

CHIPPENHAM TOWN COUNCIL

Minutes of a meeting of the Community Donations Sub Committee held at the Town Hall, High Street, Chippenham on Thursday 28th June 2018 at 4pm.

COUNCILLORS

PRESENT: Richard Bambury (Chairman) Pete Bishop
Teresa Hutton Mary Norton
David Powell

OFFICERS

PRESENT: Charlotte Starkie, Head of Finance and Administration
Liz Evans, Corporate Support Officer

PUBLIC

PRESENT: The Beacon Centre
Chippenham BID
Chippenham RFC
Chippenham Twinning Association
CPM Sounds
Friends of Monkton Park School
Phoenix Amateur Dance Group

PUBLIC QUESTION TIME

There were no written or verbal questions received.

1. ELECTION OF CHAIRMAN

Councillor Richard Bambury was nominated as Chairman of the Sub Committee.

RESOLVED:

That Councillor Richard Bambury be Chairman of the Community Donations Sub Committee for the municipal year.

2. NOTIFICATION OF SUBSTITUTION

There were none.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Desna Allen and Rajvir Gill.

4. DECLARATION OF INTEREST

Councillor David Powell declared a non-pecuniary interest in the applications from Chippenham BID, Chippenham RFC and Chippenham Twinning Association.
Councillor Richard Bambury declared a non-pecuniary interest in the applications from The Lions Club and Chippenham Twinning Association.

5. **ELECTION OF VICE CHAIRMAN**

Councillor Mary Norton was nominated as the Vice Chairman for this Sub Committee.

RESOLVED:

That Councillor Mary Norton be the Vice Chairman of the Community Donations Sub Committee for the municipal year.

6. **MINUTES**

Members approved the minutes of the meeting held on 8th February 2018 as a true record of the proceedings and they were signed by the Chairman.

RESOLVED:

That the minutes of 8th February 2018 be signed as a true reflection on the meeting.

7. **CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

8. **REQUESTS FOR COMMUNITY DONATIONS**

The Committee considered the following request for donations:

a. Application for £500 from The Beacon Centre

Members received information from a representative from The Beacon Centre regarding the equipment which needs replacing for community groups to use.

RESOLVED:

That The Beacon Centre be awarded £500.

b. Application for £900 from Carer Support Wiltshire

Members discussed the application and decided to defer it until the meeting on 18th October 2018.

RESOLVED:

That the Head of Finance and Admin obtain additional financial information and the matter be deferred to the next meeting Councillors would also like clarity on what the money will provide in support of their application.

c. Application for £750 from Chippenham BID

Members received information from representatives from Chippenham BID about the importance of having a good and up to date source of communication between shops, restaurants, clubs etc in the town especially for the night time economy.

RESOLVED:

That Chippenham BID be awarded £750.

d. Application for £3,000 for Chippenham RFC

Members heard from the President of Chippenham RFC about the improvements needed to bring the club house up to date and their ongoing fundraising.

RESOLVED:

That Chippenham RFC be awarded £1,500.

e. Application for £1,000 from Chippenham Twinning Association

Members heard from a member of the CTA committee about the up and coming visit from families from the twinned town of Friedberg and the fundraising of the Twinning Association to enable receiving their host families.

RESOLVED:

That Chippenham Twinning Association be awarded £800.

f. Application for £797 from CPM Sounds (Riverbank Studios)

Members heard from the director of CPM Sounds about the newly set up Jukebox Café. Monies would be spent on advertising the café and Summer Songwriting sessions.

RESOLVED:

That CPM Sounds be awarded £797.

g. Application for £2,000 from the Friends of Monkton School

Members heard from a representative from the FoMS about the outdoor classroom project which the school would like to complete this year to celebrate the 50th anniversary of the school. They have to date, secured in the region of £18,000 through various grants and fundraising events. As the committee had awarded £650 to the school towards benches for their outdoor classroom area in February 2018, it was agreed to support the Friends of Monkton Park School with a further award of £1,000.

RESOLVED:

That the Friends of Monkton Park School be awarded £1,000.

h. Application fro £200 from the Lions Club of Chippenham

No representative from the Lions Club was present. Members discussed the application and decided not to support it on two counts:

- 1) That is was a retrospective application and therefore not within the Committee's criteria;
- 2) That the event had been successful in providing funds for local charities.

RESOLVED:

That Members did not support the application.

i. Application for £962.50 from Phoenix Amateur Dance Group

Members heard from the manager of the Phoenix Amateur Dance Group about the success of the group's first show and how they have booked the Neeld for 2019. Members were encouraged by an affordable dance group and how well it is doing.

RESOLVED:

That Phoenix Amateur Dance Group be awarded £962.50 as an internal transfer to pay the balance of the hire of the Neeld.

j. Application for £200 from the West of England MS Therapy Centre

No representative from the West of England MS Therapy Centre was present. Members discussed the application and decided that there was not enough community benefit for the application to be supported.

RESOLVED:

That Members did not support the application.

k. Application for £300 from the Wiltshire Music Centre Trust

No representative from the Wiltshire Music Centre Trust was present. Members discussed the application and decided to reject it on the basis of the healthy assets of the company.

RESOLVED:

That Members did not support the application.

A total of £6,309.25 was awarded at this meeting from a budget of £20,000.

9. FEEDBACK FROM FORMER GRANT RECIPIENTS

Members noted the feedback from the recipients of Community Donations previously awarded.

RESOLVED:

That Members note the report.

10. REVIEW OF THE APPLICATION PROCESS

Members noted the report from the Head of Finance and Administration.

RESOLVED:

That the revised policy and application form be adopted with immediate effect.

11. PRESS RELEASE

A press release will be issued detailing the awards made.

12. DATE OF NEXT MEETING

The date of the next meeting will be Thursday 18th October 2018.

The meeting concluded at 5.30pm.

These Minutes are subject to confirmation at the next meeting

Signed on behalf of the Committee as a true record of the meeting

Signature:

Date:

DRAFT