



**CHIPPENHAM
TOWN COUNCIL**
Improving the quality of town life

3 October 2019

To Councillors:

Richard Bambury
Bill Douglas
Michael Merry
Mary Norton
Andy Phillips
Chris Ruck

Jenny Budgell
Raj Gill
Nick Murry
Michelle Pearce (Chairman)
Nina Phillips
John Scragg

**MEETING OF THE PLANNING, ENVIRONMENT & TRANSPORT COMMITTEE -
10 October 2019**

Dear Councillor

You are summoned to attend a meeting of the **Planning, Environment & Transport Committee** to be held at the Town Hall, High Street, Chippenham on **Thursday 10 October 2019** commencing at 7pm for the transaction of the business given in the Agenda attached.

Please note members of the public are invited to address the council at this meeting at 7pm.

Yours faithfully

Mark Smith MBA LLB (Hons) CMgr FCI FSLCC
Chief Executive

All council meetings are open to the public and press

RECORDING OF PUBLIC COUNCIL MEETINGS

Recording and using social media is permitted at Council meetings which are open to the public - however, anyone wishing to do so must speak to the Town Council staff prior to the meeting as there are rules which must be followed.

7pm PUBLIC QUESTION TIME (not to exceed 30 minutes)

The public are welcome to make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

Any individual representation is limited to no more than 3 minutes. The Chairman will call the representation from those who are indicating that they wish to speak; written representations can also be received in advance of the meeting.

A record of any public participation session shall not be included in the Minutes, but included as an appendix note to the Minutes of the meeting.

Agenda

Planning, Environment & Transport Committee Meeting - 10 October 2019

	Wards Affected	Page No.
1. <u>APOLOGIES FOR ABSENCE</u>		
To receive apologies for absence.		
2. <u>NOTIFICATION OF SUBSTITUTION</u>		
To receive any notification of substitution made to the Chief Executive.		
3. <u>DECLARATION OF INTEREST</u>		
<i>All Members of the Town Council are reminded to declare any pecuniary or non-pecuniary interests they may have in any business of the Council, its Committees or Sub-Committees, in accordance with the latest approved Code of Conduct.</i>		
<i>Councillors are reminded to declare any dispensation granted in relation to any relevant matter.</i>		
4. <u>MINUTES</u>		
To approve as a correct record and to sign the draft Minutes of the meeting held on Thursday 19 September 2019 (previously emailed and copy enclosed).		

5. **CHAIRMAN'S ANNOUNCEMENTS**

To receive any announcements.

6. **PLANNING APPLICATIONS**

ALL

- (i) To consider planning applications, as attached, submitted to Wiltshire Council and to submit observations.
- (ii) To consider whether any applications should be 'called-in' for consideration by the Northern Area Planning Committee, nominate a member of the Committee to attend and make a recommendation to the Wiltshire Council Ward Member.

7. **PROPOSED BUDGET 2020/21**

ALL

To receive a report on the above from the Director of Resources and the Administrative Services Officer - Planning (copy attached).

8. **PROPOSED TRAFFIC REGULATION ORDERS FOR CONSULTATION**

Monkton /
Hardenhuish

Councillors are asked to consider the following proposed Traffic Regulation Orders received from Wiltshire Council (copies of Orders, plans and statement of reasons attached):-

- The County Of Wiltshire (Chippenham and Chippenham Without) (Prohibition and Restriction of Waiting, Taxi Rank Clearways and On Street Parking) Consolidation Order 2016 (Amendment No. 5) Order 2019.
- The County of Wiltshire (Langley Road, Chippenham) (Prohibition of Right Hand Turn) Order 2019.
- The County of Wiltshire (Park Lane and Foundry Lane, Chippenham) (Prohibition of U Turn) Order 2019.

The consultation period ends on 21 October 2019.

9. **STREET NAMING**

(i) **New Development North Chippenham**

Hardenhuish

At the previous PET Committee meeting Councillors agreed 5 new street names for Land Parcels B3B and B5 of the North Chippenham development (Minute 77 refers).
Wiltshire Council has responded as follows:

“Thank you for the completed Form A, however we note the names supplied are all plant names. Although plant names were used in the first two phases of development (Land Parcel P1A & Land Parcel B1A) these phases were much further to the west of the current development. (see plan attached). The more recent phases (Land Parcel P1B, Land Parcels B2-B5 and Land Parcels P1C & P1D) have all used names from World War I fallen.

With regards the names supplied, we should point out that do have concerns over the mispronunciation and misspelling of these for future residents, emergency services and deliveries. In addition, as the current phases of development lie within the “names of the fallen” streets, they do seem a little out of place in this setting. With this in mind, would you like to reconsider your suggestions?”

Councillors are asked to consider choosing 5 new names (plan sent by Wiltshire Council attached for information).

(ii) New Development Phase 3, Land at Hunters Moon

CP &
Derriads

Councillors are asked to consider a request from Bloor Homes regarding new street names for Phase 3 of the Hunters Moon development. New street names are requested for 5 streets plus additional suggestions in case any prove unsuitable. A plan of the development site is attached. Also attached are guidance notes and Councillors are asked to note the paragraph referring to naming streets after living/deceased persons.

10. PROPOSED TEMPORARY STREET CLOSURES/TRAFFIC MANAGEMENT

CP &
Redlands

To note the temporary closure of Willowbank (part) on 11 November 2019 to enable Wessex Water to carry out repairs to manhole cover.

11. PRESS RELEASE

To consider, if necessary, the issue of a press release arising from the meeting.

12. DATE OF NEXT MEETING

The next meeting of this Committee will take place on Thursday 31 October 2019.

PLANNING APPLICATIONS - 10 October 2019

Planning applications listed below can be viewed on Wiltshire Council's website at <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/Home.aspx>.

*Case Officers of applications marked with an asterisk have been asked to extend the deadline for Town Council comments.

Application No.	Address/Description	Ward
19/03325/FUL	9 Harford Close SN15 3PY Shed/summerhouse (retrospective)	Hardens & England / Pewsham
19/08455/FUL	50 Long Close SN15 3LA Installation of disability scooter store.	Hardens & England
19/08601/FUL*	53 Greenway Gardens SN15 1AL Installation of a garden annexe (revision to 19/02915/FUL).	Hardenhuish
19/08607/FUL	84A London Road SN15 3AZ Single storey rear extension and provision for access and parking.	Hardens & England
19/08610/FUL	Land between 19 Gladstone Road and 30 Westmead Lane SN15 3BW Erection of 6 houses (4 terrace & 2 semi-detached).	Hardens & England
19/08626/FUL	33 Blackbridge Road SN15 3LT Single storey extension to rear of existing dwelling.	Monkton
19/08654/LBC	50 Market Place SN15 3HU Replacement of existing front (main access) door with new door that meets current security requirements.	Hardens & England
19/08716/FUL	24 High Street SN15 3EU New shopfront to existing retail unit.	Hardens & England
19/08746/TCA*	Wych Elm, 54 Malmesbury Road SN15 1PR Pollard Hawthorn at front of property, 30% height reduction to Oak and reduce back from neighbour's garden, and 30% crown reduction to Yew tree.	Hardenhuish
19/08774/FUL	90 Bristol Road SN15 1NS Proposed single storey rear extension including the demolition of the existing rear extension and conservatory.	CP & Redlands
19/08798/FUL	61 St. Peters Close SN15 2BH Erection of two storey rear extension.	Lowden & Rowden
19/08880/FUL	10 Clarence Road SN14 0UH Demolition of existing conservatory and construction of new single storey rear extension, conversion of garage to habitable space (in part) and associated hard and soft landscaping to front and rear gardens.	CP & Derriads

19/08951/ADV	13-14 High Street SN15 3ER Shop fascia sign and hanging panel sign.	Hardens & England
19/08955/TPO*	Land off Lords Mead Reduce Sycamore tree to provide 2m clearance from street lamp.	CP & Derriads
19/09088/FUL	11 Thomas Mead SN15 3YS Resubmission of a lapsed planning permission N/09/00845/FUL with amendments for a proposed first floor extension over the attached garage.	Hardens & England
19/09154/REM	Rowden Park, Patterdown Road Approval of reserved matters (appearance, landscaping, layout and scale) for on-site infrastructure works relating to the delivery of the main spine road via the southern access (and associated spurs), pumping station, drainage and attenuation basins, and gas and utility services (in accordance with Condition 1 of planning permission 14/12118/OUT).	Lowden & Rowden (& Lacock Corsham Without & Box Hill)
19/09155/LBC	Chippenham Railway Station, Cocklebury Road SN15 3QE Proposed installation of one floor mounted 75" digital screen.	Monkton
19/09202/FUL	3 Parliament Street SN14 0DE Proposed new garden room to the rear of the property with a flat roof with two roof lights. Alterations to second floor attic bedroom.	Queens & Sheldon
19/09209/FUL	10 Matford Hill SN15 3NX Proposed rear conservatory.	Monkton
19/09238/TPO	12 Willowbank SN14 6QG 30% crown reduction to Sycamore (T1) and 25% crown reduction to Ash tree (T2).	CP & Redlands
19/09260/FUL	64 Greenway Lane SN15 1AE Removal of existing garage and conservatory. Proposed single storey rear and side extension.	Hardenhuish
Amended Plans		
Members are asked to consider if they wish to make any further comments on the following amended plans.		
19/07295/FUL & 19/07324/LBC	43-45 Albert Cottages, London Road SN15 3AJ Proposed car parking area on part of garden.	Hardens & England



Agenda Item 7

Meeting	Planning, Environment & Transport Committee
Date	10 October 2019
Report Title	Proposed Budget 2020/21
Author	Nick Rees, Director of Resources and Ann Chard, Administrative Services Officer - Planning

1.0 PURPOSE OF REPORT

- 1.1 For members to agree a budget for the PET Committee for the year 2020/21 and to make a recommendation to the Strategy and Resources Committee at its meeting on 23 October 2019 that this budget be included in the Council's overall budget for 2020/21.

2.0 INTRODUCTION AND BACKGROUND INFORMATION

2.1 This Committee has the following areas of responsibility:

- Officer support to the PET Committee. This is calculated by the RFO and is agreed by the Human Resources Committee.
- Projects relating to sustainable transport, public realm and environmental enhancements (mainly generated from the Community Area Transport Group). Capital of approx. £12,000 is required to fund this.

3.0 CURRENT POSITION

- 3.1 The PET budget supports Sustainable Transport & Environmental Projects. The capital budget at the start of this year (2019/20) was £12,000 and £4,045 has been committed for the first 5 months of the year.
- 3.2 It is proposed that the same level (£12,000) be included in the Sustainable Transport & Environmental Projects capital budget in line with last year.

4.0 CONTRIBUTION TO CORPORATE PLAN PRIORITIES

4.1 Projects will contribute to the following corporate priorities:

- i) Corporate Priority 1 - Provide facilities and services which support and develop a well-connected town, which promotes health and wellbeing.

- ii) Corporate Priority 2 - Take an active role in the future development of Chippenham through collaboration with partners and stakeholders.

5.0 STAFFING IMPLICATIONS

5.1 There are no staffing implications.

6.0 FINANCIAL IMPLICATIONS

6.1 There are no financial implications.

7.0 LEGAL IMPLICATIONS

7.1 There are no legal implications.

8.0 RECOMMENDATION

- 8.1
- (i) That £12,000 be included in the Sustainable Transport & Environmental Projects capital budget for 2020/21.
 - (ii) That the proposed budget be recommended to the Strategy & Resources Committee at its meeting 23 October 2019 for inclusion in the Council's 2020/21 budget.

WILTSHIRE COUNCIL

ROAD TRAFFIC REGULATION ACT 1984
TRAFFIC MANAGEMENT ACT 2004

- 1. THE COUNTY OF WILTSHIRE (CHIPPENHAM AND CHIPPENHAM WITHOUT)
(PROHIBITION AND RESTRICTION OF WAITING, TAXI RANK CLEARWAYS AND ON
STREET PARKING) CONSOLIDATION ORDER 2016 (AMENDMENT NO.5) ORDER 2019**
- 2. THE COUNTY OF WILTSHIRE (LANGLEY ROAD, CHIPPENHAM)
(PROHIBITION OF RIGHT HAND TURN) ORDER 2019**
- 3. THE COUNTY OF WILTSHIRE (PARK LANE AND FOUNDRY LANE, CHIPPENHAM)
(PROHIBITION OF U TURN) ORDER 2019**

NOTICE IS HEREBY GIVEN THAT Wiltshire Council proposes to make the above Orders under the Road Traffic Regulation Act 1984 and Order 1 the Traffic Management Act 2004 the effect of which is as follows:

Order 1

To amend the following restrictions in the Chippenham and Chippenham Without Consolidation Order 2016 by revoking Map Schedule Nos. CR39 and CR40 dated 16th December 2016 and replacing them by the insertion of revised Map Schedule Nos. CR39 and CR40 the effect of which will be as follows:

- a) To remove **No waiting at any time** on the following length of road:
New Road – east side – from a point 46 metres south west of its junction with Foundry Lane for a distance of 14 metres in a south westerly direction
- b) To remove **Parking Monday to Saturday 8am – 6pm 1 hour No return within 1 hour** on the following length of road:
Park Lane - north side – from a point 15 metres west of its junction with Malmesbury Road for a distance of 12 metres in a westerly direction
- c) To introduce **No Waiting at any time** on the following lengths of roads:
Foundry Lane – north side – from a point opposite the eastern access to Hathaway Retail Park for a distance of 134 metres in a north easterly direction
Foundry Lane – south side – from the eastern access to Hathaway Retail Park for a length of 43 metres in an easterly direction
Foundry Lane – south side – from a point 62 metres east of the eastern access to Hathaway Retail Park for a distance of 75 metres in a north easterly direction
Park Lane – north side – from its junction with Malmesbury Road for a distance of 27 metres in a westerly direction
- d) To introduce **Parking Monday to Saturday 8am – 6pm 1 hour No return with 1 hour** on the following length of road:
New Road – east side – from the existing 1 hour parking bay for a length of 5 metres in a south westerly direction
New Road – east side – from a point 46 metres south west of its junction with Foundry Lane for a distance of 14 metres in a south westerly direction
- e) To introduce **Loading Only 8am – 6pm** on the following length of road:
Foundry Lane – south side – from a point 42 metres east of the eastern access to Hathaway Retail Park for a distance of 20 metres in a north easterly direction

Order 2

To introduce a prohibition of right hand turn, prohibiting vehicles turning right from Langley Road into Malmesbury Road

Order 3

a) To introduce a prohibition of U turn, to prohibit vehicles from making a U turn manoeuvre from Park Lane to New Road

b) To introduce a prohibition of U turn, to prohibit vehicles from making a U turn manoeuvre from Foundry Lane (westbound) to Foundry Lane (eastbound)

Deposit copies of the Order, plans and Statement of the Council's Reasons for proposing to make the Order may be inspected at the offices of Wiltshire Council, County Hall, Bythesea Road, Trowbridge during normal office hours. Details of the proposed scheme may be seen at Chippenham Library, Timber Street SN15 3EJ during the hours of 10am to 7pm Monday, 9am to 5pm Tuesday and Saturday, 9am to 1pm Wednesday and 9am to 7pm Thursday and Friday until 21st October 2019. Documents can also be viewed online at www.wiltshire.gov.uk/council/troconsultations.htm

Comments on the proposal together with the reasons for which they are made should be sent in writing or via the website to reach the Sustainable Transport Group by 21st October 2019 quoting reference LJB/TRO/CHIP5.

Sustainable Transport Group, County Hall, Bythesea Road, Trowbridge BA14 8JN

26th September 2019

WILTSHIRE COUNCIL

ROAD TRAFFIC REGULATION ACT 1984
TRAFFIC MANAGEMENT ACT 2004

1. THE COUNTY OF WILTSHIRE (CHIPPENHAM AND CHIPPENHAM WITHOUT)
(PROHIBITION AND RESTRICTION OF WAITING, TAXI RANK CLEARWAYS
AND ON STREET PARKING) CONSOLIDATION ORDER 2016 (AMENDMENT
NO.5) ORDER 2019

2. THE COUNTY OF WILTSHIRE (LANGLEY ROAD, CHIPPENHAM)
(PROHIBITION OF RIGHT HAND TURN) ORDER 2019

3. THE COUNTY OF WILTSHIRE (PARK LANE AND FOUNDRY LANE,
CHIPPENHAM) (PROHIBITION OF U TURN) ORDER 2019

Statement of Wiltshire Council's reasons for proposing
to make the Orders

Order 1

To rationalise the parking restrictions in the Town of Chippenham.

RTRA 1984 Section 1 (1)

- (a) For avoiding danger to persons or other traffic using the road or any other road or for preventing the likelihood of any such danger arising.

RTRA 1984 Sections 32 and 35

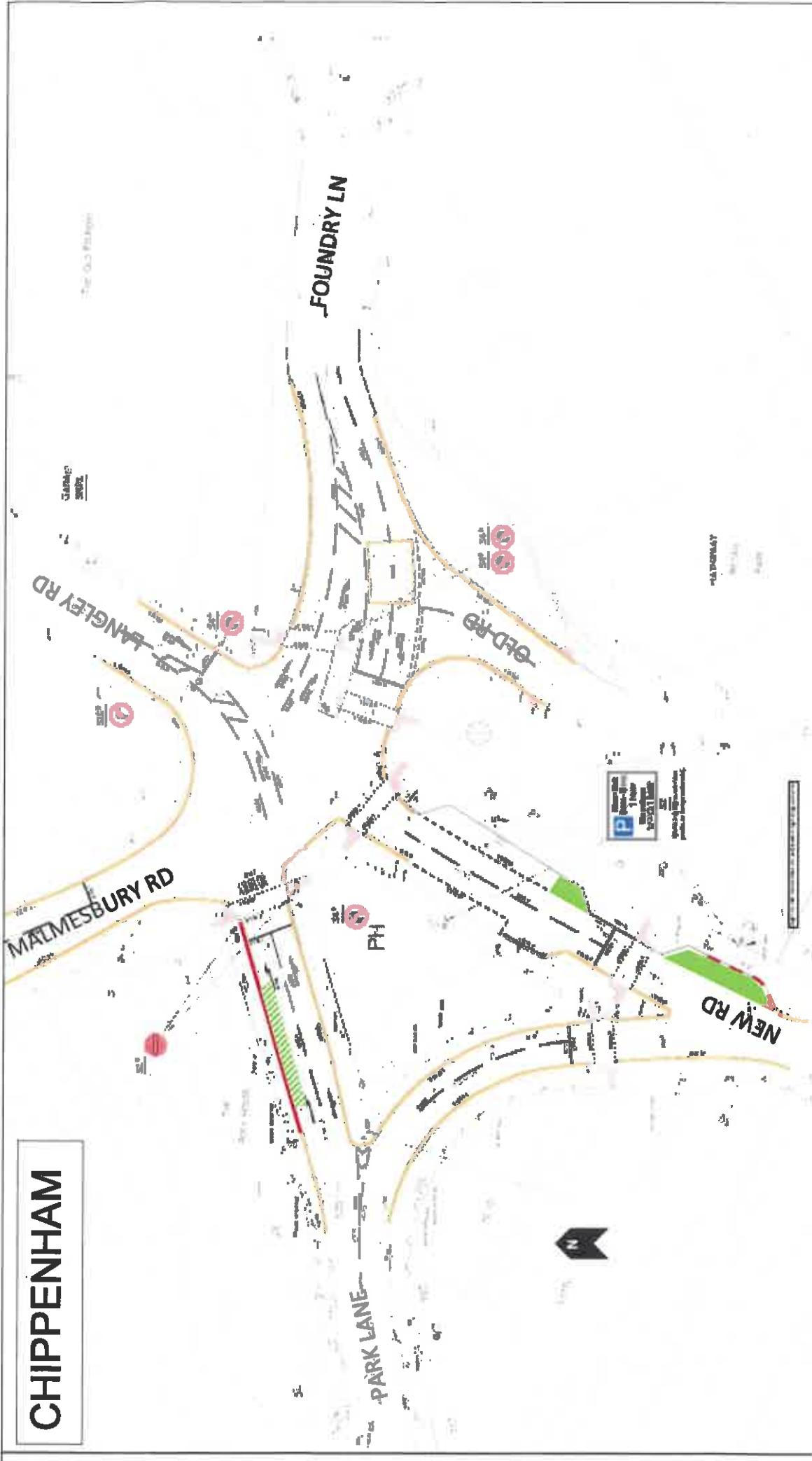
For the purpose of relieving or preventing congestion.

Orders 2 and 3

RTRA 1984 Section 1 (1)

- (c) For facilitating the passage on the road or any other road of any class of traffic (including pedestrians);
- (f) For preserving or improving the amenities of the area through which the road runs.

CHIPPENHAM

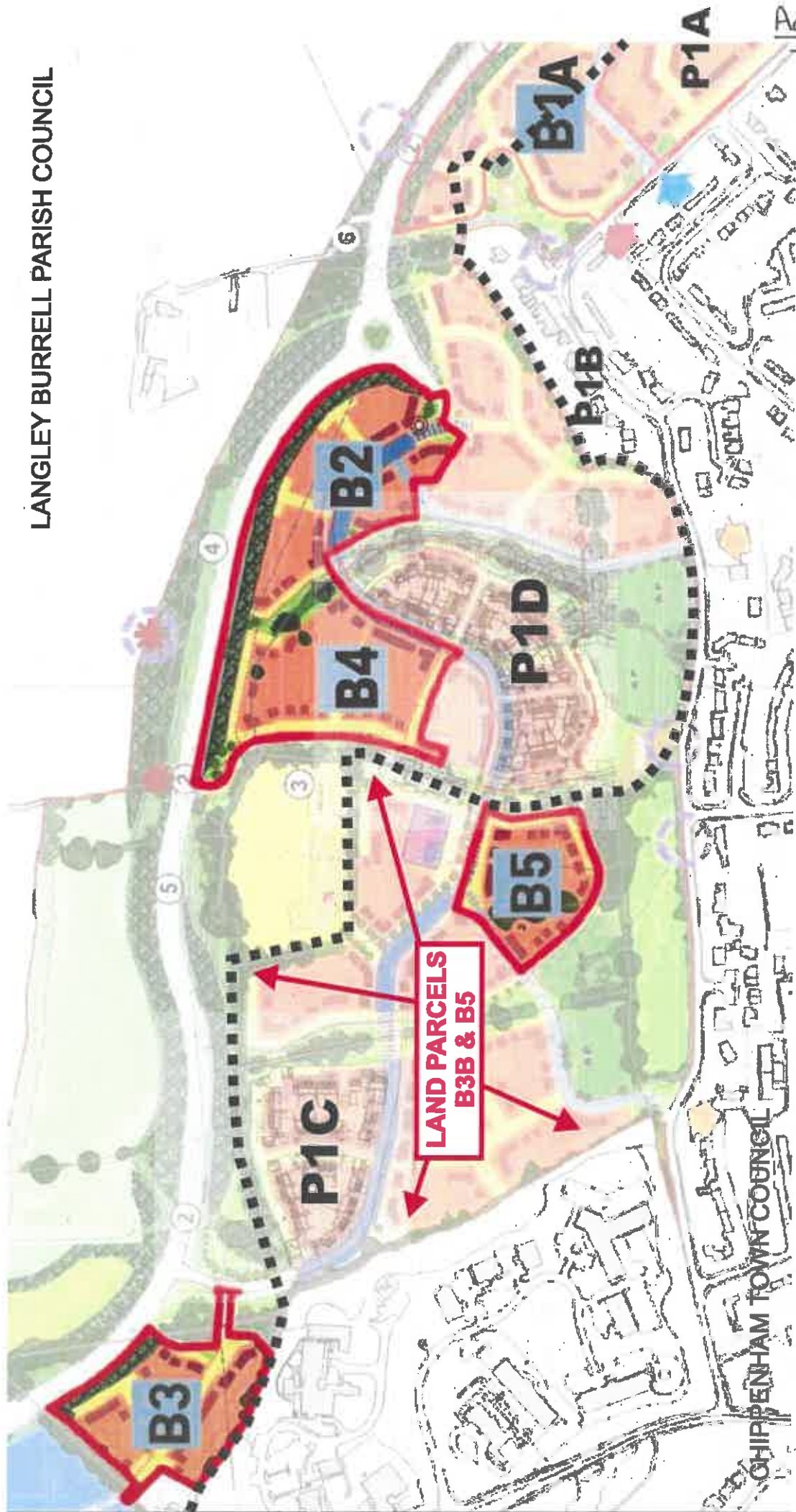


Indicative Plan – Indicating TRO for The Bridge Junction at Langley Rd/Malmesbury Rd/Park Lane
 One hour parking on New Rd, No U Turn from Park Ln to New Rd, No U Turn from Foundry Ln, No Right Turn from Langley Rd to Malmesbury Rd, No Waiting on Park Lane. Advertising pedestrian crossings at Foundry Lane, New Road and Park Lane **NOT TO SCALE**

- LEGEND**
-  1 hr parking rescinded
 -  1 hour parking added
 -  No waiting anytime rescinded
 -  No waiting anytime
 -  Loading only

Wiltshire Council
 Where everybody matters

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STREET NAMES USED

- B1A = Hickory Way / Hazel Crescent / Walnut Drive / Filbert Street
- B2-B5 = Gainey Gardens / Hatherall Drive / Clark Drive / Scott Grove / Harvey Avenue / Bull Lane / Cleaver Drive / Ems Road / Couzens Close
- P1A = Hickory Way / Hazel Crescent / Beech Close
- P1B = Griffin Walk / Hatherall Drive
- P1C+P1D = Gainey Gardens / Holloway Grove / Clutterbuck Close / Scott-Ashe Close / Neath Drive / Tyddyman Close

STREET NAMING GUIDANCE NOTES

- New street names should not be difficult to pronounce or awkward to spell
- Names which could give offence should not be used nor should names which encourage defacing nameplates
- Wiltshire Council will not adopt any unofficial "marketing" titles used by developers in the sale of new properties
- New street names should not duplicate any similar name already in use in a town or village or in the same postcode area. A variation of the terminal word, for example, "street", "road", "avenue", will not be accepted as sufficient reason to duplicate a name. A common request is to repeat existing names in a new road or building title (for example a request for "St Mary's Close" off an existing St Mary's Way, near St Mary's Church. This is not allowed as it can have a detrimental effect in an emergency situation. This is in line with Government guidance found in circular 3/93
- The Town Council's Data Protection Officer has advised against considering names of living persons or persons who have been deceased for less than 50 years as these require written consent which could be withdrawn at a later date.
- All new streets should ideally end with one of the following suffixes:

Street	(for any thoroughfare)
Road	(for any thoroughfare)
Way	(for major roads)
Avenue	(for residential roads)
Drive	(for residential roads)
Grove	(for residential roads)
Lane	(for residential roads)
Place	(for residential roads)
Vale	(for residential roads)
Rise	(for residential roads)
Row	(for residential roads)
Wharf	(for residential roads)
Mews	(for residential roads)
Gardens	(for residential roads) subject to there being no confusion with any local open space
Crescent	(for a crescent shaped road)
Court	(for a cul-de-sac only)
Close	(for a cul-de-sac only)
Square	(for a square only)
Hill	(for a hillside road only)
Circus	(for a large roundabout)

All new pedestrian ways should end with one of the following suffixes:

Walk / Path / Way



- EXISTING STREET (HAYSTACK AVENUE)
- EXISTING STREET (ARABLE ROAD)
- NEW STREET REQUIRED
- NEW STREET REQUIRED
- NEW STREET REQUIRED
- NEW STREET REQUIRED
- NEW STREET REQUIRED

Chippenham, Hunters Moon - Phase 3