

COUNCIL

16 November 2011

To: Councillors: Mrs DB Allen
TC Bate
PR Darby
Mrs MM Fallon
R Jones
Mrs MF Lloyd
Mrs SE Oakes
BS Patterson
Mrs NM Phillips
DLB Powell
Mrs LS Roberts-Rance
Mrs ME Stickland
Mrs JM Wood
Mrs LK André
MC Coates
WJ Douglas
Mrs SA Gibson
Mrs EA Kennedy
ACG Noblet
MAC Packard
JA Phillips
Mrs M Pile
RHP Purdon
JR Scragg
Ms S Veitch
WA Wood

Dear Councillor

MEETING OF THE FULL COUNCIL – 23 November 2011

You are summoned to attend a meeting of **Chippenham Town Council** to be held at The Town Hall, High Street, Chippenham on **Wednesday 23 November 2011** commencing at **7.00pm** for the transaction of the business given in the Agenda attached.

Please note members of the public are invited to address the council at this meeting at 7.00 p.m.

Yours faithfully,

**Mrs Sue Wilthew, BSc. (Hons), MILCM
Clerk & Chief Executive**

AGENDA
CHIPPENHAM TOWN COUNCIL - Wednesday 23 November 2011

1. APOLOGIES FOR ABSENCE

To receive apologies for absence and consider if the reason for absence should be formally approved by the Council.

2. DECLARATION OF INTEREST

All Members of the Town Council are reminded to declare any interest they may have in any business of the Council, its Committees or Sub-Committees, in accordance with the Code of Conduct included in current approved Standing Orders.

3. PUBLIC QUESTION TIME

To receive any written or verbal questions from the public.

4 PRESENTATION BY OFFICERS

To receive for information a verbal report by Melissa Barnett, Heritage Centre Manager/Curator on recent achievements.

5. MINUTES

To approve as a correct record and sign the Minutes of the meeting held on Wednesday 21 September 2011 (copy previously circulated).

6. MATTERS ARISING

Matters of information not covered on the Agenda.

Members are asked to stand as a mark of respect for the late former Mayor Douglas Cleverly.

7. MAYOR'S ANNOUNCEMENTS

8. COMMITTEE MINUTES

To receive the following:-

a. Strategy and Resources Committee

Minutes of the meetings held on Wednesday 19 October 2011 and Wednesday 2 November 2011 (copies previously circulated).

b. Amenities Committee

Minutes of the meeting held on Wednesday 16 November 2011 and any Recommendations arising (copy to be presented).

c. Planning and Environment Committee

Minutes of the meetings held on:-

- Thursday 6 October 2011 (copy previously circulated). The Recommendation contained in Minute 101(iii) of this meeting is subject to separate consideration under a later item on this Agenda.
- Thursday 27 October 2011 (copy previously circulated).
- Thursday 17 November and any Recommendations arising (copy to be presented).

9. **LAND AT CURLEW DRIVE**

To consider the Recommended item contained in Minute 101(iii) of the Planning & Environment Committee held on Thursday 27 October 2011 as follows:-

- (a) The Town Council approach the owner(s) and agent(s) of land at Curlew Drive, Chippenham to discuss the possibility of constructing community facilities on the land (N/1103003/FUL refers).
- (b) All funding opportunities be explored.

10. **BUDGET 2012/13**

Members are reminded that at its meeting on Wednesday 14 December 2011 the Strategy & Resources Committee will formulate a Recommendation in respect of the 2012/2013 Budget.

11. **MEMBER'S TRAINING**

To receive feedback following the Training Session held on Thursday 10 November 2011.

12. **REGISTER OF MEMBERS' INTERESTS UPDATES**

Members are requested to check their register of interests to ensure they are still current, if they have not already done so (copies of forms will be available at the meeting).

13. **PRESS RELEASE**

To consider, if necessary, the issue of a press release arising from the meeting.