



Minutes of a meeting of the Chippenham Youth Council held virtually on Zoom, on 10 May 2021 at 4.30pm.

Youth Councillors present:

Tom Berry (from 5.01pm) Ruby Eggleton
Ayla Erencan Isabelle Pettinger (Chairman)

Officers present: Heather Rae, Democratic Services Manager, CTC
Michael Weeks, Democratic and Civic Officer, CTC
Maisie Simpson, Marketing Assistant, CTC

1. APOLOGIES FOR ABSENCE

Apologies of absence were received from Youth Councillors Andrew Berry, Declan Kiely and Alice Knight.

2. MATTERS ARISING FROM PREVIOUS MINUTES

There were no matters arising from the previous meetings, it was agreed with all in favour that the minutes of the meeting held on 21 April 2021 were a correct record and will be signed by the Chairman at a later date.

3. CHAIRMAN'S ANNOUCEMENTS

- i) The recent Youth Council presentation at the Annual Town Meeting went well.

4. RECRUITMENT UPDATE / VIDEO UPDATE

- i) Heather Rae thanked the Youth Councillors for all videos received so far. They will be passed on to Kieran Moore (CTC Techinan) to be put together into a final recruitment video.
- ii) It was discussed to move back the recruitment deadline to ensure as many applications are received as possible. Social media (both Youth Council and Chippenham Town Council pages) would be used to spread awareness as much as possible. Individual Youth Councillors should spread the word at their own schools, and when the video is ready this would require little effort by the schools to promote. Primary schools should be contacted but informed that the Youth Council should only be promoted within the Year 5 to 6 groups.
- iii) It was noted that Finley Scott-Cozens has resigned from the Youth Council.

5. SOCIAL MEDIA UPDATE

The Marketing Assistant confirmed that she has received content from Ruby Eggleton, but nothing else at present. The Youth Council account has already gained 50 followers although there is no published content.

The Marketing Assistant also confirmed that the Town Council social media platforms will be used to also promote the Youth Council.

There will be introductory post on the Instagram page with a few days of this meeting, and content will follow.

Ideas for content that were discussed

- Meet the Youth Councillors
- Pre meeting and post meeting updates
- Promotion of relevant community events
- Recruitment & promotion of Youth Council

6. ITEMS FOR COMMUNICATION

Nothing requested by Youth Councillors except what was discussed under agenda 5 regarding an introductory message on the Youth Council Instagram page.

7. DAY / FREQUENCY OF MEETINGS

It was confirmed that Youth Councillors Ruby Eggleton and Ayla Erecan can't do Wednesday meetings due to college and school commitments. It was agreed that Heather Rae would contact all Youth Councillors to obtain feedback on which days of the week Youth Councillors couldn't meet. Dependent on feedback and the next meeting date may be switched.

Youth Councillors discussed and agreed that it would be good to return to face to face meetings if COVID safety measure could be put into place and dependent on room availability.

8. FUTURE AGENDA ITEMS

Agreed that the Doorway / Unity House project was a priority due to the amount of interest among Youth Councillors.

The new Instagram page could be used to run poll amongst young people to obtain a view on basketball / tennis court access.

The idea of a club for young people especially those who are shy was discussed. Youth Councillors agreed that they needed to compile a list of existing clubs in the area, being mindful of cost, waiting lists and accessibility. To be added to the next agenda, and at future meetings these clubs could be invited to talk about their work.

9. **DATE OF NEXT MEETING**

The next meeting of the Youth Council will take place on **Monday 26 May 2021 at 4.30pm** (join from 4.15pm). Youth Council meetings are approximately every two weeks alternating Monday and Wednesday evenings.

The meeting concluded at 5.23pm

These Minutes are subject to confirmation at the next meeting

Signed on behalf of the Committee as a true record of the meeting

Chairman:

Date:

DRAFT