



CHIPPENHAM TOWN COUNCIL

Improving the quality of town life

02 February 2021

To Councillors:

James Adman	Desna Allen
Richard Bambury	Pete Bishop
Holly Bradfield	Jenny Budgell
Clare Cape	Bill Douglas
Rajvir Gill	Peter Hutton
Teresa Hutton (Chairman)	Ruth Lloyd
Michael Merry	Nick Murry
Mary Norton	Ashley O'Neill
Andy Phillips	Nina Phillips
David Powell	Chris Ruck (Vice)
John Scragg	Melody Thompson
Sandie Webb	

Extraordinary Meeting of the Council - Tuesday 09 February 2021

Dear Councillor,

You are summoned to attend an extraordinary meeting of Full Council to be held virtually using the Zoom platform on Tuesday 09 February 2021 commencing at 7pm for transaction of the business given in the Agenda attached.

The meeting can be accessed by the following link or ID and password:

<https://zoom.us/j/95098484823?pwd=TWxteUZmeE0yRGdBUmIpSWZ6ZFZFU09>

Meeting ID: 950 9848 4823

Password: 050558

Please note members of the public are invited observe the meeting virtually and have the opportunity to address the council at this meeting at 7pm. A guide is available for members of the public, for any support in accessing the meeting virtually please contact the Town Council at least 24 hours in advance of the meeting.

Yours faithfully,

Councillor Teresa Hutton
Mayor of Chippenham

All council meetings are open to the public and press

RECORDING OF PUBLIC COUNCIL MEETINGS

Recording and using social media is permitted at Council meetings which are open to the public. Please note that Chippenham Town Council will be recording this meeting for training and monitoring purposes only.

7pm - PUBLIC QUESTION TIME (not to exceed 30 minutes)

The public are welcome to make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

To aid the virtual meeting process, Chippenham Town Council ask members of the public to email their questions to enquiries@chippenham.gov.uk no later than 12pm on the day before the meeting.

Any individual representation is limited to no more than 3 minutes. The Chairman will call the representation from those who are indicating that they wish to speak; written representations can also be received in advance of the meeting. A record of any public participation session shall not be included in the Minutes, but included as an appendix note to the Minutes of the meeting.

Agenda

Extraordinary Full Council meeting - Tuesday 09 February 2021

	Wards affected	Page no.
1.		
<u>APOLOGIES FOR ABSENCE</u>		
To receive any apologies for absence.		
2.		
<u>DECLARATION OF INTEREST</u>		
All Members of the Town Council are reminded to declare any pecuniary or non-pecuniary interests they may have in any business of the Council, its Committees or Sub-Committees, in accordance with the latest approved Code of Conduct.		
Councillors are reminded to declare any dispensation granted in relation to any relevant matter.		
3.		
<u>MAYOR'S ANNOUNCEMENTS</u>		
i. To receive any announcements from the Mayor.		
4.		
<u>ITEMS FOR COMMUNICATION</u>		
To consider any items for communication and any items to be consulted with the Youth Council.		

5. **DATE OF NEXT MEETING**

The next ordinary meeting of Full Council will take place on Wednesday 24 March 2021 at 7pm.

There will be an extraordinary meeting of Full Council on Thursday 25 February at 7pm to determine a response to the Local Plan Review consultation and a further extraordinary meeting of Full Council on Thursday 04 March at 7pm to determine a response to the Future Chippenham Programme consultation.

6. **EXCLUSION OF THE PUBLIC AND PRESS**

To pass, if considered necessary, the following resolution:

“The press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s1. sub section 2”.

7. **HONORARY FREEMAN NOMINATIONS**

To receive and consider a confidential report from the Democratic and Civic Officer regarding Honorary Freeman Nominations.