



Minutes of a meeting of the Community Donations Sub Committee held at the Town Hall, High Street, Chippenham on Thursday 14 October 2021 at 4pm.

Councillors present:

Desna Allen	Declan Baseley
Robert Giles	Kathryn Macdermid
Nick Murry (Chairman - Part)	Matthew Short
Myla Watts (Chairman - for Item 17(i))	

Officers present: Matt Kirby, Director of Community Services
Heather Rae, Head of Democratic Services
Jess Mantell, Democratic Services Officer
Kingsley Walker, Duty Officer

Public present: Seven members of the public were present, a representative from Avon Needs Trees, a representative from Doorway, a representative from Kandu Arts Community Projects, two representatives from Refashion my Town and a representative from Wiltshire Sight. A member of the public also joined the meeting from 4:20pm.

PUBLIC QUESTION TIME

There were no public questions.

12. APOLOGIES FOR ABSENCE

There were no apologies for absence.

13. NOTIFICATION OF SUBSTITUTION

There were no notifications of substitution.

14. DECLARATION OF INTEREST

Councillor Matthew Short declared a non-pecuniary interest in the matter referred to in Minute 17(v) - a request for a community donation by Refashion My Town as an unofficial advisor to the organisation on one occasion and a previous recipient of social media assistance from students of the organisation.

Councillor Myla Watts declared a non-pecuniary interest in the matter referred to in Minute 17(i) - a request for a community donation by Avon Needs Trees as a volunteer at the organisation.

Councillor Nick Murry declared a non-pecuniary interest in the matter referred to in Minute 17(i) - a request for a community donation by Avon Needs Trees as a trustee of the organisation. Councillor Nick Murry deferred to the Vice-Chairman Councillor Myla Watts, left the room, and abstained from the vote for this item.

15. MINUTES

The minutes of the meeting held on 22 April 2021 were approved subject to the amendment raised by the Chairman regarding a typo. With all in favour, it was;

RESOLVED that:

The minutes were approved as a correct record subject to this amendment and were signed by the Chairman.

16. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's Announcements.

17. REQUESTS FOR COMMUNITY DONATIONS

The Chairman highlighted the total amount requested by applicants for community donations exceeds the annual budget remaining for 2021/2022.

The Chairman proposed Councillors firstly consider whether they support each application in principle and secondly the exact amount of grant awarded determined on the merit of the application and the capacity of the budget. With the majority in favour, this motion was passed.

The Chairman raised that in the event of all applications being supported, the donations granted to the organisations could be reduced a pro rata basis (≈10%) to ensure the total grants awarded do not exceed the annual budget remaining for 2021/2022.

Councillor Myla Watts in the Chair

(i) Application for £4,274 from Avon Needs Trees

Councillor Nick Murry declared a non-pecuniary interest in the in the matter referred to in Minute 17(i) - a request for a community donation by Avon Needs Trees as a trustee of the organisation. Councillor Nick Murry deferred to the Vice-Chairman Councillor Myla Watts, left the room, and abstained from the vote for this item.

Councillor Myla Watts declared a non-pecuniary interest in the matter referred to in Minute 17(i) a request for a community donation by Avon Needs Trees as a volunteer for the organisation.

(One member of the public entered the meeting)

A representative from Avon Needs Trees presented in support of their application.

Councillor Desna Allen proposed awarding £2,412 to fund two elements of the project, namely spades, wheelbarrows and storage boxes in addition to the recycled paving tiles, this was seconded by Councillor Kathryn Macdermid. Given the previously agreed motion regarding the consideration of applications in principle first, the Director of Community Services advised this was not practicable.

With all in favour, Councillors agreed the Avon Needs Trees application be supported in principle.

After all applications were considered in principle, Councillor Declan Baseley proposed awarding the total amount requested with the proportional percentage decrease applied, this was seconded by Councillor Matthew Short. Councillor Desna Allen was not in support of this proposal as resolving to use the entire budget would prevent further applicants coming forward at the next meeting. The Head of Democratic Services advised the proportional percentage decrease to be made subject to adequate review by the Responsible Financial Officer. This was agreed by those in favour. With the majority in favour, it was;

RESOLVED that:

Avon Needs Trees be awarded £3,856, which is the amount requested with the proportional percentage decrease applied ($\approx 10\%$).

Councillor Nick Murry in the Chair

(ii) Application for £2,000 from Chippenham Rugby Football Club (CRFC) Under 11s Squad

The Democratic Services Officer presented a written statement prepared by the representative of the organisation.

With all in favour, Councillors agreed the Chippenham Rugby Football Club (CRFC) Under 11s Squad application be supported in principle.

After all applications were considered in principle, Councillors considered whether the total amount requested be reduced on a pro rata basis ($\approx 10\%$) to ensure the total grants awarded do not exceed the annual budget remaining for 2021/2022. With the majority in favour, it was;

RESOLVED that:

Chippenham Rugby Football Club Under 11s Squad be awarded £1,804 which is the amount requested with the proportional percentage decrease applied ($\approx 10\%$).

(iii) Application for £5,000 from Doorway

A representative from Doorway presented in support of their application.

With all in favour, Councillors agreed the Doorway application be supported in principle.

After all applications were considered in principle, Councillors considered whether the total amount requested be reduced on a pro rata basis ($\approx 10\%$) to ensure the total grants awarded do not exceed the annual budget remaining for 2021/2022. With the majority in favour, it was;

RESOLVED that:

Doorway be awarded £4,511 which is the amount requested with the proportional percentage decrease applied ($\approx 10\%$).

(iv) Application for £4,961 from Kandu Arts Community Projects

A representative from Kandu Arts Community Projects presented in support of their application.

With all in favour, Councillors agreed the Kandu Arts Community Projects application be supported in principle.

After all applications were considered in principle, Councillors considered whether the total amount requested be reduced on a pro rata basis ($\approx 10\%$) to ensure the total grants awarded do not exceed the annual budget remaining for 2021/2022. With the majority in favour, it was;

RESOLVED that:

Kandu Arts Community Projects be awarded £4,475 which is the amount requested with the proportional percentage decrease applied ($\approx 10\%$).

(v) Application for £4,510 from Refashion My Town

Councillor Matthew Short declared a non-pecuniary interest in the matter referred to in Minute 17(v) - a request for a community donation by Refashion My Town as an unofficial advisor to the organisation on one occasion and a previous recipient of social media assistance from students of the organisation.

A representative from Refashion My Town presented in support of their application.

With all in favour, Councillors agreed the Refashion My Town application be supported in principle.

After all applications were considered in principle, Councillors considered whether the total amount requested be reduced on a pro rata basis ($\approx 10\%$) to ensure the

total grants awarded do not exceed the annual budget remaining for 2021/2022. With the majority in favour, it was;

RESOLVED that:

Refashion My Town be awarded £4,069 which is the amount requested with the proportional percentage decrease applied ($\approx 10\%$).

(vi) Application for £2,160 from Wiltshire Sight

A representative from Wiltshire Sight presented in support of their application.

With all in favour, Councillors agreed the Wiltshire Sight application be supported in principle.

After all applications were considered in principle, Councillors considered whether the total amount requested be reduced on a pro rata basis ($\approx 10\%$) to ensure the total grants awarded do not exceed the annual budget remaining for 2021/2022. With the majority in favour, it was;

RESOLVED that:

(i) Wiltshire Sight be awarded £1,948 which is the amount requested with the proportional percentage decrease applied ($\approx 10\%$).

(ii) After it was agreed that the final applicant be awarded the amount requested with the proportional percentage decrease applied, and thus the remaining budget for this financial year used, Councillors resolved to cancel the final Community Donations Sub Committee meeting within this financial year, due to be held on 10 February 2022.

18. FEEDBACK FROM FORMER GRANT RECIPIENTS

The Democratic Services Officer presented the report regarding feedback from former grant recipients.

RESOLVED that:

Councillors noted the report.

19. DRAFT BUDGET 2022/23

The Head of Democratic Services presented a report on behalf of the Director of Resources regarding the Community Donations Sub Committee's draft budget for 2022/23. The Director of Community Services emphasised any proposals will be subject to approval by the Strategy & Resources Committee and highlighted the Director of Resources' recommendation that Councillors agree that the Community Donations Budget remain at £24,000.

Councillor Declan Baseley proposed to make a recommendation to the Strategy & Resources Committee that the Community Donations Sub Committee's draft budget

for 2022/23 be increased to £30,000, seconded by Councillor Myla Watts. The Chairman put forward an amendment to this motion, proposing an inflationary increase for the draft budget for 2022/23 since the last time the budget was increased. With all in favour, it was;

RESOLVED that:

A recommendation be made to the Strategy & Resources Committee that the Community Donations Sub Committee's draft budget for 2022/23 be increased to cover inflation since the last time the budget was increased.

20. **ITEMS FOR COMMUNICATION**

There were no items for communication besides the usual publication of awards granted.

21. **DATE OF NEXT MEETING**

The next meeting of this Committee will take place at 4pm on 28 April 2022.

The meeting concluded at 5:23pm

These Minutes are subject to confirmation at the next meeting.

Signed on behalf of the Committee as a true record of the meeting

Chairman:

Date: