

AMENITIES COMMITTEE

9 November 2011

Dear Councillor

NOTICE is hereby given that a meeting of the **Amenities Committee** will be held at the Town Hall, High Street, Chippenham at which your attendance is requested on **Wednesday 16 November 2011 at 7.00pm.**

Yours faithfully

Sue Wilthew
Clerk & Chief Executive

To: Councillors Mrs LK André
 TC Bate
 MC Coates
 PR Darby
 Mrs SA Gibson
 R Jones
 Mrs EA Kennedy
 Mrs MF Lloyd
 Mrs M Pile
 RHP Purdon
 Mrs LS Roberts-Rance
 Mrs ME Stickland

DLB Powell (ex-officio)
JA Phillips (ex-officio)

Other Members of the Council for information

AGENDA

1. **APOLOGIES**

2. **DECLARATION OF INTEREST**

All Members of the Town Council are reminded to declare any interest they may have in any business of the Council, its Committees or Sub-Committees, in accordance with the Code of Conduct included in current approved Standing Orders.

3. **PUBLIC QUESTION TIME**

To receive any written or verbal questions from the public.

4. **MINUTES**

To approve as a correct record and to sign the Minutes of the meeting held on Wednesday 7 September 2011 (copy previously circulated).

5. **MATTERS ARISING**

6. **CHAIRMAN'S ANNOUNCEMENTS**

7. **PROPOSED BUDGET 2012/2013: PROPOSED REVENUE AND CAPITAL BUDGETS AND ANNUAL REVIEW OF FEES AND CHARGES**

To receive a joint report by the Head of Support Services and Head of Service Delivery regarding the above (copy attached) and the Appendices referred to:-

- I Proposed Fees and Charges
- II Proposed Revenue Budget
- III Proposed Capital Budget

8. **UPDATE ON THE CAPITAL PROGRAMME 2011/12**

To consider a report from the Head of Service Delivery (copy attached).

9. **CHIPPENHAM SKATEPARK TASK GROUP**

To consider a report from the Head of Service Delivery (copy attached).

10. **OPERATIONAL REPORT & ACHIEVEMENTS 2011/12**

To consider a report from the Head of Service Delivery (copy attached).

11. TOWN & NEEDL HALLS OPERATIONS MANAGEMENT REPORT

To receive a report from the Halls Manager (copy attached).

12. PRESS RELEASE

To consider if necessary, the issue of a press release arising from the meeting.