



Notes of a meeting of the Climate Emergency Advisory Group (CEAG) held on Zoom, on Monday 18 January 2021 at 7.02pm

Advisory Group Members Present:

Cllr Clare Cape

Cllr Teresa Hutton (Chairman)

Cllr Ruth Lloyd

Nick Hodges

Kerry Linde

Gill Johnson

Alex Lockton (Vice Chairman)

Karen Simpson

Kiran Sakhyani

Officers Present:

Mark Smith, Chief Executive

Matt Kirby, Director of Community Services

Michael Weeks, Democratic and Civic Officer

Heather Rae, Democratic Services Manager

Also Present:

Declan Kiely, Chairman Chippenham Youth Council

30. **APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Nick Murry, Chris Ruck and Sandie Webb.

31. **DECLARATION OF INTEREST**

There were no declarations of interest

32. **CHAIRMAN'S ANNOUNCEMENTS**

i) Pleased to welcome Chippenham Youth Council Chairman Declan Kiely to the meeting. The group would be hearing more about the Youth Council at agenda item 7, and it will be an opportunity to see how we may be able to interact and work together to tackle the Climate Emergency.

ii) Last week the Wiltshire Council Environment Select Committee endorsed the recommendations of the Wiltshire Council Climate Emergency Task Group. The agenda from that meeting with the recommendations was circulated by Michael earlier today. If you haven't received the email, please do let Michael know.

33. **NOTES FROM PREVIOUS MEETING**

The notes of the meeting held on 07 December 2020 were approved as a correct record and all agreed will be signed at a later date.

34. **CHIPPENHAM CARBON REDUCTION ACTION PLAN**

Alec Lockton informed the group he had started to put the responses from the Town Council Management / staff team and Cllr Nick Murry together, although the Director of Community Services had supplied him with a new framework to populate, using the existing Friends of the Earth 50 points review work that had taken place. Alex Lockton felt that the new framework, developed by the Centre for Sustainable Energy (CSE) was a positive solution to use to present any future Carbon Reduction Action Plan and had been designed specifically for use by Town and Parish Councils. Alex Lockton confirmed he would circulate to all members of the group once he had finished populating it with all the answers he has received so far.

It was noted by the group that the ability to add timeframes to any plans would be an advantage when taking any future plan to Council for approval.

The Director of Community Services confirmed with the group he is taking an initial CEAG review report to the Strategy and Resources Committee on the 17 February 2021.

35. **RENEWABLE WEBINARS PROPOSAL**

Alex Lockton explained that the renewable webinars proposal came about following a CEAG agenda planning meeting where household renewable questions were raised. He realises that many people may have queries regarding home efficiency / renewable improvements, and he is aware of other areas doing similar webinars.

The group discussed the proposal, and the group agreed to take this proposal forward as there are many misconceptions regarding such things as costs and accessibility.

It was highlighted by the group that this would be a great opportunity for the Town Council and local groups to work together to put on something for the community. How to present the webinars was also discussed by the group and Kerry Linde suggested the zoom webinar application. The application had many functions although there may be an additional cost to use it, compared to the normal zoom meeting software.

It was proposed that a meeting to discuss this idea further should take place on Tuesday 02 February at 7.30pm. It was noted that post meeting that there is already a Town Council meeting taking place at that time, and the Director of Community Services proposed a meeting start time of 8pm.

36. **YOUTH COUNCIL**

The Democratic Services Manager informed the group that the Youth Council had started to meet again following a delay due to the ongoing COVID situation. In meetings it had been highlighted by the Youth Council that they wish to be involved with tackling the Climate Emergency but didn't want to duplicate any work already taken place by CEAG.

The Chairman of the Youth Council highlighted that there is an advantage in young people promoting items and saw the Youth Council having a role in promoting or publicising the proposed renewable webinars, or even a young person specific webinar.

Gill Johnson proposed connecting the Youth Council to the Avon Eco Schools network that had recently started.

The Chairman of the Youth Council informed the group that he felt that many people don't know what is going on locally and the many groups involved.

Gill Johnson recalled that at an earlier meeting prior to the COVID pandemic that it was discussed about the possibility of the Town Council compiling / hosting a list of all local groups involved in the Climate Emergency and whether this could be revisited.

Councillor Clare Cape joined the meeting at 7.45pm

37. **FUTURE AGENDA PLANNING**

The Director of Community Services informed the group that Cllr Murry was aware of a new approach on how to check a towns Carbon footprint. This approach had also been developed by the Centre for Sustainable Energy (CSE). Cllr Murry would like to discuss this at a future meeting.

Gill Johnson highlighted an organisation called Carbon Savvy. Gill had attended a recent engagement where Carbon Savvy presented on how they can help organisations like the town council publicise to members of the public on Carbon reduction awareness. It was proposed by Gill that the group may want to invite Carbon Savvy to a future meeting to see how they could help the Town Council.

Alex Lockton informed the group about the Friends of the Earth 'Blueprint' document, that CEAG may want to take to Council, for their potential agreement. Alex Lockton will send a copy to the Democratic and Civic Officer for circulation amongst the CEAG members.

The Director of Community Services introduced a piece of work that Alex Lockton was currently undertaking regarding a detailed survey of the Town Councils premises. Alex Lockton confirmed to CEAG he had surveyed the Town Hall and the Neeld, and would be surveying the Museum later that week, with a future date to be set for a survey of Stanley Park. Alex Lockton highlighted to the group that he had already started to identify clear opportunities where the Town Council could make Carbon reduction savings. Once the work had been completed there would be a report to follow detailing for example steps to take to reduce Carbon and the funding required.

38. **DATE/TIME OF NEXT MEETING**

The next meeting of the Climate Emergency Advisory Group will be on 15 February at 7pm on the Zoom virtual platform.

The meeting finished at 7.57pm

These notes are subject to confirmation at the next meeting.

Signed on behalf of the Town Council as a true record of the meeting.

Signature

Date