

CHIPPENHAM TOWN COUNCIL

Minutes of a meeting of the Town Council held at the Town Hall, High Street, Chippenham on Wednesday 23rd November 2011 commencing at 7.00 pm.

PRESENT: Councillor DLB Powell (Chairman)
Councillors Mrs DB Allen, TC Bate, Mrs MM Fallon, R Jones, Mrs MF Lloyd, Mrs SE Oakes, BS Patterson, Mrs NM Phillips, Mrs LS Roberts-Rance, Mrs ME Stickland, Mrs JM Wood, Mrs LK André, WJ Douglas, Mrs EA Kennedy, ACG Noblet, JA Phillips, Mrs M Pile, RHP Purdon, JR Scragg, Ms S Veitch and WA Wood

OFFICERS

PRESENT: Mrs S Wilthew (Clerk & Chief Executive)
Mr A Jones (Head of Service Delivery)
Mrs M Barnett (Heritage Centre Manager/Curator)

44. APOLOGIES

Apologies for absence were received from Councillors Mrs SA Gibson, MC Coates and PR Darby.

45. DECLARATION OF INTEREST

No declaration of interest as defined by the Code of Conduct in the current approved Standing Orders was received.

46. PUBLIC QUESTION TIME

There were no written or verbal questions from any member of the public.

47. PRESENTATION BY OFFICERS

Members received a presentation by Mrs M Barnett, Heritage Centre Manager/Curator, outlining the achievements and work undertaken by the service in the last 12 months.

The Chairman thanked Mrs Barnett for the presentation and congratulated her and the Museum & Heritage Centre team on the broad range and high quality of work they undertake.

48. MINUTES

The Minutes of the meeting held on Wednesday 21 September 2011 were approved as a correct record and signed by the Chairman

49. MATTERS ARISING

There were no matters arising not covered elsewhere on the Agenda.

Those present stood for a one minute silence as a mark of respect for the late former Mayor Douglas Cleverly.

50. MAYOR'S ANNOUNCEMENTS

- (i) The Mayor announced that an Extraordinary Council meeting will be held on 18th January 2012 to confer the Freedom of Entry to Chippenham for 9th Regiment, The Royal Logistical Corps
- (ii) The Mayor announced that he had attended a total of 57 engagements since the previous Town Council meeting including a visit to St Peter's Primary School where he held a question and answer session with the children. A subsequent letter had been received from the Headteacher outlining some of the children's ideas and it was agreed to circulate this letter with the Minutes (attached).
- (iii) Other events included the opening of the new hydro-therapy pool at St Nichols School, the Chippenham Alive late night initiative, the 'Our Specials Town' exhibition at the Heritage Centre and the Remembrance Day Service which was attended by 100 soldiers and cadets
- (iv) Thanks were expressed to Council staff for organising the Town's Christmas Lights Switch On event on 18th November and the two competitions to design the Mayor's Christmas card and the illuminated light motif
- (v) Reminders were issued for the Strategic Plan review session with Members on 25th November, the Sporting Achievements Civic Reception on 30th November and the official opening at Stanley Park Sports Ground of phase 2 on 1st December
- (vi) The Mayor announced that Stanley Park Sports Ground had been nominated for the Public Sector Outdoor Facility of the Year category at the Institute of Groundsmanship annual national awards. The outcome of the nomination will be known on 1st December at the IOG awards taking place at the Reebok Stadium in Bolton.

51. COMMITTEE MINUTES

(a) Strategy and Resources

The Minutes of the meeting held on Wednesday 19th October and Wednesday 2nd November 2011 having been proposed and duly seconded

RESOLVED that the Minutes of the meeting be received and as far as necessary adopted.

(b) Amenities Committee

The Minutes of the meeting held on Wednesday 16th November 2011 having been proposed and duly seconded

RESOLVED that the Minutes of the meeting be received and as far as necessary adopted

(c) Planning and Environment

The Minutes of the following meetings were proposed and duly seconded:-

- Thursday 6th October 2011
- Thursday 27th October 2011
- Thursday 17th November 2011

RESOLVED that the Minutes of the meetings be received and as far as necessary adopted.

52. LAND AT CURLEW DRIVE

Members discussed the potential acquisition of land at Curlew Drive, Cepen Park South for the use as a community amenity and public open space.

RESOLVED that

- i) The Town Council contact the Planning Department at Wiltshire Council to ascertain whether the erection of a fence around the open space at Curlew Drive was in accordance with planning regulations and procedures
- ii) The Town Council approach the owner(s) and agent(s) of land at Curlew Drive, Chippenham to discuss the possibility of constructing community facilities at the land (N/11/03003/FUL)
- iii) All funding opportunities be explored.

53. BUDGET 2012/13

The Chairman reminded Members that at its meeting on Wednesday 14th December 2011 the Strategy & Resources Committee will formulate a recommendation in respect of the 2012/20123 Budget.

54. MEMBER'S TRAINING

The content and appropriateness of the Members training session held on Thursday 10th November was discussed. The overall feedback was very positive and all Members felt the training was very useful and most informative, The Clerk & Chief Executive was thanked for organising an excellent training session.

55. REGISTER OF MEMBERS' INTERESTS UPDATES

Members were requested to check their register of interests to ensure they were still current, if they had not already done so. Several Members updated the forms available at the meeting.

55. PRESS RELEASE

A member of the Press was present.

RESOLVED that a Press Release be issued stating that Stanley Park Sports Ground had been nominated for the Public Sector Outdoor Facility of the Year category at the Institute of Groundsmanship annual national awards.

The meeting closed at 8:05 pm

These Minutes are subject to confirmation at the next meeting.