



**Chippenham  
Town Council**

Improving  
the quality  
of town life

**2 August 2018**

**To: Councillors**

**Richard Bambury  
Bill Douglas  
Michael Merry  
Mary Norton  
Andy Phillips  
John Scragg**

**Jenny Budgetell  
Peter Hutton  
Nick Murry  
Michelle Pearce (Chairman)  
Nina Phillips  
Sandie Webb**

**Other members of the council for information**

**Dear Councillor**

**MEETING OF THE PLANNING, ENVIRONMENT & TRANSPORT COMMITTEE  
9 AUGUST 2018**

**You are summoned to attend a meeting of the Planning, Environment & Transport Committee to be held at the Town Hall, High Street, Chippenham on Thursday 9 August 2018 commencing at 7pm for the transaction of the business given in the Agenda attached.**

**Please note members of the public are invited to address the council at this meeting at 7pm.**

**Yours faithfully**

**Mark Smith MBA LLB (Hons) CMgr FCMi FSLCC  
Chief Executive**

All council meetings are open to the public and press

## **RECORDING OF PUBLIC COUNCIL MEETINGS**

Recording and using social media is permitted at Council meetings which are open to the public - however, anyone wishing to do so must speak to the Town Council staff prior to the meeting as there are rules which must be followed.

### **7pm PUBLIC QUESTION TIME (not to exceed 30 minutes)**

The public are welcome to make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

Any individual representation is limited to no more than 3 minutes. The Chairman will call the representation from those who are indicating that they wish to speak; written representations can also be received in advance of the meeting.

A record of any public participation session shall not be included in the Minutes, but included as an appendix note to the Minutes of the meeting.

## **AGENDA PLANNING, ENVIRONMENT & TRANSPORT COMMITTEE 9 August 2018**

	<b>Wards Affected</b>	<b>Page No.</b>
<b>1. <u>APOLOGIES FOR ABSENCE</u></b>		
To receive apologies for absence.		
<b>2. <u>NOTIFICATION OF SUBSTITUTION</u></b>		
To receive any notification of substitution made to the Chief Executive.		
<b>3. <u>DECLARATION OF INTEREST</u></b>		
<i>All Members of the Town Council are reminded to declare any pecuniary or non-pecuniary interests they may have in any business of the Council, its Committees or Sub-Committees, in accordance with the latest approved Code of Conduct.</i>		
<i>Members are reminded to declare any dispensation granted in relation to any relevant matter.</i>		
<b>4. <u>MINUTES</u></b>		
To approve as a correct record and to sign the draft Minutes of the meeting held on Thursday 19 July 2018 (previously emailed and copy enclosed).		

	<b>Wards Affected</b>	<b>Page No.</b>
<b>5. <u>CHAIRMAN'S ANNOUNCEMENTS</u></b>		
<b>6. <u>PLANNING APPLICATIONS</u></b>		<b>5</b>
(i) To consider planning applications, as attached, submitted to Wiltshire Council and to submit observations.		
(ii) To consider whether any applications should be 'called-in' for consideration by the Northern Area Planning Committee, nominate a Member to attend and inform the appropriate Unitary Member accordingly.		
(iii) To note an appeal decision for planning application 18/01084/FUL (front and rear dormer extensions to existing office loft spaces at 31 Market Place). The appeal is allowed and planning permission has been granted. On 15 February 2018 the Town Council had no objection to this application.	<b>Hardens &amp; England</b>	
<b>7. <u>CHIPPENHAM COMMUNITY AREA TRANSPORT GROUP (CATG) HIGHWAY IMPROVEMENT REQUESTS</u></b>	<b>Queens &amp; Sheldon</b>	<b>7</b>
To receive a report on the above from the Administrative Services Officer – Planning (copy attached)		
<b>8. <u>LICENSING</u></b>	<b>CP &amp; Redlands</b>	
<b><u>New Premises Licence application for Lidl, Hungerdown Lane SN14 0JW</u></b>		
To consider a New Premises Licence application received by Wiltshire Council made by Lidl, Hungerdown Lane for the following activities:-		
Sale of alcohol (off sales) daily 07:00 – 23:00		
The application is available to be viewed at Wiltshire Council Offices, Monkton Park by prior appointment and any representations against /for the application must be received no later than 28 August 2018.		
Members are reminded that any objections to this application must be able to demonstrate with evidence how the proposals would harm Licensing Objectives. Should the Committee decide to object to this application, a Councillor will need to be selected to attend a hearing if held.		
<b>9. <u>GREAT WESTERN RAILWAY ELECTRIFICATION</u></b>	<b>ALL</b>	
To receive an update on the above from Councillor John Scragg.		

**10. PROPOSED TEMPORARY STREET CLOSURES/TRAFFIC MANAGEMENT**

To note the following (previously emailed to Councillors):-

- |       |   |   |
|-------|---|---|
| (i)   | Temporary closure of A4 Bath Road (part) from its junction with Chippenham Road/Chequers roundabout to its junction with Methuen Park from 6 – 31 August 2018 between the hours of 20:00 and 06:00 to enable work as part of the A350 highway improvement scheme.   | <b>CP &amp;<br/>Derriads/All</b>  |
| (ii)  | Temporary closure of Brook Street and Woodlands Road from 26 July 2018 for approx. 7 weeks to enable Wessex Water to carry out sewer improvement work.  | <b>CP &amp;<br/>Redlands /<br/>Queens &amp;<br/>Sheldon /<br/>Lowden &amp;<br/>Rowden</b> |
| (iii) | To note that as part of its railway upgrade plan, Network Rail will shortly begin essential improvement work to Chippenham Viaduct including the removal of vegetation, replacement/repair of damaged bricks/Bath stone and the repair of cracks. This work will commence on Monday 6 August 2018 and will run until November 2018. | <b>Monkton/<br/>Lowden &amp;<br/>Rowden</b>   |

**11. PRESS RELEASE**

To consider, if necessary, the issue of a press release arising from the meeting.

**12. DATE OF NEXT MEETING**

The next meeting of this Committee will take place on Thursday 30 August 2018.

**PLANNING APPLICATIONS – 9 August 2018**

Planning applications listed below can be viewed on Wiltshire Council's website at <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/Home.aspx>.

\*Case Officers of applications marked with an asterisk have agreed to extend the deadline for Town Council comments.

<b>Application No.</b>	<b>Address/Description</b>	<b>Ward</b>
18/04925/LBC	Monkton Cottage, Monkton Hill SN15 1EP Proposed re-roofing, re-building of existing front wall to lean-to, re-pointing of south, east and west elevations & changing of front elevation windows to metal frame from existing timber frame within existing stone mullions, removal of modern blockwork chimney and re-building of unstable chimney.	Monkton
18/05675/FUL	18B Station Hill SN15 1EG Change of use from A3 to A5.	Monkton
18/06320/TPO*	6 Kilverts Close SN14 0PU Fell 1 Beech tree.	Queens & Sheldon
18/06392/FUL	5 Hawkins Close SN15 3SJ Erection of conservatory to rear of property.	Pewsham
18/06494/FUL	79 Malmesbury Road SN15 1PX Single storey outbuilding in rear garden.	Hardenhuish
18/06510/FUL	Land adjacent to Queens Crescent Demolition of 5 redundant garages, construction of 2 x 3 bedroom, 1 x 2 bedroom houses with off street parking.	Queens & Sheldon
18/06611/FUL	38 Danes Close SN15 3UH Proposed single story front extension.	Hardens & England/Pewsham
18/06658/FUL	37 Marshfield Road SN15 1JT Erection of garden lodge.	Hardenhuish
18/06753/ADV	Hathaway Retail Park, Unit 4, Foundry Lane SN15 1JG Consent to display 3 replacement high level graphics, 2 illuminated and 1 non illuminated.	Monkton
18/06762/FUL	128 London Road SN15 3BA Replacement of existing roof lights and inclusion of new roof lights within existing roof plane.	Hardens & England
18/06771/ADV	Land off Easton Lane Erection of sales signage to advertise Bloor Homes at Chippenham development soon to commence on site works.	CP & Derriads
18/06793/FUL	23 Cranwell Close SN14 0QG Front porch extension.	Queens & Sheldon
18/06799/TPO*	18 Lanhill View SN14 6XS Two metre reduction to Oak tree towards garden boundary.	CP & Redlands

18/06820/FUL	Land at former Causeway Garage, 16-17 The Causeway SN15 3DA Redevelopment to form 46 apartments for the elderly. Guest apartment, communal facilities, access, car parking and landscaping.	Hardens & England
18/06837/FUL	8 Fox Croft Walk SN15 3YB Erection of a 6ft gate to driveway.	Pewsham
18/06850/TPO*	8 Sandes Close SN15 2NH Re-pollard 1 Lime tree back to previous pruning points.	Lowden & Rowden
18/06866/TPO	64 Sutherland Crescent SN14 6RS One metre crown reduction to 1 Oak tree (T1)	CP & Redlands
18/06945/FUL	47 The Causeway SN15 3DD Retrospective planning application for garden office.	Hardens & England
18/07035/FUL	Monkton Park School, Sadlers Mead SN15 3PN Outdoor classroom – open wood clad structure to be used for outdoor learning.	Monkton
18/07039/FUL	47 The Causeway SN15 3DD Retrospective application for loft conversion.	Hardens & England
18/07122/ADV	Lidl SN14 0JP One totem sign.	CP & Redlands
18/07124/ADV	Lidl SN14 0JP Three fascia signs, 3 wall mounted billboards, 1 poster display unit.	CP & Redlands
18/07186/LBC	Mill House, 1 New Road SN15 1EJ Proposed internal alterations and introduction of new exterior door.	Monkton



# CHIPPENHAM TOWN COUNCIL

## Agenda Item 7

Meeting	Planning, Environment & Transport Committee
Date	9 August 2018
Report Title	Chippenham Community Area Transport Group (CATG) Highway Improvement Requests
Author	Ann Chard, Administrative Services Officer - Planning

### 1.0 PURPOSE OF REPORT

- 1.1 Councillors are asked to reconsider Community Area Transport Group (CATG) Issue 5734.

### 2.0 INTRODUCTION AND BACKGROUND INFORMATION

- 2.1 Members are asked to consider:-

- a) Is the request supported?
- b) If supported, what level of contribution the Council is willing to make towards the cost of the proposed scheme (Wiltshire Council normally expect a commitment of 25% match funding from the Town Council for any approved schemes).
- c) Are there any comments regarding the request?
- d) If the request is not supported, what is the reason?

### 3.0 CATG ISSUES FOR CONSIDERATION

- 3.1 **Issue 5734 - Emergency vehicles unable to park at front of Croft Court Residential Care Home.**

This applicant is requesting that half of the layby outside Croft Court is painted with yellow hatch lines to stop people parking thus keeping it free for emergency vehicles and as a pick up/drop off point. On 8<sup>th</sup> March 2018 PET Committee considered this Issue and did not support it.

- 3.2 New Information provided by Wiltshire Council

It has come to light that the Council could combine a previous decision to support (and contribute towards) a similar drop off zone at Lowden Nursery (CATG Issue 6063) with this application for a marginal cost. Instead of having to make a separate TRO for Croft Court, it can be combined with Lowden Nursery with only a small additional cost to the Town Council:-

	Wiltshire Council Contribution (75%)	Town Council Contribution (25%)	Total
Lowden Nursery	£2,250	£750	£3,000
Croft Court	£ 375	£125	£ 500
Total for both			£3,500

Should the Town Council agree to support this Issue, the 25% contribution from the Town Council would be £125 (25% of £500).

#### **4.0 CONTRIBUTION TO CORPORATE PLAN PRIORITIES**

4.1 Working collaboratively with Wiltshire Council regarding Chippenham Community Area Transport Group (CATG) Highway Improvement Requests will contribute to the following corporate priorities:

- i) Corporate Priority 1 - Provide facilities and services which support and develop a well-connected town, which promotes health and wellbeing.
- ii) Corporate Priority 2 – Take an active role in the future development of Chippenham through collaboration with partners and stakeholders.
- iii) Corporate Priority 5 - Efficient use of resources.

#### **5.0 STAFFING IMPLICATIONS**

5.1 There are no staffing implications.

#### **6.0 FINANCIAL IMPLICATIONS**

6.1 Wiltshire Council expect a commitment of 25% match funding from the Town Council for any approved schemes.

#### **7.0 LEGAL IMPLICATIONS**

7.1 There are no legal implications.

#### **8.0 RECOMMENDATIONS**

8.1 Councillors consider whether the Town Council should support the following CATG request in light of new information received, combining a previously agreed TRO for Lowden Nursery with Croft Court at an additional cost to the Town Council of £125:-

**Issue 5734** – Emergency vehicles unable to park at front of Croft Court Residential Care Home.