



**CHIPPENHAM  
TOWN COUNCIL**  
Improving the quality of town life

22 August 2019

To Councillors:

Richard Bambury  
Bill Douglas  
Michael Merry  
Mary Norton  
Andy Phillips  
Chris Ruck

Jenny Budgetell  
Raj Gill  
Nick Murry  
Michelle Pearce (Chairman)  
Nina Phillips  
John Scragg

**MEETING OF THE PLANNING, ENVIRONMENT & TRANSPORT COMMITTEE -  
THURSDAY 29 AUGUST 2019**

Dear Councillor

You are summoned to attend a meeting of the Planning, Environment & Transport Committee to be held at the Town Hall, High Street, Chippenham on Thursday 29 August 2019 commencing at 7pm for the transaction of the business given in the Agenda attached.

Please note members of the public are invited to address the council at this meeting at 7pm.

Yours faithfully

Mark Smith MBA LLB (Hons) CMgr FCI FSLCC  
Chief Executive

All council meetings are open to the public and press

#### **RECORDING OF PUBLIC COUNCIL MEETINGS**

Recording and using social media is permitted at Council meetings which are open to the public - however, anyone wishing to do so must speak to the Town Council staff prior to the meeting as there are rules which must be followed.

#### **7pm PUBLIC QUESTION TIME (not to exceed 30 minutes)**

The public are welcome to make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

Any individual representation is limited to no more than 3 minutes. The Chairman will call the representation from those who are indicating that they wish to speak; written representations can also be received in advance of the meeting.

A record of any public participation session shall not be included in the Minutes, but included as an appendix note to the Minutes of the meeting.

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## **Agenda**

**Planning, Environment & Transport Committee Meeting - Thursday 29 August 2019**

	<b>Wards Affected</b>	<b>Page No.</b>
<b>1. <u>APOLOGIES FOR ABSENCE</u></b>		
To receive apologies for absence.		
<b>2. <u>NOTIFICATION OF SUBSTITUTION</u></b>		
To receive any notification of substitution made to the Chief Executive.		
<b>3. <u>DECLARATION OF INTEREST</u></b>		
<i>All Members of the Town Council are reminded to declare any pecuniary or non-pecuniary interests they may have in any business of the Council, its Committees or Sub-Committees, in accordance with the latest approved Code of Conduct.</i>		
<i>Councillors are reminded to declare any dispensation granted in relation to any relevant matter.</i>		
<b>4. <u>MINUTES</u></b>		
To approve as a correct record and to sign the draft Minutes of the meeting held on Thursday 8 August 2019 (previously emailed and copy enclosed).		

		<b>Wards Affected</b>	<b>Page No.</b>
<b>5.</b>	<b><u>CHAIRMAN'S ANNOUNCEMENTS</u></b>  To receive any announcements.		
<b>6.</b>	<b><u>PLANNING APPLICATIONS</u></b>  (i) To consider planning applications, as attached, submitted to Wiltshire Council and to submit observations.  (ii) To consider whether any applications should be 'called-in' for consideration by the Northern Area Planning Committee, nominate a member of the Committee to attend and make a recommendation to the Wiltshire Council Ward Member.	<b>ALL</b>	<b>5</b>
<b>7.</b>	<b><u>CHIPPENHAM COMMUNITY AREA TRANSPORT GROUP (CATG): HIGHWAY IMPROVEMENT REQUESTS</u></b>  To receive a report on the above from the Administrative Services Officer - Planning (copy attached).	<b>CP &amp; Redlands / Hardenhuish</b>	<b>7</b>
<b>8.</b>	<b><u>LICENSING</u></b> <b><u>New Premises Licence application for Savers, 5 Market Place SN15 3HD</u></b>  To consider a New Premises Licence application received by Wiltshire Council made by Savers, 5 Market Place for the following activities:-  Sale of alcohol (for consumption off the premises) Monday - Saturday 08:30 - 18:30 Sunday 10:00 - 17:00 Also Monday - Saturday 14 November to 24 December until 20:00  The application is available to be viewed at Wiltshire Council Offices, Monkton Park by prior appointment and any representations against/for the application must be received by Wiltshire Council no later than 11 September 2019.  Councillors are reminded that any objections to this application must be able to demonstrate with evidence how the proposals would harm Licensing Objectives. Should the Committee decide to object to this application, a Councillor will need to be selected to attend a hearing if held.	<b>Hardens &amp; England</b>	

**9.        WAITING RESTRICTIONS**

**ALL                                      10**

At the PET meeting on 30 August 2018 Councillors supported proposals for Waiting Restrictions in Chippenham. These draft proposals were subject to public consultation earlier this year. To note that Wiltshire Council has now issued its decision that "The restrictions be implemented as advertised, subject to the minor amendments detailed in Appendix 3" (copy attached).

With regard to Residents Parking Schemes, Wiltshire Council's Senior Engineer, Traffic & Network Management Highways & Transport has received several requests for streets in the Town and suggests a meeting with the Town Council be held in late September to look at the areas that have requested residents parking and agree, with the Town Council's support a way forward.

**10.      PRESS RELEASE**

To consider, if necessary, the issue of a press release arising from the meeting.

**11.      DATE OF NEXT MEETING**

The next meeting of this Committee will take place on Thursday 19 September 2019.

**PLANNING APPLICATIONS - 29 August 2019**

Planning applications listed below can be viewed on Wiltshire Council's website at <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/Home.aspx>.

\*Case Officers of applications marked with an asterisk have been asked to extend the deadline for Town Council comments.

Application No.	Address/Description	Ward
19/06557/FUL	31 Bythebrook SN14 6QD Change of use of land to domestic land; window to garage; extension to existing wall.	CP & Redlands
19/07029/FUL	1 Syms Yard, Bumpers Way SN14 6LH Change of use to B2 installation of an MOT bay.	CP & Redlands
19/07308/VAR	127 Malmesbury Road SN15 1PZ Variation of condition 2 & 3 for "Use of premises as a vehicle leasing and hire business (Sui generis) and offices (Class B1); external alterations to south elevation".	Hardenhuish
19/07317/FUL	Matrix House, Hawthorn Road SN15 1FB Construction of three new second floor flats. Re-submission following planning application number 18/09703/FUL.	Monkton
19/07445/FUL	18 Lanhill View SN14 6XS New garden room to rear of house. Garage conversion to form private gymnasium and construction of connecting corridor and side porch between house and gymnasium.	CP & Redlands
19/07455/FUL	High Gables, Plantation Road SN14 0EU Conversion of existing garage into gymnasium and construction of new garage for motor bikes.	CP & Redlands / Lowden & Rowden
19/07475/TCA*	71 London Road SN15 3AL Re-pollard Lime tree.	Hardens & England
19/07495/FUL	9 Boundary Road SN15 3NN Single storey side and rear extension.	Monkton
19/07586/FUL	9 Hedge Row SN15 3PF Rear extension to garage.	Pewsham
19/07684/FUL	10 The Poplars SN14 6QF Two storey side extension.	CP & Redlands
19/07711/ADV	50 Market Place SN15 3HU The upgrade of the existing signage and refresh of the existing shopfront.	Hardens & England
19/07712/FUL & 19/07764/LBC	50 Market Place SN15 3HU Minor internal alterations and upgrade of the existing fascia signage.	Hardens & England
19/07724/ADV	Land at GreenSquare Group, Middlefields site adjacent to Lidl supermarket 1 no. freestanding signage, 8 no. flags on free standing vertical flag poles.	CP & Redlands

19/07736/FUL	31A The Causeway SN15 3DB Erection of dwelling house after demolition of existing office building.	Hardens & England
19/07944/FUL	Land at Methuen Park Construction of 20 self-contained B1/B2/B8 commercial units within a shared access yard with associated parking and hard standing.	CP & Derriads
19/08008/FUL	4 Carnarvon Close SN14 0PN Alterations to existing dwelling including rebuilding part of the existing extension and new roof to garage and porch.	Queens & Sheldon
<b>Amended Plans</b>		
Members are asked to consider if they wish to make any further comments on the following amended plans.		
19/02402/FUL	Sedgewick, Old Hardenhuish Lane SN14 6HH Alterations, demolitions and extensions including detached garage and erection of 2 dwellings to the rear with access track.	CP & Redlands



## Agenda Item 7

Meeting	Planning, Environment & Transport Committee
Date	29 August 2019
Report Title	CHIPPENHAM COMMUNITY AREA TRANSPORT GROUP (CATG): HIGHWAY IMPROVEMENT REQUESTS
Author	Ann Chard, Administrative Services Officer - Planning

### 1.0 PURPOSE OF REPORT

- 1.1 Councillors are asked to consider a highway improvement request which has been submitted to the Town Council for consideration. If supported, the request will be forwarded to Wiltshire Council for consideration by the Chippenham Community Area Transport Group (CATG).

### 2.0 INTRODUCTION AND BACKGROUND INFORMATION

- 2.1 Councillors are asked to consider:-

- a) Is the request supported?
- b) If supported, what level of contribution the Council is willing to make towards the cost of the proposed scheme (Wiltshire Council normally expect a commitment of 25% match funding from the Town Council for any approved schemes).
- c) Are there any comments regarding the request?
- d) If the request is not supported, what is the reason?

### 3.0 HIGHWAY IMPROVEMENT REQUESTS FOR CONSIDERATION

- 3.1 Nature of Issue: school traffic using Old Hardenhuish Lane as cut through to drop children at school whilst school children walking in road due to no pavement. Several near-miss incidents between school children and vehicles recently. Also at top of Lane where children are dropped off, blocking access and safe exit.

How long as it been an issue?

At least 5 years but becoming much worse in past 12 months.

What would you like done to resolve this issue?

Introduce an access only restriction. Between the hours of 07:30 to 08:30 and again at 14:30 to 15:30 Monday to Friday during school terms.

**3.2 The Highways Engineer feels that even if double yellow lines were installed on both sides of the entire length of Old Hardenhuish Lane, local school traffic would still use it. There is already fairly extensive waiting restrictions covering the length in question and these are largely ignored. The requester wants to use a prohibition of motor vehicles restriction at certain times of the day in order to prevent parents accessing the lane to park up and wait for their children and the Traffic Engineer would argue that the traffic has to go somewhere and a restriction of this nature would simply push vehicles out onto the already congested Hardenhuish Lane and create further problems.**

**The Traffic Engineer says that it is also worth noting that such a restriction would also prevent residents legally accessing the Old Hardenhuish Lane during the restricted times.**

**Wiltshire Council has in the past typically used a prohibition of motor vehicle of restriction to discourage rat running traffic. The only prohibition of motor vehicles with restrictions at certain times in the county is Dunch Lane, Melksham (see google image below).**



**The Traffic Engineer has implemented a number of these restrictions and in his opinion they do not work well as drivers simply ignore the signs. The residents become unhappy and complain at which point Wiltshire Council ask the police to carry out enforcement activities. The police decline the request as it's a low priority for them and the Council is blamed for introducing the restriction in the first place. In short without regular and visible police enforcement the restriction is ignored and the problems continue.**

**The Traffic Engineer estimates that the cost for a prohibition of motor vehicles restriction would be in region of £5,000. Of this figure approx. £2,500 is for the legal order and the remaining £2,500 for the signs. Therefore the Town Council's contribution of 25% would be approx. £1,250.**



#### **4.0 CONTRIBUTION TO CORPORATE PLAN PRIORITIES**

**4.1 Working collaboratively with Wiltshire Council regarding Chippenham Community Area Transport Group (CATG) Highway Improvement Requests will contribute to the following corporate priorities:**

- i) Corporate Priority 1 - Provide facilities and services which support and develop a well-connected town, which promotes health and wellbeing.**
- ii) Corporate Priority 2 - Take an active role in the future development of Chippenham through collaboration with partners and stakeholders.**

#### **5.0 STAFFING IMPLICATIONS**

**5.1 There are no staffing implications.**

#### **6.0 FINANCIAL IMPLICATIONS**

**6.1 Wiltshire Council expect a commitment of 25% match funding from the Town Council for any approved schemes.**

#### **7.0 LEGAL IMPLICATIONS**

**7.1 There are no legal implications.**

#### **8.0 RECOMMENDATIONS**

**8.1 Councillors consider whether the Town Council should support the following highways improvement request and if supported, agree what financial contribution to make:**

- (a) The introduction of a prohibition of motor vehicles restriction on Old Hardenhuish Lane at a cost of approx. £5,000 (the Town Council's contribution of 25% would be approx. £1,250).**

**CHIPPENHAM: PROPOSED WAITING RESTRICTIONS**  
**RECOMMENDATIONS FOR AMENDMENTS TO PROPOSALS**

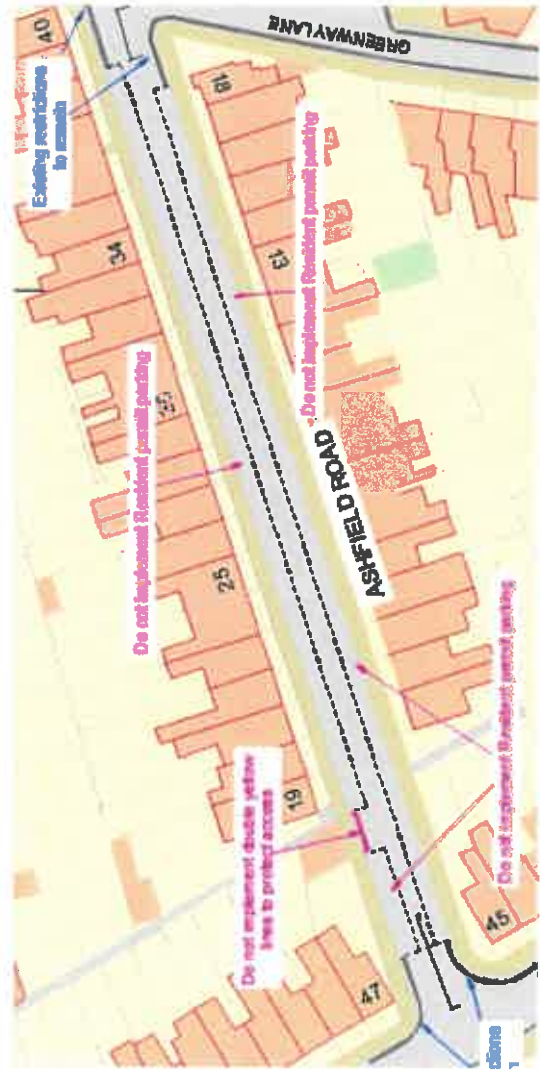
Road	Recommendation
<b>Ashfield Road</b>	Not to implement the scheme as proposed. Conduct further investigations with a view to extend a Residents Parking Scheme to surrounding roads in that area of Chippenham, that are in close proximity to the rail station and town centre.
Audley Road	Implement proposals as advertised
Blackwellhams	Implement proposals as advertised
Darcy Close	Implement proposals as advertised
Derrids Lane	Implement proposals as advertised
Foundry Lane/Old Road	Implement proposals as advertised
Fuller Close	Implement proposals as advertised
Hill Corner Road	Implement proposals as advertised
Long Ridings/Malmesbury Road	Implement proposals as advertised
Lords Mead	Implement proposals as advertised
<b>Lowden Avenue</b>	Reduce time of the proposed restriction (adjacent to Nursery) To 20 mins 0730 – 1730 Mon - Sat Also remove the proposed double yellow lines to protect the access roads off Lowden Avenue
Market Place	Implement proposals as advertised
New Road	Implement proposals as advertised
Parliament Street	Implement proposals as advertised
Park Lane	Implement proposals as advertised
Parkfields/Fleet Road	Implement proposals as advertised
Patchway	Implement proposals as advertised
Paverly Close	Implement proposals as advertised
Sheldon Road	Implement proposals as advertised
Station Hill	Implement proposals as advertised
The Bridge	Implement proposals as advertised
The Paddocks	Implement proposals as advertised
Vincents Way	Implement proposals as advertised
Westmead Lane	Implement proposals as advertised
Windsor Close	Implement proposals as advertised
<b>Wood Lane</b>	Implement proposals as advertised at the road narrowing outside Charter Primary School.
	However, withdraw proposals to extend existing restrictions between no.s 116 & 136

**Ashfield Road Amendments**

**Initial Proposal**

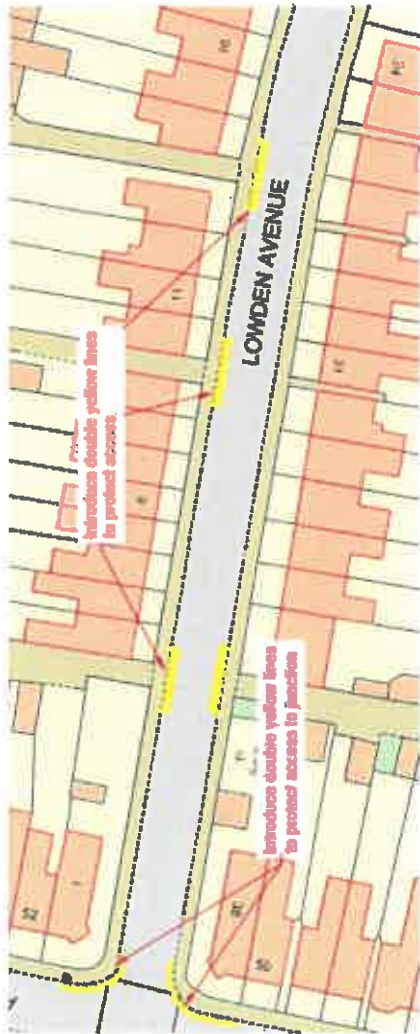


**Amended Proposal**

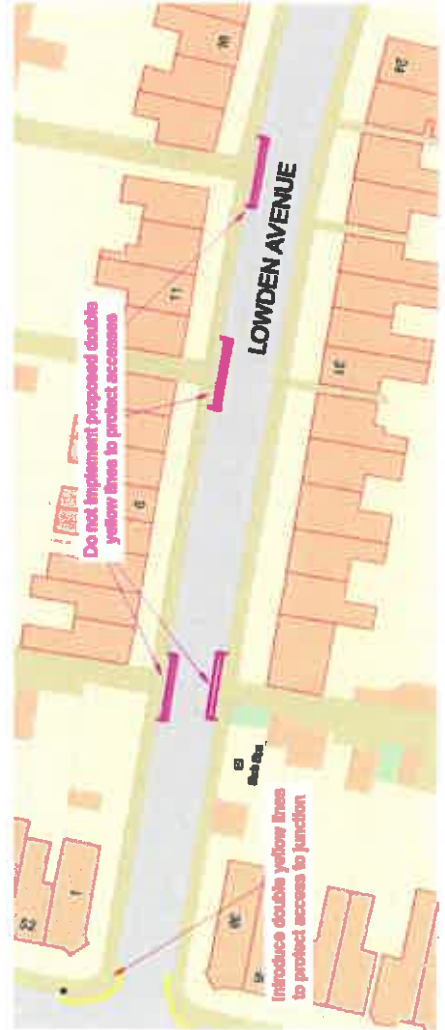


**Lowden Avenue Amendments**

**Initial Proposals**



**Amended Proposal**





**Wood Lane Amendment**

**Initial Proposal**



**Amended proposal**

