



**CHIPPENHAM
TOWN COUNCIL**
improving the quality of town life

28 February 2019

To Councillors:

**Richard Bambury
Bill Douglas
Peter Hutton
Nick Murry
Michelle Pearce (Chairman)
Nina Phillips**

**Jenny Budgetell
Raj Gill
Michael Merry
Mary Norton
Andy Phillips
John Scragg**

**MEETING OF THE PLANNING, ENVIRONMENT & TRANSPORT COMMITTEE
- 7 MARCH 2019**

Dear Councillor

You are summoned to attend a meeting of the Planning, Environment & Transport Committee to be held at the Town Hall, High Street, Chippenham on Thursday 7 March 2019 commencing at 7pm for the transaction of the business given in the Agenda attached.

Please note members of the public are invited to address the council at this meeting at 7pm.

Yours faithfully

**Mark Smith MBA LLB (Hons) CMgr FCI FSLCC
Chief Executive**

All council meetings are open to the public and press

RECORDING OF PUBLIC COUNCIL MEETINGS

Recording and using social media is permitted at Council meetings which are open to the public - however, anyone wishing to do so must speak to the Town Council staff prior to the meeting as there are rules which must be followed.

7pm PUBLIC QUESTION TIME (not to exceed 30 minutes)

The public are welcome to make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

Any individual representation is limited to no more than 3 minutes. The Chairman will call the representation from those who are indicating that they wish to speak; written representations can also be received in advance of the meeting.

A record of any public participation session shall not be included in the Minutes, but included as an appendix note to the Minutes of the meeting.

Agenda

Planning, Environment & Transport Committee Meeting - Thursday 7 March 2019

	Wards Affected	Page No.
1. <u>APOLOGIES FOR ABSENCE</u>		
To receive apologies for absence.		
2. <u>NOTIFICATION OF SUBSTITUTION</u>		
To receive any notification of substitution made to the Chief Executive.		
3. <u>DECLARATION OF INTEREST</u>		
<i>All Members of the Town Council are reminded to declare any pecuniary or non-pecuniary interests they may have in any business of the Council, its Committees or Sub-Committees, in accordance with the latest approved Code of Conduct.</i>		
<i>Councillors are reminded to declare any dispensation granted in relation to any relevant matter.</i>		
4. <u>MINUTES</u>		
To approve as a correct record and to sign the draft Minutes of the meeting held on Thursday 14 February 2019.		

	Wards Affected	Page No.
5. <u>CHAIRMAN'S ANNOUNCEMENTS</u>		
To receive any announcements.		
6. <u>PLANNING APPLICATIONS</u>		5
(i) To consider planning applications, as attached, submitted to Wiltshire Council and to submit observations.		
(ii) To consider whether any applications should be 'called-in' for consideration by the Northern Area Planning Committee, nominate a Member to attend and inform the appropriate Unitary Member accordingly.		
(iii) To note an appeal has been made to the Planning Inspectorate in respect of the refusal of planning application 18/10396/FUL (two storey side extension and single storey replacement rear extension together with internal layout and landscaping alterations at 40 Bristol Road). The Town Council objected to this application for reasons in line with those of Wiltshire Council.	CP & Redlands	
7. <u>PET COMMITTEE PROJECTS</u>	ALL	7
To receive a report from the Administrative Services Officer - Planning (copy attached).		
8. <u>LICENSING</u>		
<u>Application for New Premises Licence - Travelodge Hotels Limited, Langley Park, Foundry Lane, Chippenham SN15 1GE</u>	Monkton	
To note the above licensing application was dealt with under 'delegated powers' due to the deadline for comments falling between meetings of the Committee. The application was for the following licensable activities:		
<ul style="list-style-type: none"> • Late Night Refreshment - Daily 23:00 to 05:00 hrs • Sale of Alcohol - Daily 24 hours (restricted to hotel residents and bone fide guests between 23:00 and 10:00 hrs) 		
No objections were received from the public or Councillors within the period given and therefore Wiltshire Council has been informed that the Town Council has no objection to this application.		

9. **WAITING RESTRICTIONS**

ALL

To note that draft proposals for waiting restrictions, as supported by PET on 30 August 2018 will now go forward for public consultation. A proposed Traffic Regulation Order will be advertised in the Gazette and Herald on 28 February 2019 and the consultation period ends on 25 March 2019.

10. **PROPOSED TEMPORARY STREET CLOSURES/TRAFFIC MANAGEMENT**

Town and Country Planning Act 1990 - Section 257: Proposed Diversion of Footpath Chippenham no. 1(part)

Lowden &
Rowden

To note that Wiltshire Council has received an application for the diversion of Footpath 1 at Ivyfields Water Treatment Works under Section 257 of the Town and Country Planning Act 1990. This follows a previous temporary closure notice and planning application 19/00918/FUL. Councillors are asked if they have any comments to make on this proposal.

11. **PRESS RELEASE**

To consider, if necessary, the issue of a press release arising from the meeting.

12. **DATE OF NEXT MEETING**

The next meeting of this Committee will take place on Thursday 28 March 2019.

PLANNING APPLICATIONS - 7 March 2019

Planning applications listed below can be viewed on Wiltshire Council's website at <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/Home.aspx> .

*Case Officers of applications marked with an asterisk have agreed to extend the deadline for Town Council comments.

Application No.	Address/Description	Ward
19/01154/TCA*	Coach House, Rowden Lane SN15 2NN 2m crown reduction to Aspen (T1) and crown raise to 2.5m from ground level. Fell 3 Silver Birch trees (T2, T3 and T4).	Lowden & Rowden
19/01182/TPO*	6 Bruges Close SN15 3SG Reduce decayed limbs from Oak tree by up to 3m.	Monkton
19/01257/LBC	38 Market Place SN15 3HT Removal of glazed partition in entrance hall, provision of replacement door and alteration of modern partitions forming meeting rooms.	Hardens & England
19/01289/FUL	3 Greenway Park SN15 1QG Replace existing single storey side extension. Conversion of detached garage to gym, storage and shower room.	Hardenhuish
19/01315/FUL	2 Rowden Road SN15 2AU Two storey extension and alterations.	Lowden & Rowden
19/01340/TPO*	76 Queens Crescent SN14 0NP 30% crown reduction and 30% crown thin to Lime tree and crown lift to 3m from ground level.	Queens & Sheldon
19/01385/LBC	20A St. Paul Street SN15 1LJ Erection of single storey extension.	Hardenhuish
19/01396/FUL	The Works, The Butts SN15 3JT Dormer windows in existing roof.	Hardens & England
19/01413/FUL	17 Bramble Drive SN15 3PH Proposed two storey and single storey extension.	Pewsham
19/01472/FUL	12 Wetherby Close SN14 0SU Single storey side extension.	CP & Derriads
19/01563/FUL	66 St. Mary Street SN15 3JF Change of use to sui generis (open a new private tattoo studio/art gallery in the existing premise).	Hardens & England
19/01595/LBC	Flat 2, 45 St. Mary Street SN15 3JW Refurbishment of property, construction of 2 stud walls creating a second bedroom.	Hardens & England
19/01597/FUL	40A Moss Mead SN14 0TN Proposed single storey extension to rear.	CP & Derriads
19/01653/FUL	24/25 High Street SN15 3EU New shopfront to existing retail unit.	Hardens & England
19/01657/FUL	Patterdown Rifle and Pistol Range, Patterdown SN15 2NP Construction of a Clubhouse and Indoor Rifle Ranges.	Lowden & Rowden

19/01676/FUL	35 Marshfield Road SN15 1JT Demolition of existing conservatory, new single storey rear extension and new/replacement of existing windows.	Hardenhuish
19/01760/FUL	22 Orchard Road SN14 0BE Alterations to roof to form gable and dormer to accommodate rooms in roof.	Queens & Sheldon
19/01763/FUL	35 King Alfred Street SN15 1NP Proposed conversion of single garage to study with internal door to hall and new external door access. Replace garage door with new window to match the house and block 2 no. side windows.	Hardenhuish
19/01778/FUL	16 Brook Street SN14 0HN First floor extension over existing single storey extension.	Lowden & Rowden
19/01802/ADV	Langley Park, Foundry Lane SN15 1JB Installation of one internally illuminated projecting sign to the new build Travelodge.	Monkton
19/01809/FUL	16 Sarum Road SN14 0QA Proposed single storey rear extension.	Queens & Sheldon
19/01882/FUL	14 Broomfield SN15 1DZ Proposed two storey rear extension and single storey side extension.	Hardenhuish
19/01889/TCA	54A St. Mary Street SN15 3JW Re-pollard 1 Willow to previous pruning points.	Hardens & England
19/01891/FUL	218 London Road SN15 3BG Replace existing garage and shed with new double garage/annex with storage space above.	Hardens & England
Amended Plans		
Members are asked to consider if they wish to make any further comments on the following amended plan.		
18/11596/FUL	Land adjoining Wessex Water, Westmead Lane SN15 3HZ Climbing centre and skate park with associated landscaping and development of the Westmead recreation Ground and open space.	Hardens & England



Agenda Item 7

Meeting	Planning, Environment & Transport Committee
Date	7 March 2019
Report Title	PET Committee Projects
Author	Ann Chard, Administrative Services Officer - Planning

1.0 PURPOSE OF REPORT

1.1 To consider proposals for new projects previously received from Committee members.

2.0 INTRODUCTION AND BACKGROUND INFORMATION

2.1 At the PET Committee meeting held on 1 November 2018 the budget for 2019/20 was discussed and it was agreed that Committee members send suggestions for projects to the Chairman and an item be included on the next agenda (Minute 101(ii) refers).

At the PET Committee meeting held on 22 November 2018 (Minute 113 refers), two projects were put forward for consideration. These were approved in principle and it was agreed that they would be considered further at a future meeting, following research to ascertain the costs involved and the most appropriate sources of funding.

3.0 PET COMMITTEE PROJECTS

3.1 Project A

Councillor Peter Hutton put forward a project to provide additional fishing platforms in Monkton Park. Following discussions with Officers, Councillor Hutton has agreed to defer this project, pending the Council's acquisition of Monkton Park. If the angling club wishes to pursue additional platforms they can do so via Town Council's Community Donations Sub Committee. They are a fully constituted body and would meet this criteria.

3.2 Project B

At the PET Committee meeting on 22 November 2018 Councillor Murry proposed that the PET Committee commission a study on air quality and provision of electrical car charging points. As requested further information has been provided by Councillor Murry and included as Appendix A.

4.0 CONTRIBUTION TO CORPORATE PLAN PRIORITIES

4.1 This project would contribute to the following corporate priority:

Corporate Priority 3 - Maintain and enhance opportunities to create a green, clean and safe environment.

5.0 STAFFING IMPLICATIONS

5.1 There are no staffing implications.

6.0 FINANCIAL IMPLICATIONS

6.1 No specific costs have been provided by Councillor Murry as yet. Councillors will note that in Appendix A Councillor Murry has not determined the exact cost as the project is in its infancy. However Councillors should note that at the time of writing this report, the PET Committee has an available budget of £6075 for the remainder of the financial year 2018/19.

7.0 LEGAL IMPLICATIONS

7.1 There are no legal implications.

8.0 RECOMMENDATIONS

8.1 Councillors consider whether to support the commissioning of an environmental study as detailed in Councillor Murry's report (Appendix A).

Electric Vehicle Charge Point Scoping Study

Background and Justification

The burning of fossil fuels and release of greenhouse gases, principally carbon dioxide (CO₂), is the main cause of anthropogenic climate forcing (climate change). According to the world's leading climate scientists, carbon pollution needs to be cut by 45% by 2030 and come down to zero by 2050, in order to keep global rise in temperature to maximum of 1.5C (over pre-industrial levels) and avoid catastrophic consequences. The recent UN Intergovernmental Panel on Climate Change (IPCC) [report](#) concluded that urgent action is needed to avert 1.5C of warming and that this is affordable and feasible if we act now.

In the UK, the transport sector accounts for 26% of the UK's greenhouse gas (GHG) emissions, the majority of which comes from diesel and petrol cars. Within Europe as a whole, GHG emissions from transport are now 20.5% higher than in 1990 and continuing to rise. The emissions from these vehicles (principally CO₂, NO_x and diesel particulates) are also causing air pollution, which according to a recent NHS [report](#) causes 40,000 premature deaths in the UK and is driving up respiratory and heart disease, impacting disproportionately on children's health.

The Government has [stated](#) that it is committed to putting the UK the forefront of design and manufacturing of zero emission vehicles, and that all new cars and vans will be zero emission by 2040, with at least 50% of new car sales and up to 40% of new van sales being ultra low emission by 2030. Other European countries are moving more quickly, most banning the sale of fossil fuel engine vehicles by 2030, and some (such as Norway) by 2021.

The Committee on Climate Change (CCC), which advises the Government on meeting its long-term legally binding climate targets, has said transport emissions must fall by 44 per cent by 2030 to keep the UK on track to meet its climate goals, calling for "more stretching targets" to encourage uptake of ultra-low emission and electric vehicles. It is likely the UK will have to raise its ambitions and bring forward legislation to promote zero emission vehicles more quickly, in line with other European countries.

The inevitable switch to Ultra Low Emissions Vehicles (ULEV) and (principally) Electric Vehicles (EVs) can't happen, however, without the technology and charging infrastructure being put in place to facilitate it.

The fear by owners of electric vehicles that they will run out of charge too far from the nearest charging point ('range anxiety') is a key factor preventing faster uptake of EVs, and whilst battery technology is helping overcome this, the lack of readily available charging points continues to be a serious constraint. This is backed up by multiple [studies](#) that have found that "public charging infrastructure is a key to growing the electric vehicle market."

In addition, the fact that more than 40% of vehicle owners have access to 'off-road' parking (and therefore accessing their own electricity for charging their vehicles, further underlines the need for 'on-street' charging points.

With only limited Government Intervention (e.g. new legislation for charging points at motorway service stations), local authorities, both principal and parish, have a critical role to play in enabling the transition to EVs.

According to Rt Hon Cheryl Gillan MP (Con), Chair of the All-Party Parliamentary Group on Electric and Automated Vehicles "We are living through an era of extraordinary change in the transport sector. The Government is advancing legislation and a suite of research and commercialisation projects with the goal of the UK becoming an international leader in EVs. Developing a charging network is key to achieving this aim."

For local authorities, funding is available to develop on-street charging and tax relief is in place to help drive EV sales. Councils are also under pressure to meet strict air quality targets and to reduce carbon emissions in line with national targets. Before investing in EV charging points, however, there is a need to understand:

- demand/ take-up of EVs;
- types of charging technology that are available;
- take-up in different segments (e.g. taxis, businesses, private individuals);
- criteria for locating EV charging points;
- EV charge point installation costs;
- the options for delivering EV charging points via public and private sector;
- interaction with Highways Dept. and Utility companies;
- how to deliver, or influence delivery via partners, cost-effective solutions;
- the kind of policies needed to support EV up-take;
- grants available to invest in EV infrastructure.

Proposal

We are at a crossroads, at which those towns and regions that plan and invest will be at an advantage over those that don't. The Government is offering funding support and electric vehicle manufacturers are offering rapidly improving (fast charging and battery storage) technology and affordability. Councils need to do their part to invest at a local level and provide a cleaner, healthier environment for their residents.

It is proposed that Chippenham Town Council undertakes an Electric Vehicle Charging Point Scoping Study aimed at understanding the potential for installing EV charging points:

- a.) on the Town Council's own properties and
- b.) more widely (e.g. on-street charging) through working in partnership with Wiltshire Council's Highways Dept. and the private sector.

The aim of the study would be to:

1. Identify immediate/ short term opportunities for EV charging point on the Town Council's own properties, to enable further analysis and feasibility testing where appropriate;
2. Identify the short/ medium term need for on street and other public EV charging points that could be provided by public and private sector partners, for further investigation and analysis;
3. Identify supportive actions that could be implemented by the Town Council to promote the transition to EVs (e.g. grants, education, collaboration).

Findings of the study would include:

- projections of the current and future take-up amongst different user categories;
- options for delivering charging points through the public and private sector;
- potential cost-effective delivery options;
- evidence base and policies required to support the growth of EVs in Chippenham;
- grants available to town and parish councils to enable investment;
- specific opportunities for EV charging points on CTC's own property;
- benefits in terms of reduction premature deaths and chronic conditions resulting from local air pollution, carbon reduction and local economy;
- recommendations for next steps – partnerships, policy and investment (e.g. on CTC property).

The immediate benefits of the study would be:

- 1. Providing the basis for installing EV charging points on Town Council properties;**
- 2. Providing the basis for installing EV charging points in the town more widely;**
- 3. Opening opportunities for grant funding and partnership working, to invest in our town's future.**

The longer term benefits of the study would be:

- 1. Promoting and facilitating the installation of public EV charging points in and around Chippenham, particularly for the 40% or more of the population who do not have off street parking (and are reliant on publicly available charging points);**
- 2. Reducing toxic air pollution (with all the associated public health benefits); and**
- 3. Reducing GHG emissions and protecting the environment.**

Timescale

It is anticipated the work would then commence in March/ April 2019 and be completed with a matter of weeks, depending on procurement.

Cost

The cost will depend on finally agreed Terms of Reference and quotes (to be obtained by officers) and will not exceed the remaining amount in the PET Committee budget.

Alignment with our Corporate Plan

Chippenham Town Council's Corporate Strategic Plan specifies the Council taking an active role in the future development of the Town, including:

- 'promoting and influencing sustainable development within the town', and**
- 'targeting developer contributions for infrastructure'.**

It also stipulates enhancing opportunities to create a green, clean and safe environment, and the use of renewable energy in its own vehicle fleet.

Promoting EV infrastructure should be a key part of achieving this objective.