

CHIPPENHAM TOWN COUNCIL

Minutes of a meeting of the Civic Matters Sub-Committee held in the Town Hall, High Street, Chippenham on Wednesday 04 April 2018 at 2pm.

COUNCILLORS: Mary Norton (Chairman)
Desna Allen
Andy Phillips

OFFICERS

PRESENT: Mary Laing (Democratic & Civic Officer)

PUBLIC

PRESENT: One member of the public was present (until Minute 38).

PUBLIC QUESTION TIME

There were no written or verbal questions from any member of the public.

32. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Michael Merry and Rajvir Gill.

33. DECLARATION OF INTEREST

Councillor Desna Allen declared a non-pecuniary interest at Minute 39 and stated she would not take part in the selection of one nominee for a Civic Award.

34. MINUTES

Members approved as a true record the minutes of the meeting held on Wednesday 31 January 2018 and they were duly signed by the Chairman.

35. CHAIRMANS ANNOUNCEMENTS

There were no Chairman's announcements.

36. PRESS RELEASE

There were no press release requests made.

37. DATE OF NEXT MEETING

The next meeting will be held on Wednesday 25 July 2018.

The member of the public left the meeting.

38. EXCLUSION OF THE PUBLIC AND PRESS

Councillors agreed to the passing of the following resolution:

“The press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s1. sub section 2.

Councillor Desna Allen did not take part in selection of one of the Civic Award Nominees, due to a non-pecuniary interest.

39. CIVIC AWARD NOMINATIONS

Councillors reviewed all nominations and agreed to recommend nominees A & D for a Civic Award at Civic Sunday in September 2018.

RESOLVED that:

It was **RESOLVED to RECOMMEND** to the Strategy & Resources Committee:

- a) Nominees A & D to receive a Civic Award at Civic Sunday 2018 and that these names be made public at the June meeting of the Town Council.
- b) Members agreed to continue with the current award and certificate.
- c) Members noted the budget.

The meeting closed at 2.15pm.

These Minutes are subject to confirmation at the next meeting.

Signed on behalf of the Sub-Committee as a true record of the meeting.

Signature:

Date: