



Minutes of a meeting of the Chippenham Youth Council held virtually on Zoom, on 11 January 2021 at 4.30pm.

Youth Councillors present:

Andrew Berry	Finley Cozens-Scott
Ruby Eggleton	Ayla Erencaan (Vice Chair)
Declan Kiely (Chair)	Isabelle Pettinger
Alice Knight	

Officers present: Heather Rae, Democratic Services Manager, Chippenham Town Council (CTC)
Esme Griffiths, Museum Assistant, CTC
Michael Weeks, Democratic and Civic Officer, Chippenham Town Council
Maisie Simpson, Social Media and Digital Marketing Apprentice
Ollie Phipps, Community Engagement Manager, Wiltshire Council

9. **APOLOGIES FOR ABSENCE**

Apologies were received from Youth Councillors Faye Hadden & Sophie Townson

10. **MATTERS ARISING FROM PREVIOUS MINUTES**

There were no matters arising from the previous meetings, it was agreed with all in favour that the minutes of the meeting held on 14 December 2020 were a correct record and will be signed by the Chairman at a later date.

11. **CHAIRMAN'S ANNOUCEMENTS**

Nominations for the 2021 Civic Awards are now open. The Town Council Civic Awards recognise those who demonstrate one or more of the following,

- made a material contribution to the advancement, wellbeing, and welfare of the people of Chippenham
- supported charitable work carried out in the Town
- assisted the work of the Town Council in a voluntary capacity
- demonstrated outstanding citizenship.

Last year, 11 year old Alfie Lennon was recognised for his charity fundraising, so it would be great to have more young people nominated in 2021. The closing date for entries is the 28th of February. Michael will forward nomination forms and criteria to you all after the meeting for your information.

12. SOCIAL MEDIA UPDATE

The Social media and Digital Marketing Apprentice confirmed that the logo chosen by the Youth Council has been uploaded on to the Youth Council webpage.

The Social media and Digital Marketing Apprentice asked the Youth Councillors to think about the following and report back at a future meeting regarding a social media presence

- Why have they chosen Twitter as their preferred social media platform?
- Is there another platform that may be more beneficial to the Youth Council?
- Would the whole Youth Council want to be involved or just certain individuals?
- Would the Youth Councillors like to add 'an items for communication' agenda item on each agenda in the future?

It was confirmed at the meeting that any social media presence would be controlled by the marketing team at the Town Council to ensure although the Youth Councillors could supply content.

13. YOUTH COUNCIL BUDGET

It was confirmed that the Youth Council has a remaining budget of £906.86.

The Youth Councillors discussed how the remaining budget could be used, and while COVID19 is prohibiting events currently, it was agreed that the money should not be donated to a charity, but used to raise awareness on issues such as Climate Change or Homelessness in the future.

14. ATTENDING CLIMATE EMERGENCY ADVISORY GROUP (CEAG) MEETINGS

The Democratic Services Manager confirmed with the Youth Councillors that on the agenda for the forthcoming Climate Emergency Advisory Group (CEAG) meeting taking place on Monday 18 January, there is an opportunity to update CEAG on the wish of the Youth Council to be involved / raise awareness of Climate Change.

It was agreed that the Chairman of the Youth Council should attend the CEAG meeting to represent the Youth Council, and for the Chairman to report back at a future Youth Council feedback from the meeting.

15. MEMBERSHIP

The Democratic Services Manager reported that pre-COVID the Youth Council consisted of 17 members, of which 4 have since resigned, now meetings are taking place on zoom. It was highlighted that 3 members have since not attended, and it was agreed by the Youth Council that a letter should be sent by the Democratic Services Manager, reminding the 3 members in question that as per the Terms of Reference of the Youth Council, that if they do not attend 3 meetings in a row they will no longer be part of the Youth Council.

16. **FUTURE AGENDA ITEMS**

The future agenda items were discussed, and the following items were highlighted as priorities for the Youth Council.

- A representative from Borough Lands Charity to attend a Youth Council meeting reference the Westmead Skate Park and Climbing Centre.
- Mental Health service provision for young people. It was noted that the Wiltshire Youth Union had already done a lot of work on this, so an update was required either from the Wiltshire Youth Union or Barnardo's who supply the Mental Health Service provision for Wiltshire.
- Recruitment of new Youth Council members, and the election of a new Chairman and Vice Chairman when appropriate. Post Easter was identified as the idea time to start raising awareness for new members.

17. **DATE OF NEXT MEETING**

The frequency of meetings was discussed. Due to the loss of meetings because of COVID and to give Youth Council members the opportunity to attend meetings, it was agreed with all in favour that the Youth Council should meet fortnightly, alternating between Monday and Wednesday evenings starting at 4.30pm.

The next meeting of the Youth Council will take place on Wednesday 27 January 2021.

The meeting concluded at 5.37pm

These Minutes are subject to confirmation at the next meeting

Signed on behalf of the Committee as a true record of the meeting

Chairman:

Date: