



CHIPPENHAM TOWN COUNCIL

Minutes of a meeting of the Civic Matters Sub-Committee held in the Town Hall, High Street, Chippenham on Wednesday 13 March 2019 at 2pm.

COUNCILLORS: Desna Allen (Vice) Michael Merry
Mary Norton Andy Phillips (Chairman)

OFFICERS Daryl Jones (Corporate Support Manager)
PRESENT: Heather Rae (Democratic & Civic Officer)

PUBLIC PRESENT: There were no members of the public present.

PUBLIC QUESTION TIME

There were no written or verbal questions from any member of the public.

33. APOLOGIES FOR ABSENCE

There were no apologies for absence received.

34. NOTIFICATION OF SUBSTITUTION

No notifications of substitution were received.

35. DECLARATION OF INTEREST

No declarations of interest were made.

36. MINUTES

Councillors agreed to approve as a true record the minutes of the meeting held on Wednesday 30 January 2019.

RESOLVED that:

a) The minutes were approved as a correct record and signed by the Chairman.

37. CHAIRMAN'S ANNOUNCEMENTS

i) The Chairman congratulated the Democratic and Civic Officer on her appointment to Democratic Services Manager.

38. CIVIC EVENTS UPDATE

The Democratic and Civic Officer updated Councillors on the upcoming Twinning Reception on Monday 13th May 2019 and the Mayor's Investiture on Wednesday 22nd May 2019.

RESOLVED that:

a) The report be noted.

39. DATE OF NEXT MEETING

The next meeting of the Civic Matters Sub-Committee will be held on Wednesday 5th June 2019.

40. EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED that:

The press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s1. sub section 2.

41. CIVIC AWARD NOMINATIONS

The Democratic and Civic Officer presented Councillors with the Civic Award nomination received.

Councillors discussed the nominations and decided to recommend five nominees to receive an award at Civic Sunday on 21st July 2019.

RESOLVED that:

- a) Councillors agreed to recommend five nominations (B, C, G, H and J) to the upcoming meeting of the Strategy and Resources Committee on 10th April 2019 as outlined in Standing Orders (Appendix A, 5.l).
- b) Councillors agreed on the format of the Civic Award to be presented at Civic Sunday on 21st July 2019.

The meeting closed at 2.20 pm

These Minutes are subject to confirmation at the next meeting.

Signed on behalf of the Sub-Committee as a true record of the meeting

Signature:

Date: