

CHIPPENHAM TOWN COUNCIL

Minutes of a meeting of the Planning, Environment & Transport Committee held at the Town Hall, High Street, Chippenham on Thursday 28 June at 7pm

COUNCILLORS

PRESENT: Richard Bambury Jenny Budgell
Bill Douglas Peter Hutton
Michael Merry Nick Murry
Mary Norton Michelle Pearce (Chair)
Andy Phillips John Scragg

OFFICER

PRESENT: Ann Chard, Administrative Services Officer – Planning
Andy Conroy, Planning Officer

PUBLIC

PRESENT: No public were present

In advance of the meeting Councillors received a presentation by representatives from Wiltshire Council and GVA Grimley on Phase Two of the Chippenham Railway Station Development

PUBLIC QUESTION TIME

There were no written or verbal questions from any member of the public.

25. APOLOGIES

There were apologies for absence from Councillors Nina Phillips and Sandie Webb.

26. NOTIFICATION OF SUBSTITUTION

No notification of substitution was received.

27. DECLARATION OF INTEREST

No declaration of interest as defined by the latest approved Code of Conduct in the current approved Standing Orders was received.

28. MINUTES

The Minutes of the meeting held on Thursday 7 June 2018 were approved as a correct record and signed by the Chairman.

29. CHAIRMAN'S ANNOUNCEMENTS

Councillors were asked to contact the Corporate Support Manager with any items for the next meeting on 19 July 2018.

30. **PLANNING APPLICATIONS**

RESOLVED that

- (i) The attached list of observations on planning applications be submitted to the Local Planning Authority.
- (ii) No objection be raised to the Tree Preservation Order for Land to the rear of 1 – 23 Queens Crescent (Ref: 2018/00014/GRP)
- (iii) It was noted that a Planning Appeal Hearing for application number 16/06790/FUL (Proposed erection of 66 dwellings, formation of access road, open space, landscaping & associated works – land at Methuen Park) would take place at 10am on 11 July 2018 at the Council Offices, Monkton Park.
- (iv) It was noted that discussions would soon take place between Wiltshire Council and Morrisons with a hearing expected.

31. **CHIPPENHAM COMMUNITY AREA TRANSPORT GROUP (CATG)**

- (i) Councillors Briefing Note 357 from Wiltshire Council (copy in Minute Book) regarding changes to the administration of CATG meetings was received. Councillor Bill Douglas read out his reasons for objecting to the proposed changes, in particular the nomination at each CATG meeting of a note taker. Councillors questioned the value of taking notes if they were not considered to hold any weight and expressed concerns regarding the future of CATG.

Councillor Bill Douglas proposed the following:

“That the Committee inform the Area Board and the originator of the Notice received by the CATG that the PET Committee support the view of the CATG with regards to their opposition to the withdrawal of the services of the Community Manager and/or an appropriate officer to support the CATG and a ‘note taker’ replacing them. We support this in the interests of maintaining the provision of the quality of ongoing safety measures, as approved by the Group for the residents of Chippenham”.

Councillor Nick Murry requested that the Town Council’s comments be copied to the portfolio holder for the Area Board. The proposal was seconded by Councillor Andy Phillips and a vote was taken which was unanimous.

RESOLVED that the Area Board, its portfolio holder and the originator of the Councillors Briefing Note No. 357 received by the CATG be informed that the Town Council support the view of the CATG with regards to their opposition to the withdrawal of the services of the Community Manager and/or an appropriate officer to support the CATG and a ‘note taker’ replacing them. The Town Council supports this in the interests of maintaining the provision of the quality of ongoing safety measures, as approved by the Group for the residents of Chippenham.

- (ii) Councillor John Scragg, the Town Council's appointed representative, presented a report on the CATG meeting held on 25 June 2018 (copy in Minute Book). Councillor Richard Bambury updated the Committee on the CATG Issue 5645 requesting a weight limit on the Pewsham estate. He stressed that lorries were still using Pewsham and other roads in the town for training purposes and that a letter would be written to the CEO at Lyneham regarding this problem.

(iii) Highway Improvement Requests

Councillors received a report from the Administrative Services Officer – Planning on the above (copy in Minute Book).

Issue 6119 – speed of vehicles on Sadlers Mead

- Councillor Nick Murry described how he'd had extensive conversations with Wiltshire Council Highways officers on the issue, as well as writing to the police, but the speed recordings didn't qualify for community speed watch or for consideration by CATG. Councillor Murry will look at how traffic measures resulting from planned developments near the Olympiad might help improve the situation and also proposed that the Committee write to the Principal Traffic Engineer at Wiltshire Council to enquire about any possible signage that could help. The Committee was also asked for its advice on dealing with similar situations in other areas.

Issue 6331 – dangerous driving near McDonalds

- Councillor Peter Hutton is holding on-going discussions with McDonalds and Sainsbury's regarding the management of their sites. He recommended that a Wiltshire Council senior officer review the situation after 6 months once the improvements to the A350 and the McDonalds roundabout are completed.

RESOLVED that the Town Council's comments on CATG Issues 6119 and 6331 be forwarded to Wiltshire Council for consideration by the Community Area Transport Group.

(iv) Dropped Kerb Exercise 2018/19

Councillors received a report from the Administrative Services Officer – Planning on the above (copy in Minute Book). Councillor Peter Hutton put forward three locations for consideration. It was noted that although there was only sufficient funds to pay for approx. 4 pairs of dropped kerbs, more than 4 could be considered for submission to Wiltshire Council.

RESOLVED that Councillors send any requests they have for dropped kerbs to the Administrative Services Officer – Planning for consideration at the PET Committee meeting on 19 July 2018 (form to be provided).

32. PROPOSED TEMPORARY STREET CLOSURES/TRAFFIC MANAGEMENT

(i) Vintage Carnival Procession

Councillors considered a revised application for the temporary closure of various roads in the Town for the Vintage Carnival Procession on Saturday 14 July 2018 from 19:00 to 20:00 (Minute 22(ii) refers).

RESOLVED that no objections be raised to this revised application.

(ii) Councillors noted that Easton Lane was closed to traffic for approx. 18 months which was causing concern.

RESOLVED that clarification be sought on the closure of Easton Lane with regard to the length/timings of the closure.

33. PRESS RELEASE

No press release was considered necessary.

34. DATE OF NEXT MEETING

The next meeting will take place on 19 July 2018

The meeting concluded at 8.20pm

These Minutes are subject to confirmation at the next meeting

Signed on behalf of the Committee as a true record of the meeting

Chairman:

Date:

PLANNING APPLICATIONS – 28 June 2018

Application No.	Address/Description	Ward
18/03902/FUL*	Lansdowne Court, Bumpers Farm SN14 6RZ - Installation of air conditioning units to the rear of the building. The installation of a gabion retaining wall to the rear of the building, along with minor changes to car parking, bollards, position of cycle store, sliding gates and increase in perimeter path width for rear access. Cllr Andy Phillips consulted: - No objection.	CP & Redlands
18/04645/FUL	41 Bristol Road SN15 1NT - Single storey rear and side extensions. Cllr Michelle Pearce consulted: - No objection.	Hardenhuish
18/04702/ADV*	Akash Tandoori, 19 The Bridge SN15 1HA - Adjustment of font and colour to existing signage. Cllr Nick Murry consulted: - Although the Town Council raises no objection and welcomes improvements to the signage, it would prefer the signage to be externally illuminated or non-illuminated given its location within the Chippenham Conservation Area.	Monkton
18/04829/FUL	Shalou, 32A Hardenhuish Lane SN14 6HN - Proposed single storey rear extension. Cllr Andy Phillips consulted: - No objection.	CP & Redlands
18/04911/FUL*	9 Arundel Close SN14 0PR - First floor extension to rear of existing dwelling. Cllr Mary Norton consulted: - No objection.	Queens & Sheldon
18/04954/FUL*	13 Trenchard Close SN14 0PZ - Front porch extension. Cllr Mary Norton consulted: - No objection.	Queens & Sheldon
18/05066/FUL	165A Malmesbury Road SN15 5LP - Construction of a two storey side extension with fenestration alterations and replacement to main house. Cllr Andy Phillips was consulted, a vote was taken and the following agreed: - Concerns were raised regarding the scale, design and massing of the extension and its ability to become a separate	CP & Redlands / L. Burrell Kington

	dwelling in the future. However, the Town Council does not object to the application but requests that the proposed extension be tied to the host dwelling by way of a condition.	
18/05147/FUL	10 Fortune Way SN15 3UW - Double storey rear extension. Cllr Richard Bambury consulted: - No objection.	Pewsham
18/05238/FUL	<p>Land to rear of 56 to 58 New Road SN15 1ES - Erection of 8 flats. Cllr Nick Murry was consulted, a vote was taken and the following agreed: - The Town Council welcomes the principle of a 3 storey residential development in this location. However, it objects to this application on the following grounds:</p> <ul style="list-style-type: none"> • The plans lack the level of design detail that is expected of development within a conservation area. • The design style is confused and lacks integrity, e.g. discordant flat roofed 'linking section' at odds with historic design style. The use of smooth render above ground floor is not a material consistent with the local vernacular, and stone would be more appropriate. • The front door is to the side rather than facing onto the public realm resulting in poor urban design and a lack of natural surveillance. Additionally, ground floor windows would be obscured by the existing boundary wall. • There is no car parking, which could lead to parking/congestion off site. • There would be poor living conditions for future occupiers as a result of the small and cramped size of flats and lack of any private amenity space. • There may be pressure to remove existing trees to allow light for south facing windows in the development (no arboricultural survey has been submitted so the impact on existing trees is not fully known). • The access/steps should be located within the red line boundary and notice served on Wiltshire Council. <p>The development would be contrary to Policies 57 and 58 of the Wiltshire Core Strategy and the Chippenham Conservation Area Management Plan SPG for the above reasons.</p>	Monkton
18/05595/FUL	52 Celandine Way SN14 6XQ Extension to existing detached garage, new driveway and associated planting areas. Cllr Andy Phillips consulted: - No objection.	CP & Redlands

18/05818/FUL	36 Long Close SN15 3JZ Addition of new 2 storey extension to front (north-west) of property forming enlarged ground floor kitchen and new first floor bedroom. Cllr Bill Douglas consulted: - No objection.	Hardens & England
Amended Plans		
18/01374/FUL	Former West End Social Club, Audley Road SN14 0EP - Convert part of former West End Social Club to accommodate 5 new flats. Cllrs Jenny Budgell & John Scragg consulted: - No further comments.	Lowden & Rowden