



Minutes of a meeting of the Chippenham Youth Council held virtually on Zoom, on 27 January 2021 at 4.30pm.

Youth Councillors present:

Andrew Berry	Thomas Berry
Ruby Eggleton	Faye Hadden
Declan Kiely (Chair)	Alice Knight
Isabelle Pettinger	

Officers present: Heather Rae, Democratic Services Manager, CTC
Esme Griffiths, Museum Assistant, CTC
Michael Weeks, Democratic and Civic Officer, CTC
Maisie Simpson, Social Media and Digital Marketing Apprentice, CTC
Elaine Davis, Engagement Officer, CTC
Paul Harvey, Head of Leisure Services, CTC
Ollie Phipps, Community Engagement Manager, Wiltshire Council

18. APOLOGIES FOR ABSENCE

Apologies were received from Youth Councillor Finley Cozens-Scott.

19. MATTERS ARISING FROM PREVIOUS MINUTES

There were no matters arising from the previous meetings, it was agreed with all in favour that the minutes of the meeting held on 11 January 2021 were a correct record and will be signed by the Chairman at a later date.

20. CHAIRMAN'S ANNOUCEMENTS

- i) Attended the Avon Schools Eco Network on the 26 January 2021. The network is primarily based in Bristol at present but are hoping to also cover Bath and the Chippenham areas. The network is still new but there is the potential for an overlap in the future regarding the work the Youth Council is looking to undertake.
- ii) Youth Councillors are encouraged to turn their cameras on so everyone can see each other during the meeting.

21. STANLEY PARK SPORTS GROUND UPDATE

The Head of Leisure Services presented an overview of the history of Stanley Park, the Chippenham Town Council sports facility.

The sports facility was built due to the flooding of the original football pitches that were based at the Westmead site in Chippenham. In 2002 Chippenham Town Council purchased 47 acres of land at Stanley Park, and in 2004 the new sports facilities were opened. During 2004/5 there were no more than 20 team using the site undertaking 336

matches / training sessions. In 2019/20 this had grown to 135 teams and 23854 matches / training sessions. Forest Green Rovers also currently hire the site while their new facilities are constructing in Gloucestershire.

Stanley Park is starting to contribute to tackling the Climate Emergency. A borehole was recently installed on site to access free water, Wiltshire Wildlife Trust had recently undertaken an Ecological Survey as part of the wider Town Council survey and a study is due to see about the viability to install solar and wind power options on site.

High on the agenda at Stanley Park for the past 18 months, has been Mental Health Awareness. Unfortunately, someone under the age of 18 who used the facility to train with a local football team took their own life. Following this tragic incident, the Head of Leisure Services reached out to the parents, and this contributed to a Mental Health Awareness Training Course being delivered onsite for coaches. So far 80 coaches have completed the course and funding has been obtained from the Local Youth Network and the Town Council for further sessions to be run.

Following a question from a member of the Youth Council, the Head of Leisure Services confirmed that the training included among other things signs of depression, what to do if as a coach you found a suicide note, where to signpost those in need of assistance and information regarding eating disorders.

22. SOCIAL MEDIA WORKSHOP

The Social Media and Digital Marketing Apprentice gave the Youth Councillors a brief overview of the 3 platforms the Town Council currently uses (Twitter, Facebook and Instagram). The positives and negatives for each platform were highlighted for each platform.

Everyone was then split into two breakout groups to discuss the social media platforms available to the group and which would be the best option for the Youth Council to use.

Following the breakout groups and each group fed back it was decided by the Youth Councillors present that Instagram would be a suitable social media platform to use. It was felt by the group that Instagram would help them interact with their target audience (young people) compared to the other two platforms, although Twitter was highlighted as a future platform to be used to interact with local companies / organisations.

Youth Councillors present also agreed that in future there should be a standing agenda item on all agendas titled 'Items for Communication'.

The following Youth Councillors confirmed their wish to be involved with creating content; Faye Hadden, Ruby Eggleton, Isabelle Pettinger and Tom Berry.

23. FEEDBACK FROM CLIMATE EMERGENCY ADVISORY GROUP (CEAG) MEETING

The Chairman fed back to the group following his attendance at the Chippenham Town Council Climate Emergency Group on 18 January 2021. The Chairman confirmed that CEAG would like to see how they could link up with the Youth Council in the future whether it be support with promoting events or assistance with a specific project. The Chairman also highlighted agenda items on the evening which included work on a Carbon Reduction Plan for the Town Council and a proposal for doing one or a series of home renewable webinars for residents.

The group discussed whether the Youth Council should send representation to future CEAG meetings and it was agreed that if there was a specific project that could be worked on together then a representative should attend. It was highlighted by the Youth Council that they would like to see a youth focused webinar put on as part of the CEAG potential home renewable webinars that CEAG are currently proposing to do for the residents of Chippenham.

24. ELECTION PROCESS FOR CHAIRMAN AND VICE CHAIRMAN

The Democratic Services Manager updated the Youth Council regarding the process for voting a new Chairman and Vice Chairman at the next meeting. An anonymous vote could take place on the zoom platform. If any Youth Council would like to put themselves forward for either position, they just need to come prepared with a few lines of why they would like to become either Chairman or Vice Chairman.

It was agreed by the Youth Council that a test vote should take place first to ensure all Youth Councillors are happy with how the system works. This could be a vote on favourite colour or biscuit for example.

25. MEMBERSHIP

The Democratic Services Manager confirmed that the 3 members who hadn't attended recent meetings hadn't responded to her correspondence, and it was for the Youth Council to decide if they should still be members, highlighting that all Youth Councillors agreed to reply to all correspondence within 10 days, and if they didn't attend 3 meetings that they would cease to be Youth Councillors, and this was the 3rd straight meeting that the 3 Youth Councillors hadn't attended.

The Youth Council discussed the next step's, and it was noted that the Youth Councillors in question may be having difficulty in connecting with online meetings and a letter should be sent in the post to see if they replied. If they were having difficulty connecting online, then an exception could possibly be made on this occasion.

With all in favour it was agreed that the Democratic Services Manager should send a letter in the post to the 3 Youth Councillors with a reply date prior to the next Youth Council meeting.

26. FUTURE AGENDA ITEMS

The future agenda items were discussed, and the following items were highlighted as priorities for the Youth Council.

- Election of a new Chairman and Vice Chairman (next meeting)
- The Full Council Youth Council update on the 24 March 2021
- A presentation from Doorway or Unity House regarding homelessness in Chippenham.
- Mental Health Awareness (Declan will email Dexter at the Wiltshire Youth Union to see if someone could present at a future meeting).

27. DATE OF NEXT MEETING

The next meeting of the Youth Council will take place on Monday 22 February 2021.

Youth Councillors also agreed to the following meeting schedule. All Youth Councillors agreed to not meeting during school holidays to ensure everyone had a break.

Meetings of Chippenham Youth Council 2021 - all at 4.30pm-6pm

1. Wednesday 27th January 2021
2. Monday 22nd February 2021 - (moved 1 week later due to HALF TERM)
3. Wednesday 10th March 2021
4. Monday 29th March 2021
5. Wednesday 21st April 2021 (moved 1 week later due to EASTER HOLIDAYS)
6. Monday 10th May 2021
7. Wednesday 26th May 2021
8. Monday 14th June 2021
9. Wednesday 30th June 2021
10. Monday 19th July 2021 - New Members meeting

The meeting concluded at 6.00pm

These Minutes are subject to confirmation at the next meeting

Signed on behalf of the Committee as a true record of the meeting

Chairman:

Date: