

CHIPPENHAM TOWN COUNCIL

Minutes of a meeting of the Amenities Committee held at the Town Hall, High Street, Chippenham on Wednesday 16 November 2011 at 7.00pm

PRESENT: Councillor Mr R Jones (Chairman)
Councillors Mrs LK André, TC Bate, MC Coates, JA Phillips, Mrs M Pile, DLB Powell, RHP Purdon and Mrs ME Stickland

ALSO

PRESENT: Councillor ACG Noblet

PUBLIC

PRESENT: Mr David Love, Membership Secretary, Chippenham Garden & Allotment Society
Mrs Ann Bird, General Secretary, Chippenham Garden & Allotment Society

OFFICERS

PRESENT: Mr CNA Williams (Head of Support Services)
Mr A Jones (Head of Service Delivery)
Mr P Hussey (Community Football Development Officer)
Mrs V Lowkis (Halls Manager)

38. APOLOGIES

Apologies for absence were received from Councillors PR Darby, Mrs SA Gibson, Mrs EA Kennedy and Mrs MF Lloyd.

39. DECLARATION OF INTEREST

Councillors R Jones and DLB Powell declared a personal interest in the matters referred to in Minute 35 as allotment holders and took no part in any discussion.

40. PUBLIC QUESTION TIME

Mr Love of the Chippenham and Garden Allotment Society was invited by the Chairman to speak. Mr Love asked whether there was any progress made by the Town Council in acquiring additional land for the purpose of allotments, since this matter was raised some 3 years ago.

Adrian Jones (Head of Service Delivery) responded that the Town Council had indicated to Wiltshire Council that it was keen to acquire any land it owned which it was prepared to transfer to the Town Council. A formal response had also been made to Westlea Housing. Councillor JA Phillips stated the Town Council owned very little land in the Town. Following discussion it was agreed that Adrian Jones should write to the Allotment Society to outline the actions the Town Council had taken and was continuing to pursue, regarding the acquisition of land in the Town for additional allotments.

41. MINUTES

The Minutes of the meeting held on Wednesday 7th September 2011 were approved as a true record and signed by the Chairman.

42. MATTERS ARISING

There were no matters arising not covered elsewhere on the Agenda.

43. CHAIRMAN'S ANNOUNCEMENTS

The Chairman announced that Stanley Park had been nominated for the Public Sector Outdoor Facility of the Year category award, at the Institute of Groundsmanship Industry Awards, taking place on the 1st December 2011 at the Reebok Stadium in Bolton.

44. PROPOSED BUDGET 2012/2013: PROPOSED REVENUE AND CAPITAL BUDGETS AND ANNUAL REVIEW OF FEES AND CHARGES

A joint report was presented by the Head of Support Services and Head of Service Delivery was presented (copy in Minute Book).

After taking Members Questions a number of amendments were agreed including a reduction in the proposed Capital Expenditure budget of £10,000 and an increase in the revenue budget to ensure the sum of £13,000 is included in the Street Furniture budget for planned enhancements in Cepen Park South.

The Substantive Motion was then proposed and duly seconded and a vote taken which was unanimous.

RECOMMENDED that:

- (i) The proposed Fees and Charges for 2012/13 included as Appendix I to these Minutes be forwarded for approval to the Strategy and Resources Committee Meeting on 14th December 2011.
- (ii) The proposed Revenue Budget for 2012/13 included as Appendix II to these Minutes and subject to the amendment for street furniture in Cepen Park South totalling £13,000 be forwarded for approval to the Strategy and Resources Committee Meeting on 14th December 2011
- (iii) The proposed Capital Budget for 2012/13 included as Appendix III to these Minutes and subject to the amendment reducing expenditure by £10,000 be forwarded for approval to the Strategy and Resources Committee Meeting on 14th December 2011.

(Arising from the above it was agreed that a short report explaining the procedure for the interment of ashes and urns together with the relevant fees would be presented to the next Amenities Committee meeting).

45. UPDATE ON THE CAPITAL PROGRAMME 2011/12

A report by the Head of Service Delivery was received (copy in Minute Book)

RESOLVED that the report be noted.

46. CHIPPENHAM SKATEPARK TASK GROUP

A report by the Head of Service Delivery was received (copy in Minute Book).

RESOLVED that: Chippenham Town Council rejects the request made by the Chippenham Skatepark Task Group that land at Stanley Park Sports Ground is made available for the provision of a future skatepark.

47. OPERATIONAL REPORT & ACHIEVEMENTS 2011/12

A report by the Head of Service Delivery was received (copy in Minute Book)

RESOLVED that:

- (i) The necessary work continues to ensure the eight key assessment criteria for Green Flag status are met and an application is submitted by January 2013.
- (ii) The report be noted

48. TOWN & NEELD HALLS OPERATIONS MANAGEMENT REPORT

A report by the Halls Manager was received (copy in Minute Book)

RESOLVED that:

- (i) A usage report be submitted to the next meeting detailing percentage occupancy of the Neeld Hall
- (ii) The report be noted

49. PRESS RELEASE

RESOLVED that a press release be issued detailing that Stanley Park Sports Ground has been nominated for the Institute of Groundsmanship national awards in the Public Outdoor Facility of the Year category.

The meeting closed at pm 8.45 pm

These Minutes are subject to confirmation at the next meeting.