



# CHIPPENHAM TOWN COUNCIL

Improving the quality of town life

## CHIPPENHAM TOWN COUNCIL

Minutes of a meeting of the Amenities, Culture and Leisure Committee held at the Town Hall on 05 January 2022 at 7pm.

**Councillors present:** Desna Allen  
Declan Baseley  
James Bradbury (Chair)  
Robert Giles  
Kathryn MacDermid  
Matthew Short  
Liz Alstrom  
Jenny Budgetell  
Pete Cousins  
Angie Litvak-Watson  
David Poole

**Officers present:** Mark Smith (Chief Executive)  
Matt Kirby (Director of Community Services)  
Michael Weeks (Democratic and Civic Officer)  
Will Tidmarsh (Head of Environmental Services)  
Jake Bailey (Arboricultural Officer)  
Ciaran Howell (Technician)

**Public Present:** There were no members of the public present

### 37. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Mary Norton due to illness.

### 38. NOTIFICATION OF SUBSTITUTION

There were no notification of substitution.

### 39. DECLARATIONS OF INTEREST

There were no declarations of interest.

### 40. MINUTES

It was agreed that the minutes of the meeting held on 10 November 2021 were a correct record, they were proposed by Councillor Desna Allen and seconded by Councillor Declan Baseley.

With all in favour

### RESOLVED that

The minutes were approved as a correct record and were signed by the Chairman.

41. **CHAIR'S ANNOUNCEMENTS**

There were no Chair's announcements.

42. **LAWN TENNIS ASSOCIATION PROPOSAL**

The Head of Environmental Services presented the report to Councillors regarding the Lawn Tennis Association Proposal.

**RESOLVED that:**

Councillors agreed to the Lawn Tennis Association proposal allowing officers to progress the project, with the Lawn Tennis Association securing grant funding for cost of the project.

43. **COMMUNITY NOTICEBOARDS**

The Head of Environmental Services presented the report to Councillors regarding Community Noticeboards.

**RESOLVED that:**

- i) Community noticeboards are required in the following places;
  - a) Hunters Moon
  - b) Birds Marsh
  - c) Monkton Ward.
- ii) For the decision regarding the locations of the noticeboards to be delegated to the Head of Environmental Services in agreement with the relevant agencies.

44. **CHARTER MARKET UPDATE**

The Head of Environmental Services presented the report to Councillors regarding a Charter Market Update.

**RESOLVED that:**

Councillors noted the report.

45. **TREE PLANTING AND MAINTENANCE UPDATE**

The Arboricultural Officer presented the report to Councillors regarding the Tree Planting and Maintenance Update

**RESOLVED that:**

Councillors noted the report.

46. **ITEMS FOR COMMUNICATION**

No items for communication were requested by Councillors.

47. **DATE OF NEXT MEETING**

The next Amenities, Culture and Leisure Committee meeting will take place on Wednesday 2 March 2022.

The meeting closed at 7.32pm.

These minutes are subject to confirmation at the next meeting.

Signed on behalf of the Town Council as a true record of the meeting.

Signature

Date

DRAFT