

PLANNING AND ENVIRONMENT COMMITTEE

10 November 2011

Dear Councillor

NOTICE is hereby given that a meeting of the **Planning and Environment Committee** will be held at the Town Hall, High Street, Chippenham on **Thursday 17 November 2011** at which your attendance is requested at **7.00pm**.

Yours faithfully

Sue Wilthew
Clerk & Chief Executive

To: Councillors MC Coates
 PR Darby
 WJ Douglas
 Mrs MM Fallon
 Mrs SA Gibson
 Mrs NM Phillips
 Mrs M Pile
 RHP Purdon
 JR Scragg
 Mrs ME Stickland
 Ms S Veitch
 WA Wood

DLB Powell (ex-officio)
JA Phillips (ex-officio)

Other Members of the Council for information

AGENDA

1. APOLOGIES

2. DECLARATION OF INTEREST

All Members of the Town Council are reminded to declare any interest they may have in any business of the Council, its Committees or Sub-Committees, in accordance with the Code of Conduct included in current approved Standing Orders.

3. PUBLIC QUESTION TIME

To receive any written or verbal questions from the public.

4. MINUTES

To approve as a correct record and to sign the Minutes of the meeting held on Thursday 27 October 2011 (copy previously circulated).

5. MATTERS ARISING

Matters of information not covered on the Agenda.

6. CHAIRMAN'S ANNOUNCEMENTS

7. CHIPPENHAM DEVELOPMENT

To receive a presentation from representatives of the North Chippenham Consortium outlining proposals for development to the north of the town.

Meeting Place Communications have confirmed that proposals for the east of the town will be presented at a small stakeholder event for interested parties and the Town Council informed of details in due course (Minute 108(iv) refers).

8. PROPOSED BUDGET 2012/2013

To consider a Report by the Head of Support Services regarding the proposed budget for 2012/2013 (copy attached).

Members are requested to give prior notice of any questions on the above item.

9. PROPOSED TEMPORARY STREET CLOSURES/TRAFFIC MANAGEMENT/AREA BOARD ISSUES

To consider, if any, applications received regarding the above.

10. STREET NAMING

To consider any letters received regarding street naming.

11. APPEAL NOTICES AND DECISIONS

To consider, if any, information relating to the above.

12. LOCAL PLAN ISSUES

To consider, if any, issues relating to the above.

13. PLANNING APPLICATIONS

- (i) To receive planning applications, as attached, submitted to Wiltshire Council and to submit observations.
- (ii) To receive subsequent planning applications, as above.
- (iii) To nominate a Member to attend the Northern Area Planning Committee to support any recommended refusal if required.

14. PRESS RELEASE

To consider, if necessary, the issue of a press release arising from the meeting.

PLANNING AND ENVIRONMENT COMMITTEE – 17 NOVEMBER 2011

PROPOSED BUDGET FOR 2012/13

Purpose of Report

To consider a proposed budget for 2012/13 which has been prepared in accordance with the guide limit approved by the Strategy and Resources Committee at its meeting on 02 November 2011, plus a proposal for a real terms increase in expenditure for consultancy costs.

Background

At its meeting referred to above the Strategy & Resources Committee determined an increase of not more than 4½ % for ongoing Revenue items and 2 % for staff costs including employer contractual liabilities. Total capital expenditure was also determined.

The Planning and Environment Committee was invited to set a Budget within these parameters so that these matters can be considered by Strategy and Resources Committee at its meeting on 14 December 2011, together with budgets recommended by other Spending Committees.

Therefore a proposed budget for 2012/13 attached to this Report as an Appendix includes a Revenue Budget together with a provision for Capital Expenditure which is within the approved Medium Term Financial Strategy.

A Central Administration Recharge and a Depreciation Charge are included in the usual way to meet the requirements of good accounting practice, although the Depreciation Charge is notional and removed before the Precept is set.

Members are reminded that there may be a small variation in the Central Administration Recharge once the overall budget is determined, as in previous years.

The opportunity has again been taken to reassess the apportionment of staffing costs to Member support and full provision has been made for the direct payroll costs involved in supporting the work of the Committee.

This year the additional sum of £20,000 has been included. This would fund a contribution on a partnership basis to consultancy costs incurred by the Vision Board in respect of community plans required under new legislation, anticipated to be enacted shortly.

The Earmarked Fund for the provision of bus shelters, being those not funded by the Highway Authority, will stand at £17,083 on 31 March 2012.

Therefore the proposed budget excludes the usual annual contribution of £5,000 to this Earmarked Fund. This exclusion would be reviewed as part of the 2013/14 Budget preparation cycle.

RECOMMENDATION

That the attached proposed budget for 2012/13 as circulated is adopted and forwarded for approval to the Strategy and Resources Committee at its meeting to be held on 14 December 2011 .

CNA Williams
Head of Support Services

Ann Chard
Office Manager

PLANNING APPLICATIONS – 17 November 2011

Planning applications listed below will be available for Members' perusal in the Office and prior to the meeting in the Town Hall.

- N/11/02412/FUL Conservatory at 12 Hatherell Road for Mr Shuttleworth.
- N/11/02865/LBC Fascia and hanging sign, internal alterations and re-painting shop front at 55 New Road for British Heart Foundation.
- N/11/02900/TCA Crown thin lime tree by one third at 29 St. Paul Street for Mr Jarman.
- N/11/03319/LBC Demolition of internal walls to create a toilet/shower room and boiler store room at 16-17 New Road for Dominos Pizza Group.
- N/11/03381/FUL Demolition of part lean-to rear extension and erection of single storey rear extension at 35 New Road for Dr Tegner.
- N/11/03427/TPO Remove one limb from oak tree at Morrisons, Cepen Park, Malmesbury Road for Ground Control Ltd.
- N/11/03442/FUL Double garage for domestic use (resubmission of N/11/01055/FUL) at Spindleberry, Pew Hill for Mr Kalbskopf.
- N/11/03448/TCA Tree works to one platanus tree and one acer tree at The Bridge House, Borough Parade for Ashdown Phillips and Partners.
- N/11/03501/S73A Variation of condition 9 of N/01/01005/FUL to allow solar panels on 9 plots – land at the former Cattle Market, Cocklebury Road for Linden Homes Ltd.
- N/11/03504/FUL Rear extensions at 27 Wells Close for Mr Byrne.
- N/11/03506/S73A Variation of condition 9 of N.06/01005/FUL to allow for three porches - land at the former Cattle Market, Cocklebury Road for Linden Homes Ltd.
- N/11/03541/TCA Reduce 12 poplar trees in height by 9 metres (60%) to re-pollard to previous termination points at Lowden Manor Gardens, Lowden Hill for Mr Reed.
- N/11/03582/ADV Display of 5 fascia signs at Units 9 & 10 Bath Road Industrial Estate for Bathwick Tyres Ltd.
- N/11/03590/FUL Extension to existing dwelling at 33 Eastern Avenue for Mr Luscombe-Russell.

AMENDED PLANS

- (i) Amendments to the following planning application are considered sufficiently significant to merit re-consultation:

N/11/01347/S73A Removal of condition 2 of N/07/01271/S73A – provision of wind turbine, land at the former cattle market, Cocklebury Road for Linden Homes Ltd.

The Town Council's comments on 12 May 2011 were:

“The Town Council request that should this application be approved, the contribution from Linden Homes of £20,000 in lieu of the non-installation of the turbine be ring-fenced to provide another form of renewable energy or other energy conservation measure.”

- (ii) Amended plans have been received for the following for information only (copy attached). Members are reminded that the Recommendation contained in Minute 101(iii)/11 will be considered at full Council at its meeting on 14 December 2011:-

N/11/03003/FUL – erection of two 4 bed dwellings and associated access, land at Curlew Drive.