



**CHIPPENHAM
TOWN COUNCIL**
Improving the quality of town life

12 September 2019

To Councillors:

Richard Bambury
Bill Douglas
Michael Merry
Mary Norton
Andy Phillips
Chris Ruck

Jenny Budgell
Raj Gill
Nick Murry
Michelle Pearce (Chairman)
Nina Phillips
John Scragg

**MEETING OF THE PLANNING, ENVIRONMENT & TRANSPORT COMMITTEE -
19 September 2019**

Dear Councillor

You are summoned to attend a meeting of the **Planning, Environment & Transport Committee** to be held at the Town Hall, High Street, Chippenham on **Thursday 19 September 2019** commencing at 7pm for the transaction of the business given in the Agenda attached.

Please note members of the public are invited to address the council at this meeting at 7pm.

Yours faithfully

Mark Smith MBA LLB (Hons) CMgr FCMI FSLCC
Chief Executive

All council meetings are open to the public and press

RECORDING OF PUBLIC COUNCIL MEETINGS

Recording and using social media is permitted at Council meetings which are open to the public - however, anyone wishing to do so must speak to the Town Council staff prior to the meeting as there are rules which must be followed.

7pm PUBLIC QUESTION TIME (not to exceed 30 minutes)

The public are welcome to make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

Any individual representation is limited to no more than 3 minutes. The Chairman will call the representation from those who are indicating that they wish to speak; written representations can also be received in advance of the meeting.

A record of any public participation session shall not be included in the Minutes, but included as an appendix note to the Minutes of the meeting.

Agenda

Planning, Environment & Transport Committee Meeting - 19 September 2019

	Wards Affected	Page No.
1. <u>APOLOGIES FOR ABSENCE</u>		
To receive apologies for absence.		
2. <u>NOTIFICATION OF SUBSTITUTION</u>		
To receive any notification of substitution made to the Chief Executive.		
3. <u>DECLARATION OF INTEREST</u>		
<i>All Members of the Town Council are reminded to declare any pecuniary or non-pecuniary interests they may have in any business of the Council, its Committees or Sub-Committees, in accordance with the latest approved Code of Conduct.</i>		
<i>Councillors are reminded to declare any dispensation granted in relation to any relevant matter.</i>		
4. <u>MINUTES</u>		
To approve as a correct record and to sign the draft Minutes of the meeting held on Thursday 29 August 2019 (previously emailed and copy enclosed).		

5. CHAIRMAN'S ANNOUNCEMENTS

To receive any announcements.

6. PLANNING APPLICATIONS

ALL 6

- (i) To consider planning applications, as attached, submitted to Wiltshire Council and to submit observations.
- (ii) To consider whether any applications should be 'called-in' for consideration by the Northern Area Planning Committee, nominate a member of the Committee to attend and make a recommendation to the Wiltshire Council Ward Member.

7. STREET NAMING - NEW DEVELOPMENT NORTH CHIPPENHAM

Hardenhuish 7

Councillors are asked to consider a request from BDW South West regarding new street names for Land Parcels B3B and B5, west of the B4069 and north of Hill Corner Road. New street names are requested for 5 roads plus additional suggestions in case any prove unsuitable. A plan of the development site is attached. Also attached are guidance notes and Councillors are asked to note the paragraph referring to naming streets after living/deceased persons.

8. BUILDING BETTER, BUILDING BEAUTIFUL COMMISSION: INTERIM REPORT

ALL

The Building Better, Building Beautiful Commission, an independent body, is advising government on how to promote and increase the use of high-quality design for new build homes and neighbourhoods. The Commission will recommend practical measures to help ensure new housing developments meet the needs and expectations of communities, making them more likely to be welcomed, rather than resisted, by existing communities. In their interim report, 'Creating space for beauty', the Commission have set out their work to date. Due to its size, the report will be emailed to Councillors and it can be accessed by using the following link:

<https://www.gov.uk/government/groups/building-better-building-beautiful-commission>

The final report, which will include the Commission's recommendations to government, is expected in December 2019. Councillors are asked to consider whether they wish to submit a response to this report by the deadline of 4 October 2019.

9. **FRIENDS OF CHIPPENHAM STATION**

ALL

To receive a report from Councillor John Scragg on the meeting of the Friends of Chippenham Station held on 11 September 2019.

10. **WILTSHIRE LOCAL PLAN REVIEW**

ALL

As part of the review of the Wiltshire Local Plan, Wiltshire Council is undertaking further consultation with town and parish councils. This will build on the workshop events held in October and November 2018 and the town based workshops held May to July 2019. Meetings with a rural focus have been arranged on the following dates and the Town Council has been invited to send a maximum of two representatives plus a representative from the Neighbourhood Planning Steering Group to one of these events:

Wednesday 18 September 18:00 - 20:00 Marlborough Town Hall (this meeting will already have taken place)

Wednesday 25 September 18:00 - 20:00 Nadder Centre, Tisbury

Tuesday 1 October 18:00 - 20:00 Calne Library

As well as providing an update on the progress of the Wiltshire Local Plan Review, the purpose of these meetings will be to develop ideas about rural policies and discuss the complementary roles of the local plan and neighbourhood plans.

Councillors are asked to consider nominating representatives to attend one of these meetings.

11. **PROPOSED TEMPORARY STREET CLOSURES/TRAFFIC MANAGEMENT**

- (i) **Wildlife and Countryside Act 1981 - Section 53 Application to Upgrade Bridleway No. 7 Chippenham (part) to a Byway Open to All Traffic**

Lowden &
Rowden

At the PET meeting held on 27 June 2019 the refusal by Wiltshire Council of the above application was noted (Minute 35(i) refers). Notice has now been from Wiltshire Council that an appeal has been made to the Planning Inspectorate against this refusal (details available in the Office).

- (ii) To note recommencement of the temporary closure of the A4 (part) from its junction with the A350 to its junction with Hartham Lane from 2 - 3 October 2019 between the hours of 09:30 and 15:30 to enable essential highway work.

CP &
Derriads

- (iii) To note recommencement of the temporary closure of the B4528 Hardenhuish Lane (part) from its junction with the A420 Bristol Road for approx. 90m in a northerly direction from 24 October - 01 November 2019 to enable replacement of the existing pedestrian refuge.

Hardenhuish
/ CP &
Redlands

12. PRESS RELEASE

To consider, if necessary, the issue of a press release arising from the meeting.

13. DATE OF NEXT MEETING

The next meeting of this Committee will take place on Thursday 10 October 2019.

PLANNING APPLICATIONS - 19 September

Planning applications listed below can be viewed on Wiltshire Council's website at <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/Home.aspx>.

Application No.	Address/Description	Ward
19/07517/FUL & 19/08206/LBC	Ruskin House, St. Mary's Place SN15 1EN Conversion of building from flats into a single dwelling with ground floor annex. Work includes some internal alterations.	Monkton
19/07817/FUL, 19/08244/LBC & 19/08252/ADV	43 New Road SN15 1HL Change of use from B1 to D1 (Chiropractic Clinic). Proposed signage on the front of the building.	Monkton
19/07977/LBC & 19/08196/ADV	64-65 St. Mary Street SN15 3JF Proposed advertisements and partially frosted rear windows.	Hardens & England
19/08039/VAR	Land north of Hill Corner Road, Land Parcel B3 & B5). Variation of conditions 1, 5, 6 & 7 of application 18/07826/REM - "reserved matters for development comprising the erection of 147 dwellings and associated landscaping on the land at North Chippenham, Parcels B3 and B5 following outline planning consent N/12/00560/OUT".	Hardenhuish (& Langley Burrell)
19/08068/FUL & 19/08256/LBC	24 St. Mary Street SN15 3JW Extension of existing outbuilding.	Hardens & England
19/08109/FUL	55A Audley Road SN14 0EJ Proposed side and first floor rear extension with parking for three cars.	Lowden & Rowden
19/08176/FUL & 19/08268/LBC	19 New Road SN15 1HJ Change of use from shop (use class A1) to hot food takeaway (use class A5) with internal alterations.	Monkton
19/08310/LBC	Chippenham Railway Station, Cocklebury Road SN15 3QE Installation of new Customer Information System Displays.	Monkton
19/08429/FUL	Rowden Park, Patterdown Road Erection of security fencing and associated landscaping adjacent to the southern boundary of the Chippenham Rifle & Pistol Club.	Lowden & Rowden (& Lacock)
19/08465/FUL	29A Marshfield Road SN15 1JX Proposed redevelopment of existing redundant industrial premises to form 1 no. three bedroom dwelling together with additional parking facilities for 30 Marshfield Road.	Hardenhuish

STREET NAMING GUIDANCE NOTES

- New street names should not be difficult to pronounce or awkward to spell
- Names which could give offence should not be used nor should names which encourage defacing nameplates
- Wiltshire Council will not adopt any unofficial "marketing" titles used by developers in the sale of new properties
- New street names should not duplicate any similar name already in use in a town or village or in the same postcode area. A variation of the terminal word, for example, "street", "road", "avenue", will not be accepted as sufficient reason to duplicate a name. A common request is to repeat existing names in a new road or building title (for example a request for "St Mary's Close" off an existing St Mary's Way, near St Mary's Church. This is not allowed as it can have a detrimental effect in an emergency situation. This is in line with Government guidance found in circular 3/93
- The Town Council's Data Protection Officer has advised against considering names of living persons or persons who have been deceased for less than 50 years as these require written consent which could be withdrawn at a later date.
- All new streets should ideally end with one of the following suffixes:

Street	(for any thoroughfare)
Road	(for any thoroughfare)
Way	(for major roads)
Avenue	(for residential roads)
Drive	(for residential roads)
Grove	(for residential roads)
Lane	(for residential roads)
Place	(for residential roads)
Vale	(for residential roads)
Rise	(for residential roads)
Row	(for residential roads)
Wharf	(for residential roads)
Mews	(for residential roads)
Gardens	(for residential roads) subject to there being no confusion with any local open space
Crescent	(for a crescent shaped road)
Court	(for a cul-de-sac only)
Close	(for a cul-de-sac only)
Square	(for a square only)
Hill	(for a hillside road only)
Circus	(for a large roundabout)

All new pedestrian ways should end with one of the following suffixes:

Walk / Path / Way

