

**CHIPPENHAM
TOWN COUNCIL**
Improving the quality of town life

14 November 2018

To Councillors:

**Richard Bambury
Bill Douglas
Peter Hutton
Nick Murry
Michelle Pearce (Chairman)
Nina Phillips**

**Jenny Budgetell
Raj Gill
Michael Merry
Mary Norton
Andy Phillips
John Scragg**

PLEASE NOTE THAT A PRESENTATION BY CHIPPENHAM BOROUGH LANDS CHARITY ON PROPOSALS TO BUILD A COMMUNITY HUB ON LAND AT WESTMEAD WILL TAKE PLACE AT 6.30PM, IN ADVANCE OF THE MEETING

**MEETING OF THE PLANNING, ENVIRONMENT & TRANSPORT COMMITTEE
THURSDAY 22 NOVEMBER 2018**

Dear Councillor

You are summoned to attend a meeting of the Planning, Environment & Transport Committee to be held at the Town Hall, High Street, Chippenham on Thursday 22 November 2018 commencing at 7pm for the transaction of the business given in the Agenda attached.

Please note members of the public are invited to address the council at this meeting at 7pm.

Yours faithfully

**Mark Smith MBA LLB (Hons) CMgr FCI FSLCC
Chief Executive**

All council meetings are open to the public and press

RECORDING OF PUBLIC COUNCIL MEETINGS

Recording and using social media is permitted at Council meetings which are open to the public - however, anyone wishing to do so must speak to the Town Council staff prior to the meeting as there are rules which must be followed.

7pm PUBLIC QUESTION TIME (not to exceed 30 minutes)

The public are welcome to make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

Any individual representation is limited to no more than 3 minutes. The Chairman will call the representation from those who are indicating that they wish to speak; written representations can also be received in advance of the meeting.

A record of any public participation session shall not be included in the Minutes, but included as an appendix note to the Minutes of the meeting.

Agenda

Planning, Environment & Transport Committee - Thursday 22 November 2018

	Wards Affected	Page No.
1. <u>APOLOGIES FOR ABSENCE</u>		
To receive apologies for absence.		
2. <u>NOTIFICATION OF SUBSTITUTION</u>		
To receive any notification of substitution made to the Chief Executive.		
3. <u>DECLARATION OF INTEREST</u>		
<i>All Members of the Town Council are reminded to declare any pecuniary or non-pecuniary interests they may have in any business of the Council, its Committees or Sub-Committees; in accordance with the latest approved Code of Conduct.</i>		
<i>Councillors are reminded to declare any dispensation granted in relation to any relevant matter.</i>		
4. <u>MINUTES</u>		
To approve as a correct record and to sign the draft Minutes of the meeting held on Thursday 1 November 2018 (previously emailed and copy enclosed).		

5. **CHAIRMAN'S ANNOUNCEMENTS**

6. **SADLERS MEAD CAR PARK UPDATE**

ALL

To receive an update from the Wiltshire Council Team working as part of the Station Hub Task Group on proposals to develop Sadlers Mead Car Park as part of Phase Two of the Chippenham Railway Station development.

The planning application relating to this development (18/10267/FUL) will be considered at the next meeting on 13 December 2018 following confirmation from the Case Officer that they are happy to receive comments from the Town Council after its meeting on the 13th.

7. **PLANNING APPLICATIONS**

ALL

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(i) To consider planning applications, as attached, submitted to Wiltshire Council and to submit observations.

(ii) To consider whether any applications should be 'called-in' for consideration by the Northern Area Planning Committee, nominate a Member to attend and inform the appropriate Unitary Member accordingly.

(iii) To note the refusal of planning application 18/08537/FUL (creating vehicular access with dropped kerb at 5 Park Lane) in line with the Town Council's objections made at its meeting on 20 September 2018, i.e. being detrimental to highways safety and failing to preserve the character of the conservation area.

Hardenhuish

8. **PET COMMITTEE PROJECTS**

ALL

8

To consider a report from the Administrative Services Officer - Planning on the above (copy attached).

9. **STREET NAMING: NEW DISTRIBUTOR ROAD SERVING THE NORTH CHIPPENHAM SITE**

Hardenhuish

The Town Council has been approached by Wiltshire Council regarding a suggestion from Langley Burrell Parish Council to name the new distributor road which links the B4069 to the A350 "Kilverts Way" (this road falls within the parish of Langley Burrell).

Assuming that the Town Council has no objections to this proposal, Wiltshire Council will go ahead and arrange for nameplates to be manufactured and erected at appropriate points along the length of road.

Councillors are asked whether they concur with the suggestion from Langley Burrell Parish Council to call this section of road "Kilvert Way".

10. PROPOSED TEMPORARY STREET CLOSURES/TRAFFIC MANAGEMENT

(i) Pre-Consultation Right Hand Turn Ban (Proposed Costa), Bath Road

**CP &
Derrlads**

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Wiltshire Council is carrying out pre-consultation on a proposal for a Right Hand Turn Ban at the proposed access of Costa Coffee, Bath Road. The proposed development will be provided with an in-out arrangement which will require vehicles to enter off the A350 and then exit onto Bath Road (A4). Any vehicles wishing to travel into Chippenham from Costa will be expected to turn left and use the roundabout.

SCHEDULE - Introduction of a No Right Hand Turn to be located on the A4 Bath Road, Chippenham at a point approximately 60m to the east of its junction at Chequers Roundabout. An indicative drawing is attached for information.

Councillors are asked to consider whether they have any comments on this proposal.

(ii) Proposed Sewerage Works in the High Street

**Hardens &
England**

To note that Wessex Water is proposing to install a new sewer in the High Street. Wessex Water has confirmed that proposals have been discussed with Wiltshire Council's Market organisers, the BID, the Banks and Wiltshire Highways to minimise disruption and met the needs of the stakeholders. It is anticipated that work will commence sometime in January 2019 and last for approx. 6 weeks. The key issues addressed are:-

- The High Street will remain open to traffic as per the existing hours.
- Work will be carried out Mon to Thurs only, leaving the area free for the Market on Fri and Sat.
- As far as possible, the new sewer will be installed on the South side of the roadway. The North side will be used as their works access when the road is closed leaving it clear for traffic between 7.30pm and 9.30am. With one carriageway open they will need to provide suitable traffic management most likely automated lights but they are happy to manually manage the lights during peak traffic periods.

(iii) To note the temporary closure of Footpath 4 (part) from its junction with Brooklands for 150m west and Footpath 6 (part) from its junction with Footpath 4 for 200m south from 1 April 2019 for approx. six months to enable residential development.

Lowden &
Rowden

11. PRESS RELEASE

To consider, if necessary, the issue of a press release arising from the meeting.

12. DATE OF NEXT MEETING

The next meeting of this Committee will take place on Thursday 13 December 2018 and will be held at Chippenham Museum.

PLANNING APPLICATIONS - 22 November 2018

Planning applications listed below can be viewed on Wiltshire Council's website at <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/Home.aspx>.

*Case Officers of applications marked with an asterisk have agreed to extend the deadline for Town Council comments.

Application No.	Address/Description	Ward
18/07294/FUL	2 Boundary Road SN15 3NN Single storey detached garage.	Monkton
18/09914/FUL*	1 River Street SN15 3ED Change of use from A1 to D1 for the provision of medical and health services.	Hardens & England
18/09917/FUL	8 Garth Close SN14 6XF Side first floor extension over existing garage and rear single storey extension in garden.	CP & Redlands
18/09937/FUL	8 Unity Street SN14 0AR New side and rear extension with associated demolition and alterations to existing parking arrangements.	Lowden & Rowden
18/09990/FUL	21 Baydons Lane SN15 3JX Loft conversion above single storey side annexe to include Velux roof lights to front and rear elevation and internal alterations to allow access.	Hardens & England
18/10036/FUL & 18/10124/LBC	11-12 High Street SN15 3ER Change of use and alterations of upper floors and ancillary areas to convert to residential with retained commercial ground floor unit.	Hardens & England
18/10079/TCA*	Westmead House, Westmead Lane SN15 3HZ 30% crown reduction to 1 Cherry tree and 2 Sycamore trees, and 25% upper crown reduction to 3 Pear trees, pollard 1 Willow to height of 7m.	Hardens & England
18/10270/FUL	9 Humbolts Hold SN15 3GY Proposed side and rear extensions, plus new entrance lobby. Two storey at side, single storey at rear, internal space adjustment. All new materials to match existing.	Hardens & England
18/10337/TPO	Former Westinghouse Recreation Ground, Park Avenue Removal of large broken limb from Plane Tree.	CP & Redlands
18/10396/FUL	40 Bristol Road SN15 1NR Two storey side extension and single storey replacement rear extension together with internal layout and landscaping alterations.	CP & Redlands
18/10469/FUL	Abbeyfield House, 43 Rowden Lane SN15 2AQ Proposed change of use from vacant residential care home (use class C2) to sui generis use as a larger HMO (House of multiple occupation).	Lowden & Rowden

18/10478/TCA	Ivy Road Industrial Estate Fell 1 dead Ash tree.	Monkton
18/10518/FUL	5 Hither Close SN14 0LF Porch extension and single storey side and rear extension.	CP & Redlands
18/10628/FUL	6 East Yewstock Crescent SN15 1QR Alterations and extensions to existing dwelling.	Hardenhuish
Amended Plan		
Members are asked to consider if they wish to make any further comments on the following amended plan.		
18/08759/FUL	11 Danes Close SN15 3UH Extending driveway using non permeable block paving. Raised garden area to the right hand side. Eco drain at bottom of drive to collect surface water. Drop kerb.	Pewsham



Agenda Item 8

Meeting	Planning, Environment & Transport Committee
Date	22 November 2018
Report Title	Pet Committee Projects
Author	Ann Chard, Administrative Services Officer - Planning

1.0 PURPOSE OF REPORT

- 2.1 To consider any proposals for new PET Committee projects received from Committee members.

2.0 INTRODUCTION AND BACKGROUND INFORMATION

At the PET Committee meeting held on 1 November 2018, Councillors recommended that £12,000 be included in the Sustainable Transport & Environmental Projects capital budget for 2019/20. This recommendation will go forward to the Strategy & Resources Committee for final approval at its meeting on 12 December 2018.

The Committee also noted that the Sustainable Transport & Environmental Projects budget currently had a balance of £5,700 for the remainder of the financial year.

- 2.1 Councillors discussed the possibility of funding projects put forward by the Committee (Minute 101 refers) using the funds available, with the possibility of some funding coming from other budgets under the heading of 'Public Realm'. It was noted that a recent study on leisure facilities at Stanley Park had proved very useful and it was suggested that other studies could be commissioned.

- 2.3 It was agreed that Committee members would send the Chairman any proposals they had for new projects and that an item would be included on a future agenda for further discussion.

3.0 PET COMMITTEE PROJECTS

- 3.1 Committee members are asked to give consideration to any proposals received. All proposals submitted should:-

- Be appropriate for the Sustainable Transport & Environmental Projects capital budget to fund.
- Be accompanied by details of what is proposed, including any staffing implications, legal implications and costs.

3.2 It may be necessary to conduct further investigation into the feasibility of proposed projects and therefore further consideration of each proposal may be required.

3.3 It is suggested that the Committee produce a 'wish list' of projects, in priority order which can be added to over time. These projects can then be implemented as and when funds are available.

4.0 CONTRIBUTION TO CORPORATE PLAN PRIORITIES

4.1 PET Committee Projects will contribute to the following corporate priorities:

- i)** Corporate Priority 1 - Provide facilities and services which support and develop a well-connected town, which promotes health and wellbeing.
- ii)** Corporate Priority 2 - Take an active role in the future development of Chippenham through collaboration with partners and stakeholders.

5.0 STAFFING IMPLICATIONS

5.1 Unknown at this stage.

6.0 FINANCIAL IMPLICATIONS

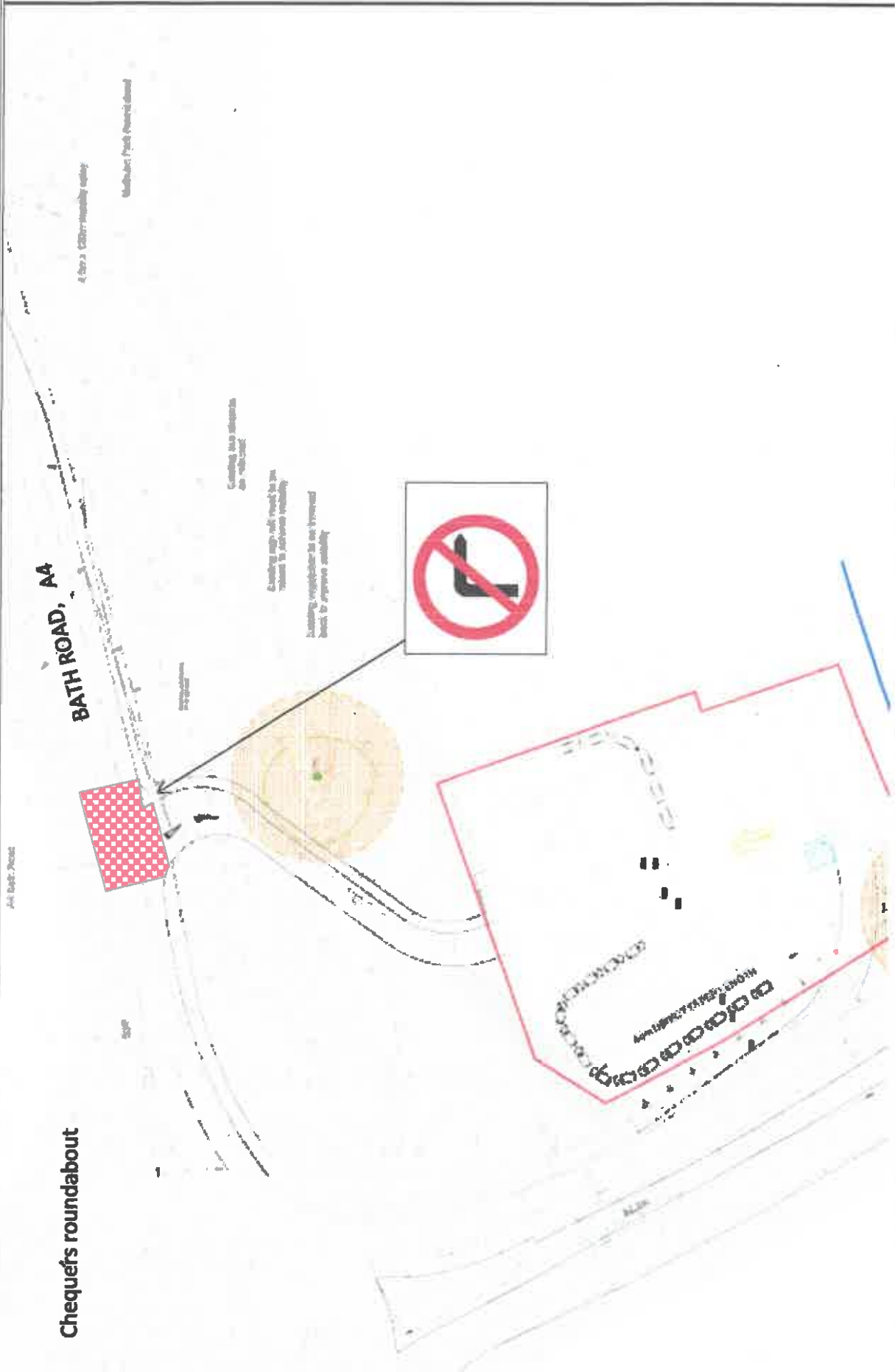
6.1 Unknown at this stage.

7.0 LEGAL IMPLICATIONS

7.1 Unknown at this stage.

8.0 RECOMMENDATION

8.1 Councillors consider any proposals for new PET Committee projects received from Committee members and any agreed are included on a prioritised list for future implementation, as and when funds are available.



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Highway subject to prohibition of Right Hand Turn



Indicative Plan - Indicating area of highway subject to prohibition of right hand turn onto Bath Road

Not to scale