



Minutes of a meeting of the Strategy and Resources Committee held at the Neeld
on 09 June 2021 at 7pm

Councillors present:

Jame Bradbury	Jenny Budgetell
Clare Cape	Bill Douglas
Robert Giles	Andy Phillips (Chairman)
David Poole	Chris Ruck
John Scragg	Matthew Short
Myla Watts (Vice Chairman)	

Officers present: Mark Smith, Chief Executive
Nick Rees, Director of Resources
Matt Kirby, Director of Community Services
Gillian Ballinger, Head of Finance
Lynsey Nichols, Head of Communications and Customer Services
Michael Weeks, Democratic and Civic Officer

Public Present: There was no members of the public present

PUBLIC QUESTION TIME

There were no written or verbal questions from members of the public.

1. APOLOGIES FOR ABSENCE

There were apologies for absence from Councillors Nick Murry and Mary Norton.

2. NOTIFICATION OF SUBSTITUTION

Councillor Matthew Short was substituting for Councillor Nick Murry.

3. DECLARATION OF INTEREST

No declarations of interest were made.

4. CHAIRMANS ANNOUNCEMENTS

There were no Chairman's announcements.

5. YEAR END ACCOUNTS AND FINANCIAL STATEMENTS FOR 2020/21

The Director of Resources presented the report regarding the Year End Accounts and Financial Statement for 2020/21 to Councillors and confirmed the statutory requirements the Town Council has to undertake as part of the process.

With all in favour.

RESOLVED that:

- i) Councillors noted the report and the year-end process.
- ii) Councillors to recommend to Full Council on 16 June 2021 that:
 - a) The individual statements contained within the Annual Governance Statement 2020/2021 are confirmed;
 - b) The financial figures contained within the Accounting Statements 2020/2021 are confirmed;
 - c) The unaudited financial statements for the year ended 31st March 2021 are adopted by Chippenham Town Council.

6. FINANCIAL SERVICES - E-PAYMENTS

The Head of Finance presented the report to Councillors regarding Financial Services E-Payments to Councillors.

With all in favour.

RESOLVED that:

Councillors approved the system upgrade to e-payments.

7. FINANCE SUB COMMITTEE COMPOSITION AND APPOINTMENT

The Chief Executive thanked Group Leaders for providing Councillor names in advance of the meeting for available places on the Finance Sub Committee to ensure it was politically balanced. Councillor names were read out by the Chief Executive.

RESOLVED that:

The Councillors named below be appointed to the Finance Sub Committee for the municipal year 2021/22:

Desna Allen
Pete Cousins
John Scragg

Declan Baseley
Robert Giles
Matthew Short

Jenny Budgell
Gemma Grimes
Myla Watts

8. FINANCIAL ADMINISTRATION: AUDIT OF ACCOUNTS PAYABLE AND BANK RECONCILIATIONS FOR MONTH 12 AND 1

The Head of Finance presented the report to Councillors regarding the Financial Administration Audit of Accounts Payable and Bank Reconciliations for Month 12 and 1.

RESOLVED that:

Councillors noted the report.

9. ITEMS FOR COMMUNICATION

Councillor Jenny Budgell asked if a financial summary of the year end accounts could be presented to the Youth Council.

10. DATE OF NEXT MEETING

The next meeting of this Committee will take place at 7pm on Wednesday 01 September 2021.

The meeting concluded at 7.31pm

These Minutes are subject to confirmation at the next meeting

Signed on behalf of the Committee as a true record of the meeting

Chairman:

Date: