



Notes of a meeting of the Climate Emergency Advisory Group (CEAG) held on Zoom, on Monday 15 June 2021 at 7.00pm

Advisory Group Members Present:

Cllr Liz Alstrom	Nick Hodges
Cllr Declan Baseley	Kerry Linde
Cllr James Bradbury	Alex Lockton
Cllr Clare Cape	Karen Simpson
Cllr Nick Murry	
Cllr John Scragg (Chairman)	

Officers Present:

Mark Smith, Chief Executive
Matt Kirby, Director of Community Services
Michael Weeks, Democratic and Civic Officer

1. **APOLOGIES FOR ABSENCE**

There were no apologies of absence.

2. **DECLARATION OF INTEREST**

There were no declarations of interest.

3. **CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements, but all group members and officers introduced themselves.

4. **ELECTION OF VICE-CHAIRMAN**

Councillor James Bradbury was proposed by Councillor Nick Murry and seconded by Councillor Declan Baseley. There were no other nominations and with all in favour Councillor James Bradbury was elected to be Vice Chairman for the municipal year 21/22.

5. **NOTES FROM PREVIOUS MEETING**

The notes of the meeting held on 12 April 2021 were approved as a correct record and all agreed will be signed at a later date.

6. RECAP ON WHERE WE ARE AND PRIORITIES MOVING FORWARD

Matt Kirby gave a short presentation to the group, on the history of CEAG, key achievements so far and a recap where the group are too prior to the recent Town Council elections.

It was agreed by Matt Kirby to circulate the Carbon Reduction Action Plan Matrix to new members of the group to give them an opportunity to review the points already listed.

7. CLIMATE CONVERSATIONS WEBINARS

Matt Kirby confirmed that the Climate conversations were taking place on the following dates with the following subjects.

- 23 June - Home Energy Efficiency, how to save money and the planet
- 30 June - Which renewables would suit my home
- 7 July - Heat pumps, how do they work in the home

To attend group members and members of the public needed to register for a place through Eventbrite. The Town Council website and social media pages are advertising the events and all members of the group are encouraged to share and encourage people to attend.

8. CHIPPENHAM TOWN COUNCIL ESTATE

Alex Lockton gave a presentation to the group concerning his ongoing consultancy work on the Town Council Estate.

Following 8 site visits, which covered 97 areas / rooms across the Town Hall, The Neeld, The Museum and Stanley Park, and using the 2019 data due to the pandemic, it is estimated there is the potential to reduce the Town Councils Estate Carbon Footprint by 66%, with the remainder by forms of offsetting, although this could not be done overnight but by a strategic plan.

Alex Lockton pointed out that all the staff he engaged with over the course of this part of the work were very keen to help, but it was clear they needed help in the form of training, clear advice and a clear budget to undertake the works associated with any carbon reduction plan.

The initial consultancy work doesn't incorporate a finished plan and some areas of the estate require further investigation before any changes can be made.

There was a huge opportunity to undertake some significant education work in areas such as Stanley Park, where there is a large amount of public use day to day. This would not only impact the carbon footprint at the facilities but also the Town has a whole where residents could take away information on water usage / conservation.

Alex Lockton updated the group on his initial work looking at the Town Councils procurement policy. Once again staff had a willingness to learn more about sustainability but correct training and advice would need to be put into place to assist staff make informed decisions. It is clear to Alex Lockton that staff take purchasing seriously already due to the rules surrounding the use of public money.

9. **PUTTING PEOPLE AT THE HEART OF CLIMATE SOLUTIONS**

Karen Simpson gave a presentation to the group regarding her thoughts on the best way to engage with the public. This included ensuring that any message is broken down into smaller pieces to enable the person to digest the message. Karen highlighted that this was what the group was doing with the Climate Conversations.

It was highlighted by Karen Simpson that in the future the group or the Town Council may like to set up a public forum to ascertain people's thoughts and concerns regarding the environment, and incorporate this into future decision making and policy.

10. **DATE/TIME OF NEXT MEETING**

The next meeting of the Climate Emergency Advisory Group will be on 26 July 2021 at 7pm on the Zoom virtual platform.

The meeting finished at 8.36pm

These notes are subject to confirmation at the next meeting.

Signed on behalf of the Town Council as a true record of the meeting.

Signature

Date

DRAFT