



Notes of a meeting of the Climate Emergency Advisory Group (CEAG) held at the Town Hall, High Street, Chippenham on Monday 06 January 2020 at 6pm

Advisory Group Members Present:

Cllr Desna Allen (Chairman)	Glynis Cosgrove
Cllr Ruth Lloyd	Gillian Johnson
Cllr Nick Murry	Alex Lockton (Vice Chairman)
Cllr Michelle Pearce	Kiran Sakhyani
Cllr Sandie Webb	Karen Simpson

Officers Present:

Mark Smith, Chief Executive
Barry Pirie, Director of Community Services
Heather Rae, Democratic Services Manager
Michael Weeks, Democratic and Civic Officer
Andy Conroy, Planning Officer

Others Present:

Ollie Phipps, Community Engagement Manager at Wiltshire Council

12.	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Cllr Chris Ruck and Ann Berrett.
13.	<u>DECLARATION OF INTEREST</u> No declarations of interest were made.
14.	<u>CHAIRMAN'S ANNOUNCEMENTS</u> There were no Chairman's announcements.
15.	<u>NOTES FROM PREVIOUS MEETING</u> The notes of the meeting held on 20 November 2019 were approved as a correct record and duly signed by the Chairman.
15.	<u>BASELINING CHIPPENHAM TOWN COUNCIL</u> Alex Lockton presented to the group an update on the Baseline exercise he is currently undertaking with Gillian Johnson. Alex highlighted that there is two clear

	<p>footprints for Chippenham, the Town Council Estate and the Town itself. Alex stated that of the 13 data points required to finish the baselining exercise the Democratic and Civic Officer has been able to supply data for 12 of them, and he thanked the Democratic and Civic Officer for supplying the data.</p> <p>Ultimately Alex explained that he would like to give Chippenham Town Council a model so an exercise can be carried out each year, but the Town Council would need to set a timeframe e.g. financial or calendar year.</p> <p>Alex explained that currently the draft emissions figure for the Town Council Estate is 202.69 TCO2. Alex is happy for his data to be scrutinised.</p> <p>Alex stated that it is possible for the Town Council to reduce their emissions to Zero.</p> <p>The group thanked Alex and Gillian for all of their work so far and they agreed to re-check the figures to ensure they are correct.</p>
16.	<p><u>CLIMATE EMERGENCY ADVISORY GROUP COMMUNICATION, ENGAGEMENT AND SURVEY</u></p> <p>After receiving the initial baselining exercise results the group decided to move onto the next agenda item, as the next logical step.</p>
17.	<p><u>CLIMATE EMERGENCY ADVISORY GROUP PLAN</u></p> <p>The group discussed various ways forward for group to proceed. The main points to note are as follows</p> <ul style="list-style-type: none"> • Any changes to Gas, Electricity and vehicles need to have business cases and fit within existing maintenance schedules. • The Town Council and Public both need to be educated, so knowledge and awareness can be improved of ways to tackle the Climate Emergency. • Need to formulate a plan of reduction in the Carbon Footprint but also a plan of engagement. • There will be some quick wins in regards to reducing the Carbon Footprint, while other schemes will take longer. • A statement needs to be released once the group is happy with the Town Council baselining figure. • There needs to be a collaborative approach with Wiltshire Council. • The Leadership of the Town Council needs to take the lead <p>Action: Barry Pirie to invite Alex Lockton and Gillian Johnson to ECMT on the 13th of February for an engagement session.</p>
18.	<p><u>CHIPPENHAM AREA BOARD</u></p> <p>Councillor Nick Murray updated the group with the Chippenham Area Board event taking place on the 03 February 2020. There will be a time of networking with various community groups having information stands, followed by a short time of presentations and workshops. The Workshops will ask two questions, what Wiltshire Council can do and what can members of the public do regarding sustainability.</p>

	<p>Barry Pirie asked for if CEAG and the Neighbourhood Plan have stand space at the event, and asked if Chippenham Town Council could also be included on the workshop question.</p> <p>Councillor Sandie Webb and Glynis Cosgrove delivered a presentation to the group regarding an update on the EcoHub plan. This included how the idea of an EcoHub in Chippenham was born and the engagement they have had with businesses and local community groups so far.</p> <p>Councillor Sandie Webb asked if CEAG would be able to get behind the plan, but no decision was taken at this time.</p> <p>Alex Lockton advised that the EcoHub Group contact Sue Cassell from Mad About Waste.</p> <p>Councillor Desna Allen asked for the EcoHub group to also have a stand at the Area Board Event so they can promote the work that has taken place so far.</p> <p>7.20pm Ollie Phipps left the meeting.</p>
19.	<p><u>COMMUNITY ENERGY</u></p> <p>Alex Lockton presented to the group regarding Community Energy, informing the group what Community Energy is, how it is regulated by the Financial Conduct Authority and that in the South West there have already been several Community Energy Groups set up. Zero Chippenham are currently looking into becoming a benefit group.</p>
20.	<p><u>SUSTAINIBILITY SCHOOL EVENT MARCH 2020</u></p> <p>The Democratic and Civic Officer advised the group that Chippenham Town Council had been contacted by Redlands Primary School to see if Chippenham Town Council would like to be involved in their sustainability event in March.</p> <p>It was agreed that Redlands should be contacted to find out if they had anything in mind e.g. Assembly or class room interaction.</p> <p>Post Meeting Update. Gillian Johnson contacted by the Democratic and Civic Officer and Gillian is happy to attend Redlands Primary School.</p>
21.	<p><u>ZERO CHIPPENHAM TREE PLANTING SCHEME AND ELECTRIC CAR EVENT</u></p> <p>Councillor Nick Murray advised Zero Chippenham have launched a tree planting scheme to help offset carbon emissions. All trees will be planted locally, to ensure offsetting is linked to actual trees planted.</p> <p>Alex Lockton advised he will come back to the group with further information regarding the Electric Car Event at a future meeting of CEAG.</p>
22.	<p><u>FUTURE AGENDA PLANNING</u></p> <p>The group identified the follow items to be discussed at a future meeting of CEAG</p> <ul style="list-style-type: none"> • Final result / outcome of the Chippenham Town Council baselining exercise

	<ul style="list-style-type: none"> • Engagement with Chippenham Town Councils new Youth Council • An Education Presentation / Interactive Element • A Cycling Network presentation • Climate Emergency Advisory Group Communication, Engagement and Survey
23.	<p><u>DATE/TIME OF NEXT MEETING</u></p> <p>The next meeting of the Climate Emergency Advisory Group will be on 10 February at 6pm in the Town Hall.</p>
	<p>The meeting finished at 7.45pm</p>
	<p>These notes are subject to confirmation at the next meeting.</p> <p>Signed on behalf of the Town Council as a true record of the meeting.</p> <p>Signature Date</p>