



CHIPPENHAM TOWN COUNCIL

Minutes of a meeting of the Amenities, Culture and Leisure Committee held virtually on Zoom on 11 November 2020 at 7.00pm.

Councillors present: Desna Allen (Chairman) Pete Bishop
 Holly Bradfield Bill Douglas
 Teresa Hutton Ruth Lloyd
 Andy Phillips Nina Phillips
 David Powell Chris Ruck
 Melody Thompson

Officers present: Mark Smith (Chief Executive)
 Barry Pirie (Director of Community Services)
 Daryl Jones (Business Support Manager)
 Heather Rae (Democratic Services Manager)
 Lynsey Nichols (Marketing and Communications Manager)
 Michael Weeks (Democratic and Civic Officer)
 Will Tidmarsh (Head of Environmental Services)
 Melissa Barnett (Head of Museum and Heritage Services)
 Paul Harvey (Head of Leisure Services)
 Gillian Ballinger (Finance Manager)
 Julie Hook (Head of Venues)

Public Present: There were four members of the public present

PUBLIC QUESTIONS There were no written or verbal questions from any member of the public.

39. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Sandie Webb.

40. NOTIFICATION OF SUBSTITUTION

No notifications of substitution were received.

41. DECLARATIONS OF INTEREST

No declarations of interest were made.

42. MINUTES

The minutes of the meeting held on Wednesday 09 September 2020 were proposed by Councillor Teresa Hutton, seconded by Councillor David Powell and approved as a correct record. They will be signed by the Chairman at a later date.

43. **CHAIRMAN'S ANNOUNCEMENTS**

i) The closing date for the Joy of Christmas applications is Thursday 12 November. The Mayor had spoken about the project on BBC radio Wiltshire and it had been widely publicised. Each successful entry will be given a Christmas Bauble displaying their artwork. 24 independent shops had agreed to display successful entries in their windows, and if lockdown is lifted members of the public will be able to view them from the 02 December, a day later than planned. The online advert calendar is all prepared and ready to start as of the 01 December 2020.

ii) The Chairman of ACL accepted the Community Engagement Award from the Community Archives and Heritage Group (CAHG) on behalf of the Town Council for the recent Gold diggers exhibition at the museum. The judges said "this is a wonderful project which was very different in its material and audience. Across the board all the panel felt there had been truly authentic and interesting intergenerational work". We have since been asked to make this into a case study, to inspire other museums to look at this kind of intergenerational design work, collecting, bringing in first person stories, and of course - use of the internet to bring project results forward. Our engagement officer is to talk about the project on a free webinar with CAHG on Monday 16 November 2020.

iii) The Chairman announced that this would be the Director of Community Services last ACL meeting, with his forthcoming leave date coming before the next meeting in January. The Chairman thanked the Director of Community Services for all his work not only for the committee but for the Town Council as a whole and wished him well for the future.

44. **CIVIL WAR RE-ENACTMENT**

The Head of Heritage Services presented the report to Councillors regarding the proposed Civic War Re-enactment, and the proposal to postpone the event from 2021 to 2022 due to the ongoing COVID 19 pandemic.

With all in favour

RESOLVED that:

i) Councillors agreed to the cancellation of this event for 2021 with the option of supporting smaller promotional events if it is safe to do so.

ii) The large scale re-enactment be postponed until 2022.

iii) A letter confirming this decision be sent to the Director of the English Civil War Society and the Chippenham Borough Lands Charity.

iv) Councillors noted that the letter of intent received by the English Civil War Society be signed by the Director of Community Services and returned to the English Civil War Society.

45. **PROPOSED FEES AND CHARGES**

The Director of Community Services presented the report concerning the proposed fees and charges for 2021/22. The recommendation from the Director of Community Services was that fees and charges should not be increased for 2021/22, which would support the community.

With all in favour

RESOLVED that:

i) Councillors considered to, not increase, fees and charges on any of the Town Councils services and income areas for next financial year 2021/22.

ii) Councillors supported the proposal and delegated responsibility to the Director of Resources to submit it to the Strategy and Resources Committee on 9 December 2020 for inclusion as part of the council's budget setting process for 2021/22.

46. **BOW TOP FENCE AROUND THE FOUNTAIN IN JOHN COLES PARK**

The Head of Environmental Services presented the report regarding the proposed addition of a bow top fence around the fountain in John Coles Park due to the potential damage caused by public climbing on the fountain and the associated health and safety concerns.

With all in favour

RESOLVED that:

That councillors agreed to the bow top fencing proposal and the Head of Environmental Services to proceed with engaging a contractor to install the fencing.

47. **VEHICLE & MACHINERY 5 YEAR CAPITAL INVESTMENT REPLACEMENT PROGRAMME**

The Head of Environmental Services presented the vehicle & machinery 5 year Capital investment replacement programme report to Councillors, highlighting the replacement vehicles that are currently required by the Town Council.

The Head of Environmental Services confirmed that at present there aren't suitable electric vehicles available to meet the Town Council requirements.

RESOLVED that:

The Purchase amount of £124,000 is approved for the inclusion of the capital budget for 2021/22.

48. **VENUES UPDATE**

The Head of Venues presented a venues update report to Councillors. This highlighted the work, the venues team had undertaken during the ongoing COVID19 pandemic, how the Neeld had been used during the pandemic e.g. continued use by the blood donation service, an update on postponed bookings, and the potential for shows to take place in 2021.

Councillors expressed their thanks to the Venues team, and were delighted that the Town Council was able to facilitate blood donations during the pandemic.

RESOLVED that:

Councillors noted the report

49. **ITEMS FOR COMMUNICATION**

Councillors agreed that they would like the proposal supported by Councillors that fees and charges not to be increased be communicated.

50. **DATE OF NEXT MEETING**

The next Amenities, Culture and Leisure Committee meeting will take place on Wednesday 06 January 2021.

The meeting closed at 7.35pm.

These minutes are subject to confirmation at the next meeting.

Signed on behalf of the Town Council as a true record of the meeting.

Signature

Date