenience, recovery and financial loss	1	3	3	Project to update server completed, data hosting on Microsoft azure platform with significantly improved internet connection	RFO	
12	**Business Continuation**	Unable to operate, unable to access buildings, unforeseen expenditure	1	2	2	Business Continuity Plan ICT system to support home working Insurance Adequate reserves	CMT	
13	**Long term Staffing**	Loss of key staff through resignation, retirement or sickness	2	2	4	Succession Planning Contingency plans within teams Multi skilled staff Welfare checks and team reviews Values statement and training	CMT	
	Operational							

14	**Assets under £2500**	Loss of portable and attractive assets including IT equipment	1	1	1	Undertake annual audit of all on site portable and attractive assets under £2500 Quarterly updates underway	RFO	Annually Quarterly
15	**Health and Safety**	Injury or death to member of staff or public	1	3	3	Risk Assessment Training Equipment inspections Adequate insurance and monitoring Monthly reviews with Heads of Service and specialist consultant	Deputy CE	Monthly
16	**Loss or damage to equipment or property** Lack of inspections or lack of adherence to maintenance plan	Damage caused by faulty equipment, machinery or property Disruption to venues and services Failure of estate infrastructure	1	2	2	Risk Assessment Training Equipment inspections Adequate insurance and monitoring Comprehensive maintenance programme Budget for maintenance programme	Deputy CE	
17	**Safeguarding**	Failure to protect children, young people and vulnerable adults resulting in a serious incident	1	3	3	Safeguarding policy Training Relevant staff to be DBS checked Consultancy work being carried out by the NSPCC	CE	
18	**Insurance** Lack of appropriate insurance	Uninsured loss, financial impact	1	3	3	Retained Insurance Broker Regular reviews of policy Training of staff Annual reviews of assets Building and museum artifacts valuation cycle Reports to committee	RFO	Annually
19	**Staffing Dispute**	Legal challenge in a HR matter	1	2	2	Retained HR advisor Training of internal staff Insurance advice and cover Staff welfare checks	CE	
20	**Financial - Loss/Fraud**	Lost CTC funds	1	3	3	Trained staff Segregation of duties Checks and balances	RFO	

						Reports to committee Internal audit		
21	**ICT failure due to malware/viruses**	Period without computer systems & cost of reinstatement Unable to operate	1	3	3	Firewalls Anti-virus software Back up procedures	IT Contractor	
22	**Events/ Markets**	H&S issues	1	3	3	Identified risks, liability, H&S and insurance implications Managing internal events & markets and ensuring external events have appropriate Event Management Plans in place and risk assessments Working with H&S specialists for large events	Deputy CE	
23	**Anti-social behaviour by customers**	Threats to CTC staff	2	3	6	Training for staff on handling difficult customers during induction Process in place for urgent support if needed at Customer Services	Head of Comms and Customer Services	
24	**Pandemic** COVID19 or similar	Staff sickness Close of business Change of processes Loss of revenue No Council meetings	3	2	6	Following legislation and prevailing government advice Staff training Risk assessments Delegated decision making by CE Business continuity plans Budget management	All	
25	**National Event** Death of monarch or similar	Close of business Change of processes Loss of revenue No Council meetings Reputation if not following protocol	2	2	4	Following legislation and prevailing government advice Protocol in place Staff training & briefings Delegated decision making by CE Business continuity plans Budget management	Director - Democratic Services & Governance	
26	**Serious Incident** Terrorist attack, fatality or serious injury	Close of business Change of processes Loss of revenue No Council meetings Reputation if not following protocol	1	3	3	Serious Incident Management System in place Staff training & briefings Delegated decision making by CE Business continuity plans Budget management	CMT	

27	**Hacking**	Data loss or corruption Reputational risk Period without computer systems & cost of reinstatement Unable to operate	1	3	3	Cyber security training to staff and Councillors Firewalls Anti-virus software Dual-factor authentication	IT Contractor	
28	**Hazardous substances in the museum collection**	Contamination Injury or death to member of staff or public	1	3	3	Staff training and separate storage of hazardous substances	Deputy CE/ Head of Museum and Heritage Services	

Scoring: Likelihood: High = 3, Medium = 2, Low = 1 Impact: High = 3, Medium = 2, Low = 1.