



CHIPPENHAM TOWN COUNCIL

Improving the quality of town life

CHIPPENHAM TOWN COUNCIL

Minutes of a meeting of the Town Council held at the Town Hall, High Street, Chippenham on Wednesday 27 March 2019 at 7pm.

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| COUNCILLORS | Desna Allen | Richard Bambury | Jenny Budgetell |
| | Clare Cape | Bill Douglas | Rajvir Gill (until 8.15pm) |
| | Peter Hutton | Teresa Hutton | Ruth Lloyd |
| | Michael Merry | Nick Murry | Mary Norton |
| | Ashley O'Neill | Michelle Pearce | Andy Phillips (Chairman) |
| | Nina Phillips | David Powell | Chris Ruck |
| | John Scragg | Melody Thompson (until 8.30pm) | Sandie Webb |

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| OFFICERS | Mark Smith (Chief Executive) |
| | Adrian Jones (Deputy Chief Executive) |
| | Daryl Jones (Corporate Support Manager) |
| | Heather Rae (Democratic & Civic Officer) |
| | Lydney Nichols (Marketing and Communications Officer) |

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| PUBLIC PRESENT | There were 19 members of the public present |
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| PUBLIC QUESTIONS | There were seven public questions presented by members of the public during public question time all on the subject of the climate change motion at agenda item 10. |
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The Mayor asked councillors to consider agenda item 10 regarding Councillor Nick Murry's Motion on climate change following the police update as members of the public had come to hear this item, all councillors were in favour.

94. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors James Adman, Pete Bishop and Holly Bradfield.

95. DECLARATIONS OF INTEREST

No declarations of interest were made.

96. MINUTES OF THE PREVIOUS MEETINGS

The draft minutes of the Town Council meeting held on Wednesday 16 January 2019 were received as a true and accurate record of the meeting and signed by the Mayor.

Councillor Nick Murry asked that it be recorded who proposed and seconded the Special Schools Working Party.

RESOLVED that

The minutes be accepted as a true record of the proceedings with one amendment.

97. MAYOR'S ANNOUNCEMENTS

- i) The Mayor welcomed Nick Rees, the Director of Resources, to the meeting and noted that he will be starting in this role next week. The Mayor updated councillors on the appointment of the Democratic Services Manager. The Mayor noted his announcements which were circulated to councillors.
- ii) Councillors received the list of engagements undertaken by the Mayor and Deputy Mayor since the last meeting of the Town Council held on 16 January 2019.

98. WILTSHIRE POLICE UPDATE REPORT

The report received from the Wiltshire North Police Team, which was previously circulated, was noted. PS Don Pocock updated councillors on two tragic incidents which had occurred in the town and noted that there would be a large event on 19 April 2019 which will attract a large number of football supporters to the town. PS Don Pocock invited and answered questions from Councillors.

99. COUNCILLOR MOTION

Councillor Nick Murry presented the motion on Climate Change.

The motion was seconded by Councillor Michelle Pearce.

Councillor Peter Hutton moved the following amendment to the motion:

Number one in Cllr Murry's Motion is substituted with the words, Chippenham Town Council recognise, acknowledge and support the fact that Wiltshire Council declared a Climate Emergency for Wiltshire at the Full council meeting on February 26th 2019.

And also that Cllr Murry's recommendations 2-8 on page 3 are referred to the Chief Executive who shall be instructed to write a feasibility report on the deliverability of these aspirations which shall be presented to a future meeting of the council's Strategy and Resources Committee.

The amendment was seconded by Councillor Richard Bambury.

Councillors debated the amendment to the motion highlighting the need to make a decision that is deliverable by the council. Councillors also noted that part one of the amendment was not agreeable and asked Councillor Hutton if he would remove it and accept part one of the original motion.

Councillor Nick Murry responded to the amendment and noted that his motion would have a strategy developed which would then be submitted to the Strategy and

Resources Committee and noted that he was not in support of Cllr Hutton's amendment.

Councillor Hutton agreed to remove number one of his amendment and replace it with number one of the original motion.

Councillors voted on the amendment and with a majority against it fell.

Councillor Sandie Webb submitted the following amendment to the motion:

1. *This council notes information provided in the motion*
2. *Chippenham Town Council join the growing number of councils declaring a Climate Emergency*
3. *The recommendations 2-8 of Cllr Murry's motion be referred for the Chief Executive to write a report on the deliverability for consideration by the Strategy and Resources Committee.*

It was seconded by Councillor Ashley O'Neill.

Councillors voted on the amendment to the motion and it was carried unanimously.

RESOLVED that

1. This council notes information provided in the motion
2. Chippenham Town Council join the growing number of councils declaring a Climate Emergency
3. The recommendations 2-8 of Cllr Murry's motion be referred for the Chief Executive to write a report on the deliverability for consideration by Strategy and Resources.

Councillor Raj Gill left the meeting.

99. LEADER'S UPDATE

The Leader's report contained a thorough overview of current council business, which was previously circulated, was noted.

100. COMMITTEE MINUTES

- i) Amenities, Culture & Leisure Committee
The minutes of the meeting held on 09 January 2019 and 06 March 2019 was presented with all matters resolved.
- ii) Planning, Environment & Transport Committee
The minutes of the meetings held on 24 January 2019, 14 February 2019 and 07 March 2019 were presented with one recommendation at agenda item 18 and all other matters resolved.
- iii) Strategy and Resources Committee
The draft minutes of the meeting held on 20 February 2019 were presented with all matters resolved.

- iv) Human Resources Committee
The draft minutes of the meeting held on 07 February 2019 were presented with all matters resolved.

101. WORKING PARTY NOTES

- i) Clinical Commissioning Group Consultation Working Party
The draft notes of the meeting held on 07 February 2019 were presented with all matters resolved.
- ii) Special Schools Consultation Working Party
The draft notes of the meeting held on 12 February 2019 were presented with all matters resolved.

102. COUNCILLOR MOTION

Councillor Desna Allen presented the motion on Community Safety and noted that there was an opportunity for Chippenham Town Council to facilitate a forum that would meet quarterly.

Councillors voted on the motion and with all in favour

RESOLVED that

- i) The council set up a community safety forum.

Councillor Melody Thompson left the meeting.

104. COUNCILLOR MOTION

Councillor Peter Hutton presented the motion on the inclusion of 'community matters' on Full Council agendas.

Councillor Sandie Webb submitted a friendly amendment to clarify that part b of the motion refers to not the 15% of CIL that the town council receives but the 85% of CIL which Wiltshire Council retains.

With the majority of councillors in favour it was

RESOLVED that

- i) Community project updates - updates to be given by officers on town council projects or any strategic project where the town council is a key contributing partner opportunity for councillors to ask for updates which can be given verbally or in writing after the meeting.

ii) New CIL projects - for town councillors to raise ideas for new CIL projects, utilising the 85 % retained by Wiltshire Council, to be considered by town council officers in addition to Wiltshire Council.

105. UPDATE ON THE NEIGHBOURHOOD PLAN

The Deputy Chief Executive presented the report on behalf of the Planning Officer updating Councillors on the progress of the Chippenham Neighbourhood Plan since the last update in January 2019. It was noted that any feedback from market stalls regarding ward issues should be passed onto the ward councillor where possible.

RESOLVED that

The report be noted.

106. COUNCILLOR APPOINTMENT TO THE NEIGHBOURHOOD PLAN STEERING GROUP

The Deputy Chief Executive presented the report on behalf of the Planning Officer updating Councillors on the resignation from a member of the Neighbourhood Plan Steering Group.

Councillors were asked for nominations to the Neighbourhood Plan Steering Group, as there were no nominations this vacancy will be circulated again to councillors. If this vacancy is not filled an officer could attend as a substitute.

RESOLVED that

i) The report be noted and the vacancy on the Neighbourhood Plan Steering Group be circulated again by the Chief Executive who will be seeking a councillor nomination.

107. RESOLUTION REGARDING 'QUALITY COUNCIL' STATUS

The Corporate Support Manager presented the report providing councillors the mechanism in which the council can meet the standards set by the local council sector and apply for accreditation in the three tiers of the Local Council Award Scheme.

It was proposed by councillor Desna Allen and seconded by councillor Clare Cape and it was

RESOLVED that

i) Councillors agreed the following:

'To achieve a Quality Award, Chippenham Town Council demonstrates that it meets all requirements of the Foundation Award and has additional documentation and information in place for good governance, effective community engagement and council improvement. The Quality Award criteria include the eligibility criteria for the General Power of Competence.'

108. REPRESENTATION ON EXTERNAL ORGANISATIONS

The Corporate Support Manager presented the report updating councillors on organisations which have requested representation from Chippenham Town Council for 2019/20.

It was noted that the position on Pewsham Community Centre was not active and should be removed and be re-visited should this centre request a council representative at some point in the future.

RESOLVED that

Councillors noted the report.

109. CORPORATE GOVERNANCE STATEMENT

The Deputy Chief Executive presented the report on behalf of the Finance Officer regarding the corporate governance statement. It was noted that the statement aims to remind and reassure that business is transacted in a transparent way.

RESOLVED that

i) Councillors noted and endorsed the report.

110. TO CONSIDER THE PRINCIPLE OF SETTING UP A YOUTH COUNCIL

The Chief Executive presented the report to councillors to consider the principle of setting up a youth council noting that the Democratic Services Manager will look at the best practices and develop a steering group. The Chief Executive noted that he had already met with the three heads of secondary schools in Chippenham and they were supportive of the idea.

It was noted that the youth council should work together with other groups such as the Local Youth Network (LYN) and should have a strong relationship with full council.

It was proposed by councillor Peter Hutton and seconded by councillor Desna Allen and

RESOLVED that

i) Council agreed to set up a youth council.

111. PLANNING, ENVIRONMENT AND TRANSPORT (PET) COMMITTEE RECOMMENDATION

The Deputy Chief Executive presented the report to councillors noting that information had been received from Wiltshire Council following the report being sent out, which outlined criteria set by central government which precludes the High

Street from having a 20mph speed limit due to its length. The Deputy Chief Executive suggested that the matter be referred back to PET Committee.

RESOLVED that

- i) That matter be referred back to PET Committee.

The Chairman closed the meeting.

The meeting closed at 9.05pm.

These minutes are subject to confirmation at the next meeting.

Signed on behalf of the Town Council as a true record of the meeting.

Signature

Date

DRAFT