

# CHIPPENHAM TOWN COUNCIL

Minutes of a meeting of a Special Meeting of the Strategy & Resources Committee held at the Town Hall, High Street, Chippenham on Wednesday 19 October 2011 at 7.00 pm.

PRESENT: Councillor ACG Noblet (Chairman)  
Councillors Mrs DB Allen, WJ Douglas, MAC Packard, JA Phillips,  
Mrs NM Phillips, DLB Powell, JR Scragg (part), Mrs JM Wood  
and WA Wood

## OFFICERS

PRESENT: Mrs S Wilthew (Clerk & Chief Executive)  
Mr CNA Williams (Head of Support Services)  
Mr A Jones (Head of Service Delivery)

Two members of the public were present

### 60. APOLOGIES

Apologies for absence were received from Councillors Mrs EA Kennedy, Mrs MF Lloyd, Mrs SE Oakes and BS Patterson.

### 61. DECLARATION OF INTEREST

Councillor Mrs DB Allen declared a personal interest as a Member of Wiltshire Council in the matters referred to in Minutes 66/11 and 67/11

Councillor WJ Douglas declared a personal interest as a Member of Wiltshire Council in the matters referred to in Minutes 66/11 and 67/11

Councillor MAC Packard declared a personal interest as a Member of Wiltshire Council in the matters referred to in Minutes 66/11 and 67/11

Councillor Mrs NM Phillips declared a personal interest as a Member of Wiltshire Council in the matters referred to in Minutes 66/11 and 67/11.

### 62. PUBLIC QUESTION TIME

There were no written or verbal questions from any member of the public.

### 63. MINUTES

The Minutes of the meeting held on Wednesday 14 September 2011 were approved as a correct record and signed by the Chairman.

### 64. MATTERS ARISING

There were no matters arising not covered elsewhere on the agenda.

65. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's Announcements.

**Prior to consideration of this item Councillors Mrs DB Allen, WJ Douglas, MAC Packard and Mrs NM Phillips each declared a personal interest as referred to in Minute 61/11 above.**

66. MONKTON AND ISLAND PARKS

A joint report by the Clerk & Chief Executive and the Head of Support Services was presented (copy in Minute Book)

Members' Questions were taken to clarify aspects of the background to the report, and an assurance was given that at this stage only approval in principle was sought.

After careful consideration

**RESOLVED** that

- (i) Approval was given in principle to the acquisition of the Monkton and Island Parks by devolution from Wiltshire Council under the terms of the Community Asset Transfer Scheme.
- (ii) The Officers be authorised to enter into detailed negotiations with the aim of agreeing detailed proposals for funding on the basis of current policy and best practice, including in particular "Finance Follows Function".
- (iii) The negotiations be on the basis that any outstanding maintenance and structural works would be completed before devolution, and that any claims current on devolution would remain with Wiltshire Council for determination.
- (iv) Approval be given to incurring consultancy costs for a structural survey on the bridges and a Record of Condition of any buildings, provided these were financed from an existing budget.
- (v) The Clerk & Chief Executive, or Head of Support Services, be authorised to sign any forms to apply to the Area Board under the Community Assets Transfer Scheme, subject to the application making clear that there were served matters to be determined before final approval could be given.
- (vi) A report be presented to Strategy & Resources Committee on the proposed Heads of Terms for this devolution once all the issues identified in this report have been addressed.

- (vii) No binding contractual commitment be entered into without the further report referred to in (vi) above.

**Prior to consideration of this item, Councillors Mrs DB Allen, WJ Douglas, MAC Packard and Mrs NM Phillips each declared a personal interest as referred to in Minute 61/11 above.**

67. RIVERS ROUTE

A report by the Head of Service Delivery was presented (copy in Minute Book)

On noting the action taken by Wiltshire Council to terminate the partnership funding agreement

**RESOLVED** that the Officers investigate further the points outlined in the report which require further consideration and clarification, and report back to the Strategy & Resources Committee and Personnel sub-Committee at their respective meetings in December 2011.

68. TOWN HALL: UNIT No.2

A report by the Head of Support Services was presented (copy in Minute Book)

After careful consideration of the actions taken to date

**RESOLVED** that

- (i) The actions of the Officers leading up to the surrender of the property known as Unit No.2 be endorsed.
- (ii) The expenditure on consultancy costs from existing budgets in 2011/12 be noted.
- (iii) The loss of rental income in the sum of £11,343.00, plus any liability for Non Domestic Rates in 2011/12, be noted.
- (iv) Delegation be given to the Officers to complete an in depth study of all available options for the property with the aim of reporting to the December meeting of the Strategy & Resources Committee.

69. PRESS RELEASE

**RESOLVED** that no specific Press Release be issued, a member of the Press having been present.

The meeting closed at 7.00 pm

These Minutes are subject to confirmation at the next meeting.