



Minutes of a meeting of the Climate Emergency Advisory Group held at the Town Hall, High Street, Chippenham on Wednesday 20 November 2019 at 6pm

Advisory Group Members Present:

Cllr Desna Allen (Chairman)	Glynis Cosgrove
Cllr Ruth Lloyd	Gillian Johnson
Cllr Nick Murry	Alex Lockton
Cllr Chris Ruck	Kiran Sakhyani
Cllr Sandie Webb	Karen Simpson

Officers Present:

Mark Smith, Chief Executive
Barry Pirie, Director of Community Services
Heather Rae, Democratic Services Manager
Michael Weeks, Democratic and Civic Officer

Others Present:

Ollie Phipps, Community Engagement Manager at Wiltshire Council
Tracy Carter, Interim Waste Transition and Carbon Reduction Lead Officer at Wiltshire Council

1.	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Councillor Michelle Pearce.
2.	<u>DECLARATION OF INTEREST</u> No declarations of interest were made.
3.	<u>ELECTION OF VICE CHAIRMAN</u> Alex Lockton was proposed by Councillor Nick Murry and seconded by Councillor Ruth Lloyd. There were no other nominations and with all in favour Alex Lockton was elected to be Vice Chairman for the municipal year.
4.	<u>TERMS OF REFERENCE</u> The terms of reference were presented to the group. Alex Lockton asked how the public could be updated as the meeting is not open to the public. Councillor Desna Allen confirmed that the Climate Emergency Advisory

	Group will report to the Strategy and Resources committee which is a public meeting, and the notes would be available.
5.	<p><u>CHAIRMAN'S ANNOUNCEMENTS</u></p> <p>There were no Chairman's announcements.</p>
6.	<p><u>UPDATE</u></p> <p>Councillor Nick Murry presented to the group in regards to the Chippenham Neighbourhood Plan. The presentation highlighted the stages of the process to achieve a Neighbourhood Plan in Chippenham, the objectives of a Neighbourhood Plan, what has been done so far in Chippenham, and what work is currently being undertaken in regards to sustainability and green infrastructure.</p> <p>Gill Johnson asked how the Climate Emergency Advisory Group would connect with the Neighbourhood plan process.</p> <p>Barry Pirie confirmed that Councillor Nick Murry would act as a link, and Alex Lockton confirmed he is also involved in the Neighbourhood plan process.</p> <p>Councillor Nick Murry confirmed he would share his presentation slides with the group via email.</p>
7.	<p><u>CHIPPENHAM AREA BOARD</u></p> <p>Ollie Phipps informed the group that Chippenham Area Board is hosting a Climate Change Environmental Focused meeting at Sheldon School on the 3rd of February 2020.</p> <p>The role of the meeting is to engage with the public, and the Town Council would be welcome to be involved. Individual groups represented at this meeting were also welcome to participate. There would be a time for networking prior to the start of the meeting.</p> <p>Alex Lockton asked what the proposed outcome of the meeting is.</p> <p>Ollie Phipps confirmed that it is about communication and promoting the various groups in the local area involved in the Climate Emergency.</p> <p>Glynis Cosgrove expressed her wish to attend and have a stand for the Chippenham Eco Community Hub / Scrapstore.</p> <p>Councillor Nick Murry left the meeting at 6.30pm</p>
8.	<p><u>PRESENTATION</u></p> <p>Tracy Carter presented to the group regarding Wiltshire Council's current progress since declaring a Climate Emergency in February 2019. Wiltshire Council have set up a Global Warming and Climate Emergency Task Group, made up of 9 Wiltshire Councillors, and each Councillor is leading on a topic. They recognise there is a lot of work to do, and they want to engage with the community via their area boards, town and parish councils and the numerous community groups involved. Wiltshire Council have launched their Green Pledge.</p>

	<p>Tracey confirmed she is happy for the slides to be shared amongst the group.</p> <p>Glynis Cosgrove stated that education about waste reduction/recycling needs to be part of any Green Pledge.</p> <p>Councillor Chris Ruck asked does Wiltshire Council have any plans to subsidise public transport, would Wiltshire Council ensure bus companies swap to green transport options and what was the plan to help housing associations that haven't got the finances to update and improve old houses.</p> <p>Tracy replied that work is being undertaken to review strategies at a County level but many changes need to be made at National level. Wiltshire Council does not have the resources to resolve everything.</p> <p>Alex Lockton highlighted that there was no mention of Community Energy in the presentation. Community Energy has proved to be able to raise finances that can take away the money issues.</p> <p>Tracy Carter confirmed that meetings will be taking place soon, but any plans proposed do need to have a business case.</p> <p>Kiran Sakhyani asked if the Antithesis report SCATTER mentioned in the presentation could be accessed.</p> <p>Tracy Carter confirmed at present only those with a Wiltshire Council email address can, but she would look into downloading the document and sharing with the group.</p> <p>Karen Simpson highlighted that Chippenham is a commuter town, with many people travelling outside of the county to their place of work and public transport isn't always an option.</p> <p>Tracy Carter confirmed that this is an issue culturally, and local plan reviews will look at providing employment sites locally, but this will only happen over time.</p> <p>Tracy Carter and Ollie Phipps left meeting at 7.05pm</p>
9.	<p><u>RENEWABLE ENERGY STRATEGY WORKSHOPS</u></p> <p>It was confirmed that Alex Lockton would attend the two workshops on the 7th and 18th of December due to Councillor Desna Allen being unavailable.</p> <p>The Eventbrite link would be circulated to the group.</p>
10.	<p><u>BASELINING - CHIPPENHAM TOWN COUNCIL</u></p> <p>Barry Pirie highlighted to the group that the Town Council does not have the internal knowledge or skill to carry out baselining. To save getting in an external consultant, Barry asked the group if there were people in the room that could help, not just the Town Council but the town as a whole.</p> <p>Gill Johnson stated that there are university Masters /PHD students looking for this type of experience. The trustees of the organisation she represents can also advise.</p>

	<p>Alex Lockton advised that the Town Council buildings and processes are straight forward to review but the town’s footprint is more complicated.</p> <p>Action: Gill Johnson and Alex Lockton to meet to discuss initial thoughts and report back to the group with initial proposals on a baselining exercise for Chippenham Town Council.</p> <p>The group further discussed the format of the CEAG, Alex Lockton asked if individuals could add items to the agenda for discussion and if the Cycling Network could be invited to present about their work.</p> <p>Barry Pirie confirmed that this was possible and asked whether the group could look at community energy including information on solar panels at the next meeting.</p> <p>Kiran Shakyani asked what the vision of the group was and how would the group feed into the Town Council.</p> <p>Barry Pirie confirmed that ultimately carbon neutrality but the group can advise on areas that the Town Council can focus on. Barry Pirie also confirmed that if budget or policy decisions were required, this would be via the Strategy and Resources Committee and ultimately Full Council.</p> <p>Councillor Desna Allen confirmed that the group needs to explore the options open to the Town Council but they need to be viable as the Town Council is responsible for how Public money is used.</p> <p>Alex Lockton rehighlighted the Area Board meeting in February 2020 and how the event would be communicated.</p> <p>Action: Barry Pirie to communicate with Ollie Phipps and liaise with him on how the Area Board event can be communicated to the community, and how the Town Council can be involved effectively.</p>
11.	<p><u>DATE/TIME OF NEXT MEETING</u></p> <p>The next meeting of the Climate Emergency Advisory Group will be on Monday 06 January at 6pm in the Town Hall.</p>
	<p>The meeting finished at 7.27 pm</p>