



## 66. STANLEY PARK SPORTS GROUND

### i) Draft community based sports and physical wellbeing activity plan

The Manager of Stanley Park Sports Ground provided Councillors with an update on the development of the corporate strategic plan 2018-2022 priority 1 - 'Develop a community based sports and physical wellbeing activity plan'. It was outlined that now is the right time to develop a community based activity plan diversifying activities offered. Councillors noted this to be a great way to get the community more active and to make the most of the space we have and will be taking on through Devolution.

#### RESOLVED that

- a) Councillors received and noted the report.
- b) The Manager of Stanley Park Sports Ground bring a further report to a future meeting.

### ii) Catering kiosk

The Manager of Stanley Park Sports Ground provided Councillors with an update of the new catering unit at Stanley Park Sports Ground. It was noted that the catering kiosk has had a 'soft opening' and there is an increase in income for caterers. The final stage is the connection of water to the kiosk, following this the kiosk will be able to open completely. This is estimated to take place in two weeks' time.

#### RESOLVED that

- a) Councillors noted the report.

### iii) 3G Artificial Pitches

The Deputy Chief Executive noted that due to heightened media coverage Officers felt it important to update Councillors on the potential health risks of 3G artificial pitches. The Manager of Stanley Park Sports Ground provided Councillors with an update regarding the European Chemical Health Agencies (ECHA) start of public consultation following raised concerns of potential health risks associated with the use of synthetic turf pitches. It was noted that the ECHA will continue to look into the potential health risks and staff will support and provide the information needed to help with this.

#### RESOLVED that

- a) Officers report back to Councillors with further information following the public consultation exercise.

#### **iv) Mental health awareness training for volunteer sports coaches**

The Manager of Stanley Park Sports Ground provided information to Councillors on a potential new initiative to provide Mental Health Awareness Training for volunteer sports coaches from March 2019 in partnership with the Charity 'Thrive'. It was noted that following the tragic loss of a young person in 2017, there is the need for a legacy to be in place to address Mental Health and raise awareness.

Councillors questioned how trained volunteers would be advertised and whether there would be regular refresher training over time or for new volunteers. The Manager of Stanley Park noted that once the training is organised it will be well promoted on social media and to clubs and that over time Stanley Park will aim to offer regular training and refresher courses.

#### **RESOLVED that**

- a) Councillors noted the report and agreed to support the project by offering 'in-kind' support to the value of £385.
- b) Delegated authority was granted to Officers to proceed with this project, subject to obtaining the necessary funding from the Chippenham Area Board.
- c) Should Chippenham Area Board not support this grant application then a further report be brought back to a future meeting.

### **67. VENUES UPDATE**

The Venues Manager presented an update to Councillors on various matters pertaining to the Venues Service area.

#### **i) Review of box office system**

The Venues Manager updated Councillors on research undertaken into various box office systems, concluding that new equipment may need to be purchased to move forward and offered to bring a report back to a future meeting with more details.

#### **ii) Programme of events for 2019**

The Venues Manager noted that there were a diverse range of events in 2018. It was noted that external hires were increasing and a new wedding fair event will be hosted by the Town Council. There will be a diverse range of events to suit all ages including a range of events held over the five week school holidays which will enable families to come to the Town Hall and take part in activities such as face painting. It was noted that following a presentation given to the Wiltshire Wellbeing Committee, a grant was received to organise events for older people such as a tea dance and cinema screening.

#### **iii) Update on Café/Bistro area (formerly Munro's)**

The Venues Manager provided an update noting that the previous tenant of the café/bistro area had left the premises. It was noted that the space would be made safe first and then a short term plan would be put in place to enable a space for people to use. The Deputy Chief Executive noted that the long term plan, to be determined by the Neeld Development Working Party, would likely utilise the new entrance, re-position the box office, bar area and to relocate staff. It was noted that if any Councillor would like to see the space this could be arranged.

#### **iv) Review of Terms and Conditions of Venue hire**

The Venues Manager highlighted areas of the Terms and Conditions of Venue hire which had been amended, including a need for a food hygiene certificate to be provided if self-catering. The Deputy Chief Executive noted that the Terms and Conditions had not been revised in at least eight years. Councillor Pete Bishop noted a phrase used in the Terms and Conditions that was out of date and should read 'force majeure'.

#### **RESOLVED that**

- a) Councillors noted the report.
- b) The Venues Manager bring a report back to a future meeting detailing plans for the box office system.
- c) The proposed revised Terms and Conditions of Venue Hire were approved subject to the amendment of 'force majeure'.

### **68. EXTERNAL SERVICES**

#### **i) Play Enhancements**

The Service Delivery Manager updated Councillors on the planned enhancements to the play areas for 2019. It was noted that the effects of the hot summer of 2018 on play areas would cost in excess of £10,000 however other options are still being looked at.

#### **RESOLVED that**

- a) Councillors noted the report and support the proposals to enhance the play areas.

#### **ii) Use of Glyphosate**

The Service Delivery Manager updated Councillors on the advised use of glyphosate as a weed-killer, following recent media attention and an Officer attending a regional seminar on the subject. It was noted that all staff who use glyphosate are fully trained, wear Personal Protective Equipment (PPE) and already follow the five points of action recommended at the recent seminar.

#### **RESOLVED that**

- a) Councillors noted the report and endorse the continued use of glyphosate as an effective way to combat weeds.

#### **iii) John Coles Park Green Flag Award**

The Service Delivery Manager presented a report to Councillors regarding an application for John Coles Park to apply for the Green Flag Award and presented the Green Flag Management Plan which detailed the application process including the submission deadline date as 31<sup>st</sup> January 2019. Councillors noted that applying for the Green Flag Award would be a good idea and that it would be imperative to involve the community. The Deputy Chief Executive noted that there are clubs and volunteer groups who frequently use the park, as well as organised events such as Family Fun Day. Councillors raised the issue of dogs in the

park, in particular the need to approach the issue through education including better signage to denote in which areas dogs should be on leads.

**RESOLVED that**

- a) Councillors endorsed the Management Plan for John Coles Park and the submission of an application for the Green Flag Award.

**69. CHIPPENHAM MUSEUM**

**i) Volunteering Strategy and Policy**

The Museum Curator presented a draft volunteer strategy and policy to Councillors. It was noted that the museum has been working with volunteers since opening and that volunteers are an integral part of the museum's culture.

**RESOLVED that**

- a) Councillors noted the report approve the volunteering strategy and policy.

**ii) ARTSPACE@CHIPPENHAMMUSEUM**

The Museum Curator presented a report to Councillors on a new initiative to support and engage with local artists. It was noted that artists from Chippenham and surrounding areas would have an opportunity to either bring in a piece to be displayed or to have the whole space. The area would be a professional gallery space to promote the work of local artists.

**RESOLVED that**

- a) Councillors noted the report and endorse the scheme, ARTSPACE@Chippenham Museum.

**70. PRESS RELEASE**

Councillors agreed that a press release would be determined by the Communications and Marketing Officer including ARTSPACE@Chippenham Museum and a statement regarding Stanley Park's catering kiosk once fully operational.

**71. EXCLUSION OF THE PUBLIC AND PRESS**

**RESOLVED that**

The press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s1. sub section 2.

**72. DATE OF NEXT MEETING**

The next meeting of the Amenities, Culture & Leisure Committee will be held on Wednesday 6<sup>th</sup> March 2019.

**73. JOHN COLES PARK - CATERING CONCESSION**

The Deputy Chief Executive presented a report on the outcome of discussions with the current catering operator and tenant on proposals for a new lease agreement at John Coles Park.

**RESOLVED that**

i) Councillors approved the recommendation as per the report.

**74. STANLEY PARK LEASE RENEWALS**

The Deputy Chief Executive presented a report to Councillors to consider the options available at the end of the current agreement period for two leases at Stanley Park.

**RESOLVED that**

i) Councillors approved the recommendation as per the report.

The meeting closed at 8.40pm

These minutes are subject to confirmation at the next meeting.

Signed on behalf of the Town Council as a true record of the meeting.

Signature

Date