CHIPPENHAM TOWN COUNCIL
Improving the quality of town life

Notes of a meeting of the Climate Emergency Advisory Group (CEAG) held on Zoom, on Monday 15 February 2021 at 7.00pm

Advisory Group Members Present:

Cllr Clare Cape   Nick Hodges
Cllr Teresa Hutton (Chairman)   Kerry Linde
Cllr Ruth Lloyd   Gill Johnson
Cllr Nick Murry   Alex Lockton
Cllr Chris Ruck   Karen Simpson
                                         Kiran Sakhyani

Officers Present:

Mark Smith, Chief Executive
Matt Kirby, Director of Community Services
Michael Weeks, Democratic and Civic Officer
Heather Rae, Democratic Services Manager

39.   **APOLOGIES FOR ABSENCE**

       Apologies were received from Councillor Sandie Webb.

40.   **DECLARATION OF INTEREST**

       There were no declarations of interest

41.   **CHAIRMAN'S ANNOUNCEMENTS**

       i)   Sadly Alex Lockton had decided to stand down as Vice Chairman of CEAG. The Chairman thanked Alex for all his advice and enthusiasm he brought to the role and was a worthwhile Vice Chairman while in post.

42.   **NOTES FROM PREVIOUS MEETING**

       The notes of the meeting held on 18 January 2021 were approved as a correct record and all agreed will be signed at a later date.

43.   **ELECTION OF VICE CHAIRMAN**

       Nick Hodges was proposed by Councillor Nick Murry and seconded by Councillor Clare Cape. There were no other nominations and with all in favour Nick Hodges was elected to be Vice Chairman for the rest of the municipal year 20/21.

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44. CHIPPENHAM CARBON REDUCTION ACTION PLAN

Matt Kirby reminded the group that the Centre of Sustainable Energy (CSE) matrix was going to be used as a template, and that it was circulated previously to allow group members to prepare themselves for feedback at the meeting. The matrix would be used to organise the approach the Town Council would take to tackle Carbon Reduction especially where the Town Council has direct control. Matt Kirby also highlighted that he had asked Alex Lockton to design a pivot table as an addition to the matrix to list points in priority. (Short, medium and long term goals).

Alex Lockton showed the group the priorities pivot table that was being used to list the items already added to the CSE matrix. The items already added to the matrix were items identified by officers and Cllr Murry. Alex Lockton explained to the group that the Town Council currently wanted to prioritise & plan for items that fall under the direct control and procurement headings. This would form the basis of an initial Carbon Reduction plan.

The group had a discussion facilitated by Alex Lockton, discussing relevant points that they wished to be added to the draft matrix.

The updated matrix can be found in appendix A of these notes.

45. RENEWABLE WEBINARS PROPOSAL

Alex Lockton fed back following a meeting on 4 February of a small working group formed of members of CEAG who were looking at the proposal of putting on a series of webinars to help inform and educate interested residents of Chippenham regarding home renewables.

Initial topics had been identified at meeting, and it was hoped that they would be a helpful resource to the community. Alex Lockton highlighted that the group has a lot of knowledge concerning renewables and the climate emergency, but can't assume that everyone else does, so any content would need to be accessible.

Matt Kirby confirmed that the next steps was another potential meeting to confirm such things as timelines and who was producing the content. Matt Kirby also highlighted to ensure the series is manageable that two or three are concentrated on and planned initially.

The Chairman confirmed that she is aware of residents who are asking questions regarding home renewables and this series potential series of webinars would be very helpful.

It was agreed that the Democratic and Civic Officer would circulate a future meeting date to the webinar planning group.

46. DATE/TIME OF NEXT MEETING

The next meeting of the Climate Emergency Advisory Group will be on 15 March 2021 at 7pm on the Zoom virtual platform.

The meeting finished at 8.12pm
These notes are subject to confirmation at the next meeting.

Signed on behalf of the Town Council as a true record of the meeting.

Signature   Date

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