

CHIPPENHAM TOWN COUNCIL

Minutes of a meeting of the Amenities Committee held at the Town Hall, High Street, Chippenham on Wednesday 7 September 2011.

PRESENT: Councillor Mrs SA Gibson (Chairman)
Councillors TC Bate, R Jones, Mrs EA Kennedy, Mrs MF Lloyd,
JA Phillips, Mrs M Pile, RHP Purdon and Mrs ME Stickland

ALSO

PRESENT: Councillors Mrs NM Phillips

OFFICERS

PRESENT: Mr A Jones (Head of Service Delivery)
Mrs V Lowkis (Halls Manager)

25. APOLOGIES

Apologies for absence were received from Councillors Mrs LK André,
Mr DLB Powell and Mrs LS Roberts-Rance

26. DECLARATION OF INTEREST

No declaration of interest as defined by the Code of Conduct in the current approved Standing Orders was received.

27. PUBLIC QUESTION TIME

There were no written or verbal questions from any member of the public.

28. MINUTES

The Minutes of the meeting held on Wednesday 6 July 2011 were amended to note that Councillor TC Bate was in attendance and that they should have read Councillor MC Coats. The Minutes were approved as a true record once these amendments had been made and were signed by the Chairman.

29. MATTERS ARISING

There were no matters arising not covered elsewhere on the Agenda.

30. CHAIRMAN'S ANNOUNCEMENTS

There were no announcements made by the Chairman

31. STANLEY PARK DEVELOPMENT WORKING PARTY

The Minutes of the meeting held on Wednesday 24 August 2011 were received and the recommended item under Minute 11/11 was fully endorsed by those present.

RESOLVED that the Recommended item under minute 11/11 be endorsed.

32. STANLEY PARK SPORTS GROUND

A report by the Head of Service Delivery was received (copy in Minute Book) regarding the proposed Fees & Charges for the new Third Generation (3G) Artificial Grass Pitch. The Head of Service Delivery clarified a number of questions from Members such as the duration of each court booking (i.e. 1 hour) and the clarification on the nature of Charter Standard status.

RESOLVED that the Fees & Charges for the 3G Artificial Grass Pitch at Stanley Park Sports Ground be approved and adopted.

33. VEHICLE & MACHINERY FIVE YEAR CAPITAL REPLACEMENT PROGRAME

A report by the Head of Service Delivery was received (copy in Minute Book) outlining the costs to replace the vehicles and machinery used to maintain the Council's amenities and open spaces.

RECOMMENDED to Strategy & Resources Committee:

- i) That the budget figures outlined in Table 1 of the report (copy in Minute Book) be approved for inclusion in the Council's Medium Term Finance Strategy, to be considered by the Strategy and Resources Committee
- ii) That a sum of £36,500 is included in the Medium Term Finance Strategy for 2012/13 for the purchase of a vehicle should the Council acquire maintenance responsibilities for Monkton Park
- iii) That a sum of £5,000 is included in the Medium Term Finance Strategy for the next five years as a contribution towards the Earmarked/Vehicles Replacement Fund.

34. LITTLE BATTENS (MANOR ROAD) PLAY AREA

A report by the Head of Service Delivery was received (copy in Minute Book) regarding a joint project between Westlea Housing, Wiltshire Council and the Town Council to provide a fenced off 'kickabout' area at Little Battens play area.

RESOLVED that:

- i) Approval is given for the creation of a fenced off 'kickabout zone' at Little Battens play area
- ii) Subject to a successful grant award of £5,000 from Chippenham Area Board, a sum of £5,000 be approved in the Town Council's proposed capital programme for 2012/13.

35. **PROJECTS & ACHIEVEMENTS 2011/12**

A report by the Head of Service Delivery was received (copy in Minute Book)

RESOLVED that

- a. The report be noted
- b. The sum of £10,000 be vired from the Amenities Capital Vehicle Garage budget to the JCP Works Grounds & Buildings budget
- c. Thanks and appreciation be noted to all the Service Delivery staff who have been involved in providing and maintaining the excellent hanging baskets and floral displays in the town centre.

36. **TOWN & NEELD HALLS OPERATIONS MANAGEMENT REPORT**

A report by the Halls Manager was received (copy in Minute Book)

RESOLVED that the report be noted.

37. **PRESS RELEASE**

RESOLVED that no specific Press Release be issued and the Minutes made available in the usual way

The meeting closed at pm 7.40pm

These Minutes are subject to confirmation at the next meeting.