




Delegated Authority (Urgent Action) Form

<p>In accordance with Standing Orders, under section 11, The Role of the Proper Officer:</p> <p>11.4 There shall be delegated to the Chief Executive the authority to act in respect of any function of a committee or sub-committee, which in their opinion is routine. This delegated authority shall only be exercised in consultation with the Chairman or Vice Chairman of the committee or sub-committee within whose terms of reference the particular function lies. Each exercise of delegated authority under this Standing Order shall be reported for information to the next meeting of the committee or sub-committee within whose terms of reference the particular function lies or to Council, by completing the Delegated Authority (Urgent Action) form.</p>	
Date	1 March 2021
Nature of Urgent Action	Support WALPA letter to the Secretary of State
Matter raised by	Chief Executive following email correspondence from WALPA
Date considered by the Chief Executive	28 February 2021
Consulted with Leader or Deputy Leader or Chairman or Vice Chairman	Chairman of PET supported on 01 March 2021
Action Taken Decision/Outcome Include Financial and Legal Implications	To add Chippenham Town Council as a signatory to WALPA's letters to the Secretary of State and Wiltshire Council leadership, and associated press release, due to be sent out 02 March 2021
To be reported for information to this committee or sub-committee	PET Committee on 11 March 2021
Signed by Chief Executive	
Dated	02 March 2021