



**CHIPPENHAM
TOWN COUNCIL**
Improving the quality of town life

16 January 2020

To Councillors:

Richard Bambury
Bill Douglas
Michael Merry
Mary Norton
Andy Phillips
Chris Ruck

Jenny Budgell
Raj Gill
Nick Murry
Michelle Pearce (Chairman)
Nina Phillips
John Scragg

PLEASE NOTE THAT AN UPDATE ON THE ROWDEN PARK DEVELOPMENT BY CREST STRATEGIC PROJECTS WILL TAKE PLACE AT 6.30PM, IN ADVANCE OF THE MEETING

**MEETING OF THE PLANNING, ENVIRONMENT & TRANSPORT COMMITTEE -
23 January 2020**

Dear Councillor

You are summoned to attend a meeting of the Planning, Environment & Transport Committee to be held at the Town Hall, High Street, Chippenham on Thursday 23 January 2020 commencing at 7pm for the transaction of the business given in the Agenda attached.

Please note members of the public are invited to address the council at this meeting at 7pm.

Yours faithfully

Mark Smith MBA LLB (Hons) CMgr FCMI FSLCC
Chief Executive

All council meetings are open to the public and press

RECORDING OF PUBLIC COUNCIL MEETINGS

Recording and using social media is permitted at Council meetings which are open to the public - however, anyone wishing to do so must speak to the Town Council staff prior to the meeting as there are rules which must be followed.

7pm PUBLIC QUESTION TIME (not to exceed 30 minutes)

The public are welcome to make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

Any individual representation is limited to no more than 3 minutes. The Chairman will call the representation from those who are indicating that they wish to speak; written representations can also be received in advance of the meeting.

A record of any public participation session shall not be included in the minutes, but included as an appendix note to the minutes of the meeting.

Agenda

Planning, Environment & Transport Committee Meeting - 23 January 2020

	Wards Affected	Page No.
1.		
<u>APOLOGIES FOR ABSENCE</u>		
To receive apologies for absence.		
2.		
<u>NOTIFICATION OF SUBSTITUTION</u>		
To receive any notification of substitution made to the Chief Executive.		
3.		
<u>DECLARATION OF INTEREST</u>		
<i>All Members of the Town Council are reminded to declare any pecuniary or non-pecuniary interests they may have in any business of the Council, its Committees or Sub-Committees, in accordance with the latest approved Code of Conduct.</i>		
<i>Councillors are reminded to declare any dispensation granted in relation to any relevant matter.</i>		
4.		
<u>MINUTES</u>		
To approve as a correct record and to sign the draft minutes of the meeting held on Thursday 9 January 2020 (emailed and copy enclosed).		

		Wards Affected	Page No.
5.	<u>CHAIRMAN'S ANNOUNCEMENTS</u>		
	To receive any announcements.		
6.	<u>PLANNING APPLICATIONS</u>	All	5
	(i) To consider planning applications, as attached, submitted to Wiltshire Council and to submit observations.		
	(ii) To consider whether any applications should be 'called-in' for consideration by the Northern Area Planning Committee, nominate a member of the Committee to attend and make a recommendation to the Wiltshire Council Ward Member.		
	(iii) To note the refusal of the following planning applications:		
	<ul style="list-style-type: none"> 19/07317/FUL (Matrix House, Hawthorn Road - construction of three new second floor flats. Resubmission following planning application 18/09703/FUL). 	Monkton	
	<ul style="list-style-type: none"> 19/09254/FUL (Gladstone Club, 20 Gladstone Road - conversion and extension of existing buildings and erection of new buildings to create 27 apartments). 	Hardens & England	
	<u>Items 7 to 9 to consider:</u>		
7.	<u>CHIPPENHAM AREA TRANSPORT GROUP (CATG)</u>	Hardenhuish	7
	To receive a report from the Administrative Services Officer - Planning on the above (copy attached).		
8.	<u>WAITING RESTRICTION REQUESTS</u>	CP & Derriads / Pewsham	9
	To receive a report from the Administrative Services Officer - Planning on the above (copy attached).		
9.	<u>PROPOSED TEMPORARY STREET CLOSURES/TRAFFIC MANAGEMENT</u>		
	(i) <u>The County of Wiltshire (Easton Lane, Chippenham) (30mph Speed Limit) Order 2020</u>	CP & Derriads	16
	To consider the above proposed Traffic Regulation Order (copy of Order, map, Statement of Reasons and press release attached).		

- (ii) To note the urgent closure of Footpath 27 Chippenham and Footpaths 34 and 42 Langley Burrell from 7 January 2020 for 21 days to enable safe construction of housing estate and link road.

Hardenhuish

10. ITEMS FOR COMMUNICATION

To consider any items for communication.

11. DATE OF NEXT MEETING

The next meeting of this Committee will take place on Thursday 13 February 2020.

PLANNING APPLICATIONS - 23 January 2020

Planning applications listed below can be viewed on Wiltshire Council's website at <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/Home.aspx> or by clicking on the individual application numbers below.

Application No.	Address/Description	Ward
19/11209/LBC	Mill House, 1 New Road SN15 1EJ A new route for fibre broadband to enter the building and to remove the old fibre cable.	Monkton
19/11670/FUL	10 Greenway Gardens SN15 1AJ Proposed single storey extension.	Hardenhuish
19/11695/FUL	50 Sadlers Mead SN15 3PD Proposed extensions and alterations	Monkton
19/11707/FUL	Unit 10, Bath Road Industrial Estate SN14 0AB Change of use from A1 retail use restricted to tile and kitchen warehouse to A1 retail including storage and sale of sports clothing and equipment.	Queens & Sheldon
19/11743/FUL	15-16 High Street SN15 3ER Relocation of 1 existing ATM to the left side of the shop front. Red dotted vinyl with white/red gradient vinyl to be applied to the inside of the glazing around the machine. Installation of new stainless steel post box. Shop front repairs to joinery and masonry skirtings. Installation of 3 new weather louvres to the rear elevation.	Hardens & England
19/11745/LBC	15-16 High Street SN15 3ER Internal refurbishment along with new HVAC system. Relocation of 1 existing ATM to the left side of the shop front. Red dotted vinyl with white/red gradient vinyl to be applied to the inside of the glazing around the machine. Installation of new stainless steel post box. Maintenance works to the shop front including repairs to joinery and masonry skirtings. Decoration to match existing. Installation of 3 new weather louvres to the rear elevation. Installation of a 46" digital media screen on a freestanding metal support fixed to the floor within the banking hall. Red privacy vinyl to be applied either sides of the screen to the internal side of glazing. New externally illuminated projecting sign. Replacement of the fascia sign showing the new Santander text and logo.	Hardens & England
19/12100/REM	Land at Foundry Lane. Reserved matters application for appearance, landscaping, layout and scale of 333 dwellings and related access roads, footpaths, drainage, associated car/bicycle parking provision, groundworks, open space and infrastructure following outline approval 16/03515/OUT.	Monkton / Hardenhuish

<u>19/12102/FUL</u>	40 King Alfred Street SN15 1NP Proposed single storey rear extension.	Hardenhuish
<u>19/12118/FUL</u>	23 Farleigh Close SN14 OPT Alterations and extension to existing dwelling.	Queens & Sheldon
<u>19/12120/FUL</u>	Land at Old Hardenhuish Lane SN14 6HH Erection of double garage.	CP & Redlands
<u>19/12122/FUL</u>	5 Beechwood Road SN14 0EZ Proposed two storey extension to the side with single storey extension to the rear.	Lowden & Rowden
<u>19/12139/LBC</u>	Angel Hotel, Market Place SN15 3HD Proposed internal refurbishment of ground floor reception and bar.	Hardens & England
<u>19/12146/FUL</u>	4 Oate Hill SN15 3LE Single storey side extension.	Hardens & England
<u>19/12201/ADV</u>	15-16 High Street SN15 3ER Installation of a 46" digital media screen on a freestanding metal support fixed to the floor within the banking hall. Red vinyl to be applied wither sides of the screen to the internal side of glazing. New externally illuminated projecting sign. Replacement of the fascia sign showing the new Santander text and logo.	Hardens & England
<u>20/00184/FUL</u>	109 Malmesbury Road SN15 1PZ Side and rear two storey extension.	Hardenhuish
<u>20/00335/TPO</u>	114 Queens Crescent SN14 0NR 30% reduction back to previous pruning points to Lime tree.	Queens & Sheldon
Amended Plans Councillors are asked to consider if they wish to make any further comments on the following amended plans.		
<u>19/09270/FUL</u>	10 Beechwood Road SN14 0EZ Two storey side extension over existing extension and replace lean-to conservatory to rear with lean-to extension (resubmission of 19/02668/FUL).	Lowden & Rowden



Agenda Item 7

Meeting	Planning, Environment & Transport Committee
Date	23 January 2020
Report Title	CHIPPENHAM COMMUNITY AREA TRANSPORT GROUP (CATG): HIGHWAY IMPROVEMENT REQUESTS
Author	Ann Chard, Administrative Services Officer - Planning

1.0 PURPOSE OF REPORT

- 1.1 Councillors are asked to consider a highway improvement request which has been submitted to the Town Council for consideration. If supported, the request will be forwarded to Wiltshire Council for consideration by the Chippenham Community Area Transport Group (CATG).

2.0 INTRODUCTION AND BACKGROUND INFORMATION

- 2.1 Councillors are asked to consider:-

- a) Is the request supported?
- b) If supported, what level of contribution the Council is willing to make towards the cost of the proposed scheme (Wiltshire Council normally expect a commitment of 25% match funding from the Town Council for any approved schemes).
- c) Are there any comments regarding the request?
- d) If the request is not supported, what is the reason?

3.0 HIGHWAY IMPROVEMENT REQUEST FOR CONSIDERATION

- 3.1 The information below is taken from the completed Highways Improvement Request Form and from an accompanying letter:

Location: Hardenhuish Avenue
Ward: Hardenhuish

Nature of Issue:

Speeding cars and volume of traffic. The cars speed along the road at such a pace it's dangerous getting out of the car. It's become a short cut I think for those trying to avoid the new traffic lights at the top of New Road. Many school children use that road to get to and from school and it's dangerous.

How long has it been an issue?

My daughter has recently moved to Hardenhuish Avenue so she is only aware of this issue being of this year.

What would you like done to resolve this issue?

Speed bumps or something to slow down and deter traffic.

Have you been in touch with your local Councillor?

No.

- 3.2 Advice on what could be done to resolve this issue and the costs involved would normally have been sought from Wiltshire Council's Principal Traffic Engineer. However, in this instance, this has not been possible.

4.0 CONTRIBUTION TO CORPORATE PLAN PRIORITIES

- 4.1 Working collaboratively with Wiltshire Council regarding Chippenham Community Area Transport Group (CATG) Highway Improvement Requests will contribute to the following corporate priorities:

- i) Corporate Priority 1 - Provide facilities and services which support and develop a well-connected town, which promotes health and wellbeing.
- ii) Corporate Priority 2 - Take an active role in the future development of Chippenham through collaboration with partners and stakeholders.

5.0 STAFFING IMPLICATIONS

- 5.1 There are no staffing implications.

6.0 FINANCIAL IMPLICATIONS

- 6.1 Wiltshire Council expect a commitment of 25% match funding from the Town Council for any approved schemes.

7.0 LEGAL IMPLICATIONS

- 7.1 There are no legal implications.

8.0 RECOMMENDATION

- 8.1 That Councillors consider this request for traffic calming on Hardenhuish Lane.



Agenda Item 8

Meeting	Planning, Environment & Transport Committee
Date	23 January 2020
Report Title	Waiting Restriction Requests
Author	Ann Chard, Administrative Services Officer - Planning

1.0 PURPOSE OF REPORT

- 1.1 Councillors are asked to consider requests for Waiting Restrictions received by the Town Council, prior to the requests being submitted to Wiltshire Council for final consideration.

2.0 INTRODUCTION AND BACKGROUND INFORMATION

- 2.1 Each year the PET Committee, at its December meeting, considers initial requests for Waiting Restrictions. Any approved requests are then passed onto Wiltshire Council the following January for final consideration.
- 2.2 All requests for Waiting Restrictions are grouped and managed under areas for the Traffic Regulation Orders and therefore all requests for Chippenham are considered by Wiltshire Council at the same time. Approx. 5 parishes are reviewed by Wiltshire Council each year in the spring. Chippenham requests were last considered in 2018 and a Traffic Regulation Order was implemented on 21 October 2019.

3.0 REQUESTS FOR WAITING RESTRICTIONS RECEIVED BY THE TOWN COUNCIL

- 3.1 Requests for waiting restrictions were considered at the previous PET Committee meeting held on 12 December 2019. Two of the requests fell within Cepen Park and Derriads Ward and as no Ward Councillors were present at that meeting, consideration of these requests was deferred until the meeting on 9 January 2020. No Ward Councillors were present at that meeting either so consideration of these requests was again deferred.
- 3.2 Since the PET meeting on 9 January 2020, an additional request for waiting restrictions has been received and is included in Appendix A.

3.3 The completed WR1 forms received are summarised on Appendix A to this report. Councillors are asked to consider whether the Town Council supports these requests and if there is any other information they wish Wiltshire Council to take into consideration.

3.4 A WR2 form for any supported requests will need to be completed and submitted to Wiltshire Council (copy attached).

4.0 STAFFING IMPLICATIONS

4.1 There are no staffing implications.

5.0 FINANCIAL IMPLICATIONS

5.1 There are no financial implications.

6.0 RECOMMENDATIONS

6.1 The following is recommended:

- a) Councillors consider whether the Town Council supports these requests.
- b) That completion of WR2 forms be delegated to the Chairman and the Administrative Services Officer - Planning.

REQUESTS FOR WAITING RESTRICTIONS RECEIVED BY THE TOWN COUNCIL

The following is a summary of WR1 forms received.

Request 014 - Gascelyn Close (CP & Derriads)

Location: Gascelyn Close

Issue: Inconsiderate parking preventing resident reversing off their drive

The Issue:

- Inconsiderate parking by visitors, tradesmen, couriers, etc. (neighbours are not usually an issue) preventing them reversing off their drive onto Gascelyn Close.

Safety Concerns:

- Resident has faced negative reactions when politely asking for vehicles to be moved.
- Resident unable to reverse onto Gascelyn Close if a vehicle is parked behind their driveway on opposite side of road.

Access Issues:

- Applicant says that their partner's mother lives in Pewsham and has severe Parkinson's disease. On occasions they need to drive to Pewsham immediately to reassure and support this lady. This could be at any time but more often it is during the night. They do not want to have to knock on doors asking for cars to be moved, especially late at night. This could produce a negative reaction.

Additional Information:

- The applicant has requested a white 'H' bar marking on the road opposite their driveway. This type of marking is provided solely to highlight the presence of a driveway, vehicular access and are non-enforceable. The applicant would need to apply to Wiltshire Council and a fee would be payable. This has been explained to the applicant who has asked that an alternative solution be found.
- This request is supported by the applicant's partner.
- The following sketch has been provided.



Request 015 - Moss Mead (CP & Derriads)

Location: Moss Mead

Issue: Bumpers Farm commuters parking in Moss Mead

The issue:

- Bumpers Farm commuters parking in Moss Mead and its roads blocking narrow road with parked cars causing driving conditions to be dangerous.
- Parking on the corner of Moss Mead entrance.
- Blocking access to their drive and that of their neighbour whose problem is and will be worsened due to the impending 'no return' parking along Lords Mead.
- Applicant concerned this will push traffic up to the Moss Mead area, where the workers will use the gate (that is not a legal entrance) into the back end of Bumpers Farm.
- If cars are parked in the highlighted areas shown applicant cannot access or get off their driveway.

Safety Concerns:

- No accidents as of yet.
- Where they park causes traffic to have to swing out quite blindly as it's on a corner and can go into on-coming cars.
- The road into the Close is far too narrow to support on-road parking.
- In 2016 yellow lines were put down but did not go far enough into the Close to warrant a suitable deterrent.
- As shown the lines make the corner parking on/close to a bend or junction against the Highway Code.
- The applicant requests the extension of the lines to prohibit parking in this area.
- They say that they asked for this to be part of the original proposals but that the local councillor had not included their request in the submission.

Access Issues:

- The recycling bin can just squeeze past.
- Have not seen any fire engines in the Close. However, should it be called the applicant is certain it would cause the fire engine to have to slow/mount the pavement to get past, as do delivery lorries.

Additional Information:

- The following sketch has been provided.



Request 016 - Monks Way (Pewsham)

Location: Junction of Monks Way/King Henry Drive
Issue: Vehicles parked opposite Monks Way preventing buses from turning into King Henry Drive

The issue:

Vehicles parking opposite Monks Way, Pewsham are preventing buses from turning into King Henry Drive. This especially affects the double deck buses who have had to go onto the pavement to get around, potentially damaging the pavement. There is a faded white line covering part of the problem area, stretching from the Pewsham Way roundabout to opposite Monks Way but it is in the applicants opinion and that of the bus operator, Faresaver, needed to approximately opposite the driveway to 2 King Henry Drive, preferably a yellow line, to enable buses to turn safely.

Safety Concerns:

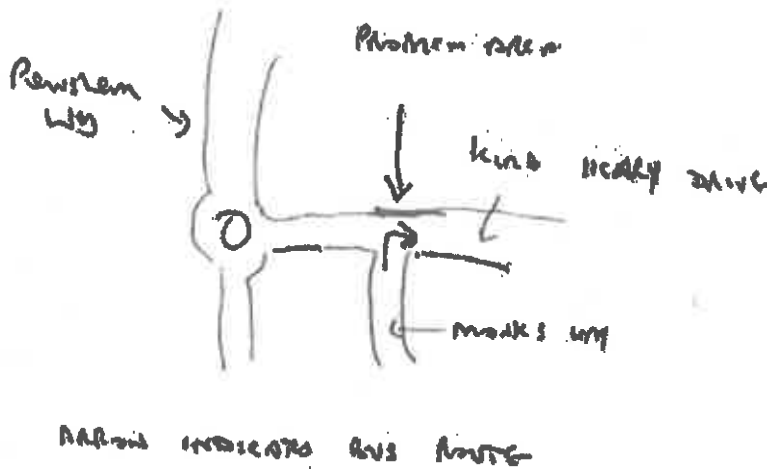
Yes, for reasons stated above. No accidents have been reported but there have been some very near misses between the buses and parked cars.

Access Issues:

Yes, for reasons stated in section 2. Residents have fought hard to get the Pewsham bus reinstated and don't want to lose it.

Additional Information:

- The following sketch has been provided.



Town & Parish Council's assessment of Waiting Restriction requests

Town/Parish: _____

Application ref & street name: _____

Yes No Not Known Office use

1	Does request relate to obstruction of private access?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Does request relate to parking contrary to highway code, eg parking too close to junctions?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Does request relate to non residents parking in residential area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Does request relate to issues with access for Emergency Services/refuse collection/buses?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Does request relate to restricting visibility?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Have other requests relating to the same location been received?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6a If yes above, how many?

8 Are the Town/Parish Council aware of any other parking issues in the immediate vicinity?

9 Street environment: Please tick all that apply...

Residential estate road	<input type="checkbox"/>	Existing traffic calming?	<input type="checkbox"/>
Rural	<input type="checkbox"/>	New development (under 5 yrs)	<input type="checkbox"/>
Town Centre location	<input type="checkbox"/>	Are there existing parking restrictions in the area?	Yes <input type="checkbox"/>
Industrial Estate/Business Park	<input type="checkbox"/>		No <input type="checkbox"/>

Please specify the current speed limit of the road:

10 Is there additional support for the request, if so who from? (Local Member, Emergency Services, residents petition etc.)

11 Any other comments regarding request:

WILTSHIRE COUNCIL

ROAD TRAFFIC REGULATION ACT 1984

THE COUNTY OF WILTSHIRE (EASTON LANE, CHIPPENHAM)
(30MPH SPEED LIMIT) ORDER 2020

The Council of the County of Wiltshire in exercise of its powers under Section 84 of the Road Traffic Regulation Act 1984 (hereinafter referred to as "the Act") as amended and of all other enabling powers and after consultation with the Chief Officer of Police in accordance with Part III of Schedule 9 to the Act hereby makes the following Order:-

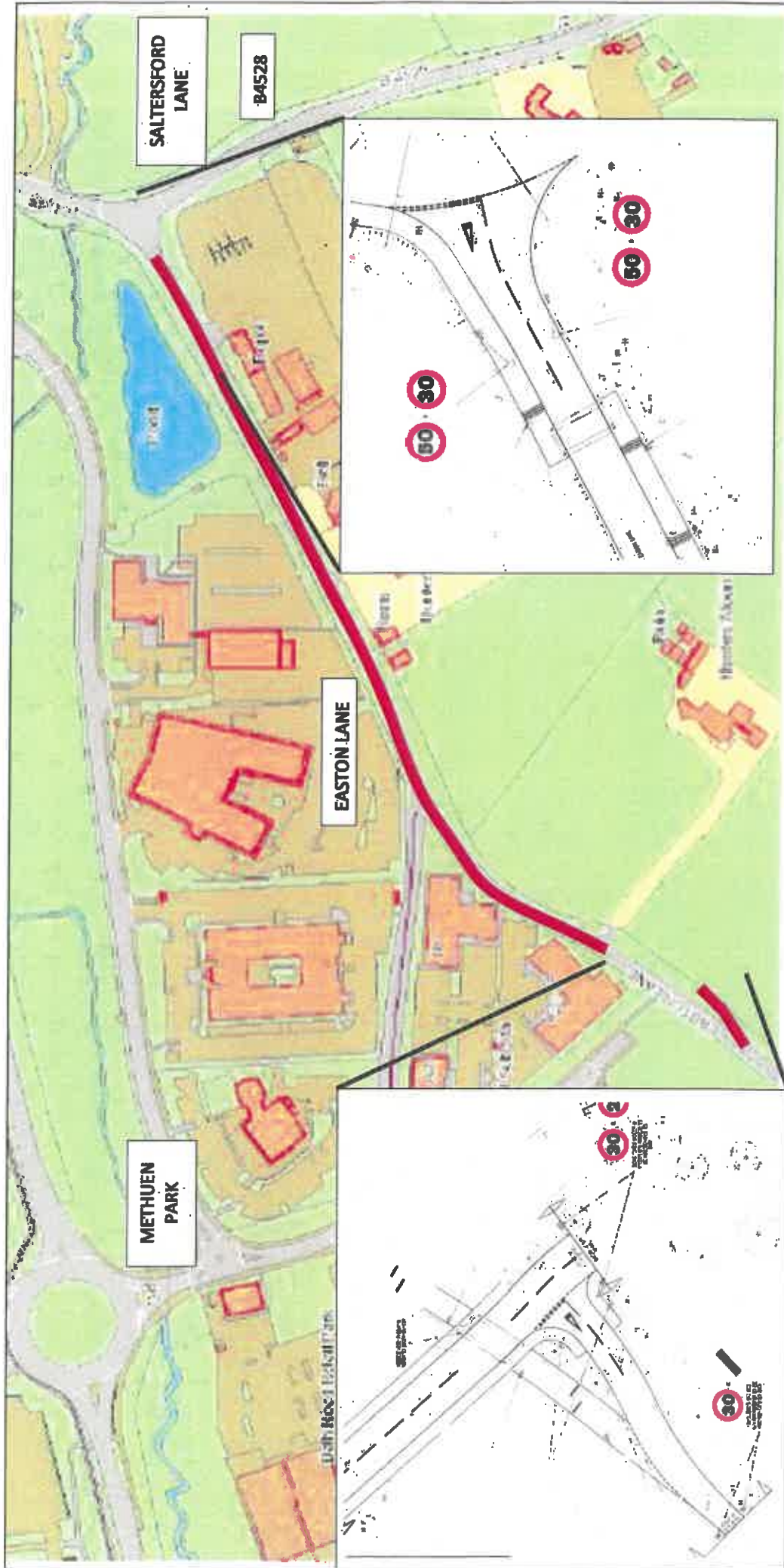
1. No person shall drive any vehicle at a speed exceeding 30 miles per hour on the lengths of road specified in the Schedule to this Order.
2. No speed limit imposed by this Order applies to vehicles falling within Regulation 3(4) of the Road Traffic Exemptions (Special Forces) (Variation and Amendment) Regulations 2011 when used in accordance with Regulation 3(5) of those Regulations.
3. This Order shall come into operation on xxxxxxxx 2020 and may be cited as The County of Wiltshire (Easton Lane, Chippenham) (30mph Speed Limit) Order 2020.

SCHEDULE

Lengths of Road in The Town of Chippenham
Subject to 30mph Speed Limit

<u>Road</u>	<u>Description</u>
Easton Lane	From a point 16 metres south west of its junction with B4528 Saltersford Lane in a south westerly direction to a point on the western side of the access to Hunters Moon, a length of 386 metres
Easton Lane	From its junction with Methuen Park for a length of 47 metres in a south westerly direction

THE COMMON SEAL of
WILTSHIRE COUNCIL was
hereunto affixed this
xx day of xxxxxxxx 2020
in the presence of:-



INDICATIVE MAP: SHOWING THE EXTENT OF A 30 MPH SPEED LIMIT FOR A SECTION OF EASTON LANE IN CHIPPENHAM.

LEGEND



30 MPH SPEED LIMIT



Wiltshire Council

Wiltshire Council, County Hall, Bythesea Road, Trowbridge, Wiltshire BA14 8JN
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WILTSHIRE COUNCIL

ROAD TRAFFIC REGULATION ACT 1984

**THE COUNTY OF WILTSHIRE (EASTON LANE, CHIPPENHAM)
(30MPH SPEED LIMIT) ORDER 2020**

**Statement of Wiltshire Council's reasons for proposing
to make the Orders**

In the interests of highway safety.

WILTSHIRE COUNCIL

ROAD TRAFFIC REGULATION ACT 1984

THE COUNTY OF WILTSHIRE (EASTON LANE, CHIPPENHAM)
(30MPH SPEED LIMIT) ORDER 2020

NOTICE IS HEREBY GIVEN THAT Wiltshire Council proposes to make the above Order under the Road Traffic Regulation Act 1984 the effect of which will be as follows:

To introduce a 30mph speed limit on the following lengths of road:

Easton Lane – From a point 16 metres south west of its junction with B4528 Saltersford Lane in a south westerly direction to a point on the western side of the access to Hunters Moon, a length of 386 metres

Easton Lane – from its junction with Methuen Park for a length of 47 metres in a south westerly direction

Copies of the draft Order, plan and Statement of the Council's Reasons for proposing to make the Order may be inspected at the offices of Wiltshire Council, County Hall, Bythesea Road, Trowbridge during normal office hours. Details of the proposed scheme may be seen Chippenham Library, Timber Street, Chippenham between the hours of 10am – 7pm Monday, 9am – 5pm Tuesday and Saturday, 9am – 1pm Wednesday and 9am – 7pm Thursday and Friday until 10th February 2020. Documents can also be viewed online at www.wiltshire.gov.uk/troconsultations.htm

Comments on the proposal together with the reasons for which they are made should be sent in writing or via the website to reach the Sustainable Transport Group by 10th February 2020 quoting reference HKB/TRO/CHIP.

Sustainable Transport Group, County Hall, Bythesea Road TROWBRIDGE BA14 8JN

16th January 2020