



Stanley Park Sports Ground

Chippenham Town Council

Coronavirus Covid-19 – Guidance for Coaches and Users of Stanley Park Sports Ground.

“Providing Safe, Socially Distanced Facility Hire”

Section	Headings	Page No.
1.0	Introduction	1
2.0	About COVID-19	2
3.0	General Guidance	2
4.0	Before arriving at Stanley Park Sports Ground	3
5.0	Arriving at Stanley Park Sports Ground	3
6.0	3G training session, Matches and Function Room hire at Stanley Park Sports Ground	4
7.0	Finally	5
	Appendix A	5
	Appendix B	6

1.0 Introduction

The following guidance has been created to support our users, during the period of COVID-19.

Following the government’s latest announcement regarding the easing of lockdown measures in England and the proposed move to level 3 on the COVID alert scale on or around the 1st June, we are planning to resume training as soon as possible with certain conditions implemented. We will be adhering strictly to the advice of Public Health England and the Health & Safety Executive (HSE) as well as the Football Association (FA).

We are taking a phased approach in order to reflect demand from our customers, where we are able to establish the safeguarding necessary to protect you and our staff. We are following current government guidelines closely, and this document is designed to tell you what to expect upon arrival at Stanley Park Sports Ground.

It is important for employers, employees and users to understand that no PPE or other protective measures can provide 100% protection from infection with, or transmission of, a virus.

Please note this is an ever-changing environment and this guidance will be updated regularly following changes to guidance from the government and other relevant sources of information, please ensure you have the most recent version.



Stanley Park Sports Ground

Chippenham Town Council

These adaptations should remain in place until the government changes social distancing guidelines. Should you have any questions please do not hesitate to contact us by e-mail pharvey@chippenham.gov.uk or phone the office 01249 463905

2.0 About COVID-19

Coronavirus disease (COVID-19) is an infectious disease caused by a newly discovered coronavirus. The best way to prevent and slow down transmission is to be well informed about the COVID-19 virus, the disease it causes and how it spreads. Protect yourself and others from infection by washing your hands or using an alcohol-based rub frequently and not touching your face.

There are two common routes people could become infected:

1. Secretions can be directly transferred into the mouths or noses of people who are nearby or possibly could be inhaled into the lungs.
2. It is possible that someone may become infected by touching a person, a surface or object that has been contaminated with respiratory secretions and then touching their own mouth, nose, or eyes (such as shaking hands or touching door handles and then touching their own face).

The COVID-19 virus spreads primarily through droplets of saliva or discharge from the nose when an infected person coughs or sneezes, so it's important that you also practice respiratory etiquette (for example, by coughing into a flexed elbow).

With the rapidly changing nature of the COVID-19 outbreak, information and advice from the Government can change quickly. For all the latest Government information on COVID-19 and the measures the Government, and devolved Governments, are taking, please visit the relevant Government's website.

3.0 General Guidance

Training and matches must only take place where it is permissible in accordance with the UK/local Government and devolved administrations or regional restriction. Where possible, all contact with all users, colleagues and Stanley Park staff members should be carried out while maintaining current distancing guidance. We understand that in some circumstances this is not possible, this guidance is designed to help you consider the measures (using the hierarchy of risk) you may be able to put in place to help to protect them.



Stanley Park Sports Ground

Chippenham Town Council

4.0 Before arriving at Stanley Park Sports Ground

Hire of the facility will be by booking only stanleypark@chippenham.gov.uk. Whilst the current social distancing measures are in place we will not be able to accommodate any Turn up and Play after school or school holiday sessions. The preferable method of payment would be by card over the phone when booking or by card on the day. Cash will be taken.

Consideration needs to be given to the following, prior to any user coming to the facility. Before any user arrives at Stanley Park Sports Ground we recommend you complete the check list in Appendix A at home. **IF YOU CAN NOT PLACE A TICK IN EACH COLUMN THEN PLEASE STAY AT HOME.**

A COVID-19 risk assessment will need to be sent prior to your arrival at Stanley Park Sports Ground. This will need to detail not only your own control measure whilst at Stanley Park but control measures detailing how you intend to mitigate risk to all user as well as the staff at Stanley Park Sports Ground. **All hirers will need to establish a method of recording ALL attendees at their session and storing information for a minimum of 21 days (to support NHS Track and Trace)**

5.0 Arriving at Stanley Park Sports Ground

In order to keep you as safe as possible we aim to ensure we complete the following when you arrive at Stanley Park Sports Ground.

- **Please remain in your car until 5 minutes prior to your session starting.**
- Have separate entrance and exits for all users where possible, these will be marked accordingly.
- Have information posters and relevant signage on the floor and/or the walls.
- Prior to entering the session, all users should wash or sanitise their hands thoroughly following the NHS guidelines.
- Should you need to cough/sneeze (please do this into the bend of the elbow) and use a tissue that is disposed of immediately into the biohazard waste bin that will be provided.
- We will be implementing social distancing measures between everyone at all times. To do this, we have reduced access to the 3G and the main building. Any hirer that uses the function room will need their own risk assessment in place.
- When users are required to use the toilets, we will implement a one in and one out policy. All toilets should have hot and cold running water, soap and hand drying facilities. Where possible we will ensure there is hand gel before you enter the toilets and when you exit. Toilets will be deep cleaned regularly.
- Please sanitise your hands before entering the 3G training area. Hand sanitiser will be provided.



Stanley Park Sports Ground

Chippenham Town Council

- We strongly recommend you bring your own bottles as nothing will be able to be purchased from the vending machines at Stanley Park Sports Ground.

6.0 3G Training Sessions, Matches and Function Room hire at Stanley Park Sports Ground

- Hand sanitisers will be provided when entering and exiting the 3G.
- Separate entry and exit points will be in operation when entering and exiting the 3G
- If goals are moved gloves must be worn to do this.
- It is the coaches/hirers responsibility to use their designated training area only.
- Goals to be wiped down with wipes by coaches after their session, Stanley Park Sports Ground staff will clean each goal with anti-bacterial spray at the end of each day.
- All coaches/hirers must have a first aid kit and PPE present at each session. Stanley Park Sports Ground **WILL NOT** provide first aid to any user of the 3G unless life threatening.
- It is the coaches/hirers responsibility to provide appropriate cleaning materials to clean footballs, cones and bibs after each session.
- When users are required to use the toilets, we will implement a one in and one out policy. All toilets should have hot and cold running water, soap and hand drying facilities. Where possible we will ensure there is hand gel before you enter the toilets and when you exit. Toilets will be deep clean regularly.
- Latest Government and Football Association guidelines need to be continually followed and monitored by coaches/hirers. **At the time of writing this the FA guidelines state, No spectators are allowed at grassroots sport as part of step one of the Government's roadmap. This means that at this stage, no spectators are allowed at grassroots football. Where clubs and facilities can accommodate this safely, one parent/carer per youth player is permitted to be present at football activities although they must observe the relevant Government Covid-19 guidance. Failure to comply with these guidelines or any coach/hirer trying to bend the rules will be asked to leave the facility and reported to their respective club Chairman or FA.**
- We wish to give our hirers some added reassurances by deep cleaning all Stanley Park Sports equipment used on the 3G.
- Stanley Park Sports Ground staff will remain socially distanced at all times from hirers (unless there is a life threatening emergency). Please respect all members of on duty staff.
- Once the session is over all users to leave the 3G and car park quickly and safely to ensure the following group can enter without delay quickly and safely.
- Any lost property will be disposed of immediately with no lost property kept at Stanley Park Sports Ground due to contamination risks to staff.
- Any rubbish to be placed in bins on the 3G. Staff will place all rubbish in the yellow bagged bins whilst using full PPE equipment at the end of the day. PHS are contracted to collect all yellow bin waste.



Stanley Park Sports Ground

Chippenham Town Council

Function Room Hire at Stanley Park Sports Ground

The Function Room remains closed but will re-open when allowed to do so in line with the Governments roadmap regarding indoor activities/meetings.

Contaminated items

We will advise that any items that you have touched be placed in one of the waste bins that will be provided. This will include anything you have touched without gloves.

7.0 Finally

We have gone to great efforts to ensure that Stanley Park Sports Ground is COVID Safe, and whilst we can prepare as much as possible, we are like many other businesses during these times – keeping a close eye on government guidance. We may need to modify what we have organised or you may have a different idea of how we can ensure your safety. Please speak to us if you have any concerns or wish to discuss anything further.

Appendix A

It is recommended you check the document below prior to attending any activity at Stanley Park Sports Ground. Please submit your completed risk assessment form to pharvey@chippenham.gov.uk

Attending a training session or playing matches during COVID-19

It is important for users to understand that no PPE or other protective measures can provide 100% protection from infection with, or transmission of, COVID-19. Whilst Stanley Park Sports Ground have provided guidance to customer to mitigate risk so far as reasonably practicable, there will still be an element of risk involved in the facility. It is your responsibility to follow the Government and Football Association guidance. You will also be requested to make the following arrangements to help manage the risks associated with COVID-19:

- Bring everything you need to enable you to conduct your session correctly. Stanley Park Sports Ground staff will be instructed not to let any user borrow any Stanley Park Sports Ground equipment (balls, bibs, cones, first aid equipment (unless life threatening), shin pads etc. No changing facility will be available to any hirer/user.
- We would strongly recommend that you bring your own drinks and refreshments.

COVID-19 Checklist It is important that all users attending Stanley Park Sports Ground for training do not increase the risk of a spread of COVID-19. Please complete the below checklist by



Stanley Park Sports Ground

Chippenham Town Council

reading each statement and confirming if you agree. **If you cannot place a tick in each column please do not attend training or come to the facility.**

All hirers/users must meet the following criteria before starting the training session (please tick)	Agree insert ✓
I do not have/will not attend if I have a high temperature (you feel hot to touch on your chest or back - you do not need to measure your temperature)	
I do not have/will not attend if I have a new, continuous cough (coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours)	
I do not have/will not attend if I have loss or change to my sense of smell or taste (you cannot smell or taste anything, or things smell or taste different to normal)	
I will not attend if I am having to self-isolate due to coming into contact with someone with COVID-19 symptoms	
I will not attend if someone from my household had COVID-19 symptoms or is having to self-isolate	

Appendix B

We will be adhering strictly to the advice of Public Health England and the Health & Safety Executive (HSE). In addition, we have taken advice from the following awarding bodies and/or regulatory reforms;

National Health Service (NHS): <https://www.nhs.uk/conditions/coronavirus-covid-19/check-if-you-have-coronavirus-symptoms/>

<https://www.thefa.com/news/2021/mar/24/fa-guidance-for-return-to-grassroots-football-20210324>