

<b>Section 1 - Applicants details</b>			
Applicants Name (if more than 1 applicant, please fill in section 6):			
Address:			
Postcode:		Phone;	
Email address:			
Details of request location			

**Section 2 - The Issue**

Please give as much detail regarding the issue/problem as possible. For example is the request due to school, commuter, worker or shopper parking, HGV's parking in restricted streets, inappropriate resident parking, etc. Include as much information as possible relating to days and time of day when the problem occurs.


**Section 3 - Safety Concerns**

Does the issue raised have any particular impact on road safety? For example do you know of any accidents that have occurred due to the problem and were the police/emergency services involved, do you have any dates that accidents occurred? Are there concerns with visibility of the highway, for example parked vehicles obscuring sight lines at junctions


**Section 4 - Access Issues**

Have there been any issues with access for Emergency Services, Public Transport or have there been occasions when your bins weren't emptied due to access issues. If so was this reported to the relevant authority, to whom and when?


**Section 5 - Sketch of location / problem**

Section 6 - Additional supporting signatures and addresses (continue on additional sheet if required)

Name:	Address:
	Signature:
Name:	Address:
	Signature:
Name:	Address:
	Signature:
Name:	Address:
	Signature:
Name:	Address:
	Signature:
Name:	Address:
	Signature:
Name:	Address:
	Signature:
Name:	Address:
	Signature:
Name:	Address:
	Signature:

Section 7

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Do you wish to email any digital photographs that you have relating to the matter? **YES / NO**. If yes, an email will be sent to the address in Section 1, please reply to the email attaching any photographs. Max size of attachments 6mg, please send multiple replies if a large number of attachments.

Office use only

Application ref: \_\_\_\_\_ Email required

Road safety implications?