



CHIPPENHAM TOWN COUNCIL

Improving the quality of town life

14 January 2021

To Councillors:

James Adman	Desna Allen
Richard Bambury	Pete Bishop
Holly Bradfield	Jenny Budgell
Clare Cape	Bill Douglas
Rajvir Gill	Peter Hutton
Teresa Hutton (Chairman)	Ruth Lloyd
Michael Merry	Nick Murry
Mary Norton	Ashley O'Neill
Andy Phillips	Nina Phillips
David Powell	Chris Ruck (Vice)
John Scragg	Melody Thompson
Sandie Webb	

Extraordinary Meeting of the Council - Thursday 21 January 2021

Dear Councillor,

You are summoned to attend an extraordinary meeting of Full Council to be held virtually using the Zoom platform on Thursday 21 January 2021 commencing at 7pm for transaction of the business given in the Agenda attached.

The meeting can be accessed by the following link or ID and password:

<https://zoom.us/j/96336228023?pwd=OGVkQTN2NDVqN2h4WVVwZFAwd0d5UT09>

Meeting ID: 963 3622 8023

Password: CTC21

Please note members of the public are invited observe the meeting virtually and have the opportunity to address the council at this meeting at 7pm. A guide is available for members of the public, for any support in accessing the meeting virtually please contact the Town Council at least 24 hours in advance of the meeting.

Yours faithfully,

Councillor Teresa Hutton

Mayor of Chippenham

pp.

All council meetings are open to the public and press

RECORDING OF PUBLIC COUNCIL MEETINGS

Recording and using social media is permitted at Council meetings which are open to the public. Please note that Chippenham Town Council will be recording this meeting for training and monitoring purposes only.

7pm - PUBLIC QUESTION TIME (not to exceed 30 minutes)

The public are welcome to make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

To aid the virtual meeting process, Chippenham Town Council ask members of the public to email their questions to enquiries@chippenham.gov.uk no later than 12pm on the day before the meeting.

Any individual representation is limited to no more than 3 minutes. The Chairman will call the representation from those who are indicating that they wish to speak; written representations can also be received in advance of the meeting. A record of any public participation session shall not be included in the Minutes, but included as an appendix note to the Minutes of the meeting.

Agenda

Extraordinary Full Council meeting - Thursday 21 January 2021

	Wards affected	Page no.
1. <u>APOLOGIES FOR ABSENCE</u>		
To receive any apologies for absence.		
2. <u>DECLARATION OF INTEREST</u>		
All Members of the Town Council are reminded to declare any pecuniary or non-pecuniary interests they may have in any business of the Council, its Committees or Sub-Committees, in accordance with the latest approved Code of Conduct.		
Councillors are reminded to declare any dispensation granted in relation to any relevant matter.		
3. <u>MAYOR'S ANNOUNCEMENTS</u>		
i. To receive any announcements from the Mayor.		

Item 4 to note

4. **REPRESENTATION FROM THE FUTURE
CHIPPENHAM TEAM AT WILTSHIRE COUNCIL**

All

To receive a virtual presentation from the Future Chippenham Team at Wiltshire Council regarding the information within the public consultation on the Future Chippenham Programme. The presentation will be followed by a Councillor question and answer session.

The Future Chippenham Programme Consultation will be live from 9am on Friday 15 January until 5pm on Friday 12 March 2021.

Councillors will not be asked to determine a formal Town Council response to the consultation at this meeting, a further meeting, or meetings will be organised for this purpose, prior to the end of the consultation process at 5pm on Friday 12 March.

5. **ITEMS FOR COMMUNICATION**

To consider any items for communication and any items to be consulted with the Youth Council.

6. **DATE OF NEXT MEETING**

A future extraordinary meeting or meetings of Full Council will be organised at the end of February or start of March for Councillors to determine a formal Town Council response to the consultation. Dates will be communicated clearly to Councillors and members of the public.

The next ordinary meeting of Full Council will take place on Wednesday 24 March 2021 at 7pm.