



# CHIPPENHAM TOWN COUNCIL

Improving the quality of town life

## CHIPPENHAM TOWN COUNCIL

Minutes of a meeting of the Amenities, Culture and Leisure Committee held at the Town Hall on 10 November 2021 at 7pm.

**Councillors present:** Desna Allen  
Declan Baseley  
James Bradbury (Chairman)  
Angie Litvak-Watson  
Matthew Short  
Liz Alstrom  
Jenny Budgetell  
Robert Giles  
David Poole  
George Simmonds

**Officers present:** Mark Smith (Chief Executive)  
Matt Kirby (Director of Community Services)  
Lynsey Nichols (Head of Communications and Customer Services)  
Michael Weeks (Democratic and Civic Officer)  
Will Tidmarsh (Head of Environmental Services)  
Paul Harvey (Head of Leisure Services)  
Ciaran Howell (Technician)  
Kingsley Walker (Duty Officer)

**Public Present:** There were no members of the public present

### 26. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Pete Cousins due to family reasons, Kathryn MacDermid for other commitments and Mary Norton due to illness.

### 27. NOTIFICATION OF SUBSTITUTION

Councillor George Simmonds was substituting for Councillor Kathryn MacDermid.

### 28. DECLARATIONS OF INTEREST

There were no declarations of interest.

### 29. MINUTES

It was agreed that the minutes of the meeting held on 02 June 2021 were a correct record, they were proposed by Councillor Desna Allen and seconded by Councillor Liz Alstrom.

With all in favour

**RESOLVED that**

The minutes were approved as a correct record and were signed by the Chairman.

30. **CHAIRMAN'S ANNOUNCEMENTS**

Ciaran Howell was welcomed to the Town Council and to his first committee meeting by the Chairman.

31. **PROPOSED FEES AND CHARGES 2022/23**

The Director of Community Services presented the report to Councillors regarding Proposed Fees and Charges 2022/23.

It was proposed by Councillor Desna Allen that the community charge regarding the hire of the Yelde Hall should remain at the current terms of hire and not be increased.

This proposal was seconded by Councillor James Bradbury.

With all in favour.

**RESOLVED that:**

- i) The proposed fees and charges represent a fair and realistic increase in the cost to the service for incorporation into the Council's budget for 2022/23, except the charges regarding the hire of the Yelde Hall which should remain frozen.
- ii) The Director of Resources to submit it to the Strategy and Resources Committee on 8 December 2021 for inclusion as part of the council's budget setting process for 2022/23.

32. **CAPITAL BUDGET 2022/23**

The Director of Community Services presented the report to Councillors regarding the Capital Budget 2022/23 on behalf of the Director of Resources.

With all in favour

**RESOLVED that:**

- i) The capital ear marked fund budget for 2022/23 for the Amenities, Culture and Leisure Committee to be considered by the Strategy and Resources Committee at its meeting on 8 December 2021 for inclusion in the Councils overall Capital Budget for 2022/23.

33. **MUSEUM ANNUAL PERFORMANCE REPORT**

The Head of Heritage Services presented the report to Councillors regarding the Museum Annual Performance Report.

**RESOLVED that:**

Councillors noted the report.

34. **STANLEY PARKS SPORTS GROUP - SERVICE UPDATE**

The Head of Leisure Services presented the report to Councillors regarding the Stanley Park sports ground service update.

**RESOLVED that:**

Councillors noted the report.

35. **ITEMS FOR COMMUNICATION**

No items for communication were requested by Councillors.

36. **DATE OF NEXT MEETING**

The next Amenities, Culture and Leisure Committee meeting will take place on Wednesday 5 January 2022.

The meeting closed at 7.49pm.

These minutes are subject to confirmation at the next meeting.

Signed on behalf of the Town Council as a true record of the meeting.

Signature

Date