

# CHIPPENHAM TOWN COUNCIL

Minutes of a meeting of the Community Donations Sub Committee held at the Town Hall, High Street, Chippenham on Thursday 18<sup>th</sup> October 2018 at 4pm.

## COUNCILLORS

**PRESENT:** Richard Bambury (Chairman) Desna Allen  
Teresa Hutton Mary Norton  
David Powell

## OFFICERS

**PRESENT:** Charlotte Starkie (Head of Finance and Administration)  
Liz Evans (Corporate Support Officer)

## PUBLIC

**PRESENT:** Representatives from:  
Chippenham Folk Festival  
Home Start Kennett  
Ivy Wildlife Garden  
Lions Club, Chippenham  
Unity House  
Wiltshire Mind

## PUBLIC QUESTION TIME

There were no written or verbal questions received.

### 13. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Peter Bishop and Rajvir Gill.

### 14. NOTIFICATION OF SUBSTITUTION

There were no substitutions

### 15. DECLARATION OF INTEREST

There were no declarations of interest.

### 16. MINUTES

Councillors approved the minutes of the meeting held on 28<sup>th</sup> June 2018 as a true record of the proceedings and they were signed by the Chairman.

### RESOLVED:

That the minutes of 28<sup>th</sup> June 2018 be signed as a true reflection on the meeting.

### 17. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

## 18. REQUESTS FOR COMMUNITY DONATIONS

The Committee considered the following request for donations:

### a. Application for £3,000 from Chippenham Folk Festival

Councillors received information from a representative of the Folk Festival regarding funds to support the Festival for 2019.

#### RESOLVED:

That the Chippenham Folk Festival be awarded £1,350 specifically to support the Children's Festival and the School's Day

### b. Application for £6,795 from Home Start, Kennett

Councillors considered the application and asked questions of a representative of Home Start Kennet and decided that some areas of the application are not supported but that the costs for DBS checks, venue time and promotion be covered.

#### RESOLVED:

That Home Start Kennet be awarded £2,100 specifically to fund DBS checks, venue hire and promotion costs.

### c. Application for £1,000 from Ivy Wildlife Garden

Councillors considered the application from a representative of the Ivy Wildlife Garden. They were impressed by the efforts of the volunteers in arranging events as well as producing regular newsletters and supported the application in full.

#### RESOLVED:

That the Ivy Wildlife Garden be awarded £1,000

### d. Application for £230 from Lions Club of Chippenham

Councillors received an update from a representative of the Lions Club Chippenham and agree to support their application to help with the costs of arranging an auction of promise.

#### RESOLVED:

That Lions Club Chippenham be awarded £230.

### e. Application for £500 from Read Easy Melksham

Councillors considered this application but as no representative was present and information was scant in the application the request was declined.

**RESOLVED:**

That no award be made to Read Easy Melksham.

f. **Application for £1,121 from Unity House (Alabare Christian Care and Support)**

Councillors considered the application form a representative of Unity House and agreed to support the application for dental support for the full amount.

**RESOLVED:**

That Alabare Christian Care and Support be awarded £1,121.

g. **Application for £1,700 from Wiltshire Mind**

Councillors considered an application from a representative of Wiltshire Mind and agreed to support some elements of the application, for activities, volunteer support and publicity to the value of £450.

**RESOLVED:**

That Wiltshire Mind be awarded £450.

A total of £6,251 was awarded at this meeting. This leaves £7,439.75 for the remaining meeting this financial year.

**19. FEEDBACK FROM FORMER GRANT RECIPIENTS**

- a. Councillors noted the feedback from the recipients of Community Donations previously awarded as presented in the written report.
- b. Councillors also received positive feedback from the representative of Unity House, on the success of the vegetable planter project which is flourishing and providing a social and educational activity for residents.

**RESOLVED:**

That Councillors note the report.

**20. BUDGET PROPOSAL FOR 2019/20 AND BEYOND**

Councillors received a report from the Head of Finance and Administration containing a proposal that the annual budget for the Community Donations Scheme be increased from £20,000 to £24,000 per year and that the remainder of the existing Earmarked Fund (£4,045) but used as revenue expenditure in 2019/20, as per the recommendation in the report.

**RESOLVED:**

That the budget for the Community Donations Scheme be increased from £20,000 to £24,000 and that this recommendation be submitted to the Strategy and Resources Committee for consideration in the council budget for 2019/20.

21. **PRESS RELEASE**

A press release will be issued detailing the awards made.

22. **DATE OF NEXT MEETING**

The date of the next meeting will be Thursday 14<sup>th</sup> February 2019.

The meeting concluded at 4.55pm.

These Minutes are subject to confirmation at the next meeting

Signed on behalf of the Committee as a true record of the meeting

Signature:

Date: