



**CHIPPENHAM
TOWN COUNCIL**
Improving the quality of town life

19 August 2021

To Councillors:

Clare Cape (Vice)
Robert Giles
Andy Phillips
David Poole
Chris Ruck
Matthew Short

Bill Douglas
Gemma Grimes (Chairman)
Nina Phillips
Nic Puntis
John Scragg
Hayley Wilson

Meeting of the Planning, Environment & Transport Committee - Thursday 26 August 2021

Dear Councillor

You are summoned to attend a meeting of the Planning, Environment and Transport Committee to be held in the Neeld, High Street, Chippenham on Thursday 26 August 2021 commencing at 7pm for transaction of the business given in the Agenda attached.

Please note members of the public are invited to address the council at this meeting at 7pm. Members of the public are requested to send their public question to enquiries@chippenham.gov.uk by 12pm on the day before the meeting and confirm whether they will be in physical attendance or require an officer to read out the question on their behalf. Priority of physical attendance at a Council meeting will be given to the press and those who have sent their public question in advance and will read it out, remaining seats will be allocated on a first come first served basis.

Alternatively, anyone who wishes to watch the meeting only can do so via this link:
<http://youtube.com/channel/UCLhKQ0VMR7-mu7GvGYO3uGg/live>

Yours faithfully

Mark Smith MBA LLB (Hons) CMgr FCMI FSLCC
Chief Executive

All council meetings are open to the public and press

RECORDING OF PUBLIC COUNCIL MEETINGS

Recording and using social media is permitted at Council meetings which are open to the public. Please note that this meeting will be live streamed to YouTube and will remain there in the public domain for a period of 6 months.

7pm - PUBLIC QUESTION TIME (not to exceed 30 minutes)

The public are welcome to make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

To aid the meeting process, Chippenham Town Council ask members of the public to email their questions to enquiries@chippenham.gov.uk no later than 12pm on the day before the meeting.

Any individual representation is limited to no more than 3 minutes. The Chairman will call the representation from those who are indicating that they wish to speak; written representations can also be received in advance of the meeting. A record of any public participation session shall be included as an appendix to the minutes.

Agenda

Planning, Environment & Transport Committee meeting - Thursday 26 August 2021

- | | Wards affected | Page no. |
|--|----------------|----------|
| 1. | | |
| <u>APOLOGIES FOR ABSENCE</u> | | |
| To receive apologies for absence. | | |
| 2. | | |
| <u>NOTIFICATION OF SUBSTITUTION</u> | | |
| To receive any notification of substitution made to the Chief Executive. | | |
| 3. | | |
| <u>DECLARATION OF INTEREST</u> | | |
| All Members of the Town Council are reminded to declare any pecuniary or non-pecuniary interests they may have in any business of the Council, its Committees or Sub-Committees, in accordance with the latest approved Code of Conduct. | | |
| Members are reminded to declare any dispensation granted in relation to any relevant matter. | | |

4. **MINUTES**

To approve as a correct record and to sign the draft minutes of the meeting held on Thursday 05 August 2021. Minutes require a proposer and seconder for approval (attached separately).

5. **CHAIRMAN'S ANNOUNCEMENTS**

To receive any announcements from the Chairman.

Item 6 to consider

6. **PLANNING APPLICATIONS**

All 6

i) To consider planning applications, as attached, submitted to Wiltshire Council and to submit observations.

ii) To consider whether any applications should be 'called-in' for consideration by the Northern Area Planning Committee, nominate a member of the Committee to attend and make a recommendation to the Wiltshire Council Ward Member.

7. **Chippenham Community Area Transport Group (CATG) Dropped Kerb Exercise 2021/22**

All 9

To receive and consider a report from the Head of Democratic Services regarding Wiltshire Council's annual dropped kerb exercise for 2021/22 (copy attached).

Item 8 to note

8. **PROPOSED TEMPORARY STREET CLOSURES/TRAFFIC MANAGEMENT**

To note the following:

i) Temporary closure of Greenway Lane (Spur Road), Chippenham from its junction with Greenway Lane (main) for its entire length to enable Wiltshire Council to carry out application of Micro Asphalt, adjustment of ironwork, reinstatement of road markings and associated maintenance works, on 15 September from 07:00 to 19:00.

Hardenhuish

ii) Temporary Closure on 15 September consecutively for 2 days of:
A) Coniston Road, Chippenham; from its junction with Queens Crescent for its entire length;

Cepen Park & Hunters Moon

B) Kilverts Close, Chippenham; from its junction with Queens Crescent for its entire length;
 C) Plantation Road, Chippenham; from its junction with Woodlands Road for its entire length.

To enable Wiltshire Council to carry out application of Micro Asphalt, adjustment of ironwork, reinstatement of road markings and associated maintenance works.

Hardens & Central

iii) Temporary Closure of Fuller Close (Part), Chippenham, from its junction with Flowers Yard for approximately 11m in a south easterly direction. To enable Molloy`s Groundwork to carry out new water connection and associated works on 14 September 2021 and the closure will be required until 22 September 2021.

Lowden & Rowden

iv) Temporary Closure of Footpath 4 (Part) from its junction with Brooklands for a distance of approximately 150m in a westerly direction and Footpath 6 (Part) from its junction with Footpath 4 for a distance of approximately 200m in a southerly direction. To enable development works pursuant to planning application 17/08786/REM. This closure which was due to expire on 22 September 2021 will now continue in force until 22 March 2022 or until completion of the works, whichever is earliest.

Lowden & Rowden / Hardens & Central

v) Urgent Closure of Ivy Lane (Part) (Northbound), Chippenham from its junction with Bridge Centre for approximately 40m in a northerly direction and Ivy Lane (Part) (Southbound), Chippenham from its junction with Marshfield Road to its junction with the Bridge Centre, to enable Wessex Water to carry out urgent S81 double manhole and water cover replacement. These works will commence on 25 August 2021 and are anticipated to be required for 1 day between the hours of 09:30 and 15:00.

Cepen Park & Hunters Moon

vi) Temporary Closure of B4528 Saltersford Lane (Part), Chippenham from its junction with B4528 Showell to its junction with Easton Lane to enable Flynn Limited to carry out drainage works to serve new housing development. This Order which previously came into operation on 16 November 2020 will now recommence on 30 August 2021 and the closure will be required until 24 September 2021.

Monkton

vii) Temporary Closure of Sadlers Mead, Chippenham from its junction with Cocklebury Road to its junction with Downham Mead to

enable Wiltshire Council to carry out application of Micro Asphalt, adjustment of ironwork, reinstatement of road markings and associated maintenance works on 05 October 2021 and the closure will be required between the hours of 09:00 and 15:00 for 2 days.

Hardens &
Central

viii) Urgent Closure of Wood Lane (Part), Chippenham from the road outside 7 Bakehouse Close for approximately 30m in a Southerly direction to enable Wessex Water to carry out urgent replacement of a com pipe. These works will commence on 23 August 2021 and are anticipated to be required for 3 days.

8. **ITEMS FOR COMMUNICATION**

To consider any items for communication and any items to be consulted with the Youth Council.

9. **DATE OF NEXT MEETING**

The next meeting of this Committee will take place on Thursday 16 September 2021 at 7pm.

PLANNING APPLICATIONS - 26 August 2021

Planning applications listed below can be viewed on Wiltshire Council's website by clicking on the individual application numbers.

Application No.	Address/Description	Ward
PL/2021/06966	Householder planning permission 1 Riverside Drive, Chippenham, SN15 3NU Free standing cantilever car port to front elevation of property.	Monkton
PL/2021/06942	Full planning permission 39 Marshfield Road, Chippenham, SN15 1JT Creation of a rear access to Falstaff.	Hardens & Central
PL/2021/06944	Listed building consent 39 Marshfield Road, Chippenham, SN15 1JT Creation of a rear access to Falstaff.	Hardens & Central
PL/2021/07039	Wiltshire Council R3 Wiltshire Council Depot, Parsonage Way, Chippenham, SN15 5PT Redevelopment of the existing highway depot: - Proposed 2000T salt store. - Proposed extension to existing vehicle bays with an additional 3no. bays. - Proposed wash down facility. - Proposed battery store. - Proposed weighbridge.	Monkton
PL/2021/07073	Householder planning permission Jays Farm, Pewsham, SN15 3RW Two storey extension to the rear of the property with other internal alterations along with side window replaced with window and door.	Pewsham
PL/2021/07200	Householder planning permission 8 Sunningdale Close, Chippenham, SN15 3XH Garage conversion & single storey link to main house including internal layout changes and landscape alterations.	Monkton
PL/2021/07275	Householder planning permission 33 Langley Road, Chippenham, SN15 1BT Loft conversion with dormer window. Rear kitchen extension.	Hardens & Central

PL/2021/07724	Prior approval Part 3 Class O: Offices to dwellinghouses 1 Langley Road, Chippenham, SN15 1BP Notification for Prior Approval under Class O for a Proposed Change of Use from Offices to Residential (Use Class C3) to Form 1 Dwelling.	Hardens & Central
PL/2021/07164	Full planning permission 1 Fleet Road, Chippenham, SN15 1NZ Removal of existing rear conservatory glazing and roof. Constructing a single storey timber frame structure on top of the existing low level walls complete with flat roof.	Hardens & Central
PL/2021/07516	Householder planning permission 45 Avebury Road, Chippenham, SN14 0NX Replacement of conservatory for single storey rear extension.	Cepen Park & Hunters Moon
PL/2021/07444	Listed building consent (Alt/Ext) 35 Bristol Road Chippenham SN15 1NT Remove modern lobby partition and reposition new smaller lobby area wall to enlarge kitchen.	Sheldon
PL/2021/07588	Householder planning permission 15 Newbury Drive, Chippenham, SN14 0SP Proposed single storey side extension.	Cepen Park & Hunters Moon
PL/2021/07564	Full planning permission Morrisons, Car Park, West Cepen Way, Chippenham, SN14 6UZ Coffee Shop with Drive Thru Facility.	Cepen Park & Derriads
PL/2021/07582	Householder planning permission 5 Harnish Way, Chippenham, SN14 6XZ Single storey rear extension with associated internal alterations and external works.	Cepen Park & Derriads
PL/2021/07579	Householder planning permission 17 Centurion Close, Chippenham, SN15 3TQ Create a new window opening on the front elevation wall.	Pewsham
PL/2021/07664	Consent under Tree Preservation Orders Scratchwood, 4 Old Hardenhuish Lane, Chippenham T4 Horse Chestnut. Crown clean, thin outer canopy by up to 20%, shorten north west back low heavy limb by up to 2m and reduce height of its upward arching end portion by up to 2m, shorten east/south east back low heavy limbs by up to 2m, up to 2m reduction to remaining crown.	Cepen Park & Derriads
PL/2021/07837	Consent under Tree Preservation Orders Teresa Lodge, 5 Old Hardenhuish Lane, Chippenham, SN14 6HH T1 - Austrian Pine Reduce branches from roadside back by 1.5m; T2 Austrian Pine - Lightly tip back side branches over neighbour's garden by 1.0 metres to 1.5 metres; T3 Beech - Reduce height and lateral branches by up to 3 metres. Crown thin by 15%. Target reduction to crossing limbs on north side of crown to alleviate the risk of failure.	Cepen Park & Derriads

PL/2021/07591	<p>Notification of proposed works to trees in a conservation area The Chase, Lowden Hill, Chippenham, SN15 2DB T1 Sycamore is to have lateral branches reduced by 3 metres in the lower to mid section of canopy on roadside only. G2 Group of small Cypress trees and one single cypress are to be reduced in height by up to 2 metres. T3 One Sycamore with acute lean, located roadside, is to have lateral branches reduced by up to 3 metres in the lower to mid section of canopy on roadside only. T4 Sycamore located on the lamp post is to be removed to ground level. T5 Large Beech tree located on the driveway is to have all deadwood removed on roadside only.</p>	Lowden & Rowden
Amended Plans		
PL/2021/04095	<p>Removal/variation of conditions Land between 19 Gladstone Road & 30 Westmead Lane, Chippenham, SN15 3BW Variation of condition 2 (approved plans) on 19/08610/FUL to incorporate redesign to plots 1-5 and site layout</p>	Chippenham Hardens and England (Historic)
PL/2021/03685	<p>Full planning permission 1A Burlands Road, Chippenham, SN15 3DF Demolition of garaging and replacement with one two storey one bedroom dwelling</p>	Chippenham Hardens and England (Historic)
20/11654/REM	<p>Reserved Matters Land at Showell Nurseries, Showell, Chippenham, Wiltshire, SN15 2NU Submission of Reserved Matters for Appearance, Landscaping, Layout and Scale for the Erection of 120no. Dwellings, Pursuant to Outline Planning Permission 17/08554/OUT.</p>	Corsham Without and Box Hill (Historic) <i>Close to Parish Boundary by Lowden & Rowden and Pewsham.</i>



Agenda Item 7

Meeting	Planning, Environment & Transport Committee
Date	26 August 2021
Report Title	Chippenham Community Area Transport Group (CATG) Dropped Kerb Exercise 2021/22
Written by	Heather Rae, Head of Democratic Services

1.0 **PURPOSE OF REPORT**

- 1.1 Councillors are asked to consider Wiltshire Council's CATG annual dropped kerbs exercise for 2021/22.

2.0 **INTRODUCTION AND BACKGROUND INFORMATION**

- 2.1 Wiltshire Council's CATG has requested that potential sites be proposed for consideration at the next CATG meeting on 07 September. The guidelines are:

- That dropped kerbs will be considered once a year and dealt with together to maximise the budget.
- Requests for dropped kerbs should demonstrate benefit to community, requests from individuals for dropped kerbs will not be considered.

3.0 **ANNUAL DROPPED KERBD EXERCISE**

- 3.1 Requests will be considered at the CATG meeting to be held on 07 September 2021.
- 3.2 Town and Parish Councils will be expected to contribute 50% towards the cost of dropped kerbs in their area. Wiltshire Council advises that whilst specific costs will vary, standard dropped kerbs typically cost approx. £1,500 per pair. If difficulties are encountered, this could rise. The contribution of 50% required from the Town Council would therefore be approx. £750 per pair. Previously it has been advised that the Town Council submit requests, specifying an order of preference.
- 3.3 Councillors are asked to consider the following requests previously submitted within Queens Crescent Area:-
- 1) Pathway from Carnarvon Close behind the coop
 - 2) Windsor Close Junction
 - 3) Clover Dean Junction
 - 4) Farleigh Close Junction
- 3.4 Councillors are asked to consider whether the Committee wish to put forward any further requests for consideration.

4.0 CONTRIBUTION TO CORPORATE PLAN PRIORITIES

4.1 Working collaboratively with Wiltshire Council regarding Chippenham Community Area Transport Group (CATG) annual dropped kerbs exercise will contribute to the following corporate priorities:

- i) Corporate Priority 1 - Provide facilities and services which support and develop a well-connected town, which promotes health and wellbeing.
- ii) Corporate Priority 2 - Take an active role in the future development of Chippenham through collaboration with partners and stakeholders.

5.0 STAFFING IMPLICATIONS

5.1 There are no staffing implications.

6.0 FINANCIAL IMPLICATIONS

6.1 Wiltshire Council expect a commitment of 50% match funding from the Town Council for any approved schemes.

6.2 The capital budget for this financial year (2021/22) available to spend is currently £9,942.

7.0 LEGAL IMPLICATIONS

7.1 There are no legal implications.

8.0 RECOMMENDATION

8.1 Councillors to consider whether to put forward any of the following dropped kerb suggestions to CATG for consideration:

- 1) Pathway from Carnarvon Close behind the coop
- 2) Windsor Close Junction
- 3) Clover Dean Junction
- 4) Farleigh Close Junction

8.2 Councillors consider whether the Committee wish to put forward any further requests to CATG for consideration and provide as much information as possible on any sites put forward.