

COUNCIL

14 September 2011

Dear Councillor

NOTICE is hereby given that a meeting of **Chippenham Town Council** will be held at The Town Hall, High Street, Chippenham on **Wednesday 21 September 2011** at which your attendance is requested at **7.00pm**.

Yours faithfully

Sue Wilthew
Clerk & Chief Executive

To Councillors:

Mrs DB Allen	Mrs LK André
TC Bate	MC Coates
PR Darby	WJ Douglas
Mrs MM Fallon	Mrs SA Gibson
R Jones	Mrs EA Kennedy
Mrs MF Lloyd	ACG Noblet
Mrs SE Oakes	MAC Packard
BS Patterson	JA Phillips
Mrs NM Phillips	Mrs M Pile
DLB Powell	RHP Purdon
Mrs LS Roberts-Rance	JR Scragg
Mrs ME Stickland	Ms S Veitch
Mrs JM Wood	WA Wood

AGENDA

1. APOLOGIES

2. DECLARATION OF INTEREST

All Members of the Town Council are reminded to declare any interest they may have in any business of the Council, its Committees or Sub-Committees, in accordance with the Code of Conduct included in current approved Standing Orders.

3. PUBLIC QUESTION TIME

To receive any written or verbal questions from the public.

4. CIVIC AWARD PRESENTATION

To present a Civic Award to Mr John Clark for having the initiative to set up and manage the Chippenham River Festival (Minute 27/11 refers).

Mrs Rachel Heather received her award for her work with St. John's Ambulance at the Civic Service held on 4 September 2011.

5. WILTSHIRE POLICE

To receive an update from Wiltshire Police including notification of the appointment of the new Inspector, Martin Schorah.

6. MINUTES

To approve as a correct record and sign the Minutes of the meeting held on Wednesday 20 July 2011 (copy previously circulated).

7. MATTERS ARISING

Matters of information not covered on the Agenda.

8. MAYOR'S ANNOUNCEMENTS

9. COMMITTEE MINUTES

To receive the following:-

a. Strategy and Resources Committee

Minutes of the meeting held on Wednesday 14 September 2011 and any Recommendations arising (copy to follow).

b. Amenities Committee

Minutes of the meeting held on Wednesday 6 September 2011 (copy enclosed).

c. Planning and Environment Committee

Minutes of the meetings held on:-

- Thursday 4 August 2011 (copy previously circulated)
- Thursday 25 August 2011 (copy previously circulated)
- Thursday 15 September and any Recommendations arising (copy to be presented)

10. COMMUNITY CAMPUS

Pursuant to Minute 23/11 regarding the Community Campus in Chippenham Community Area, Members are asked to nominate a substitute Representative.

11. MEMBERS' TRAINING SESSION

To consider a report from the Clerk & Chief Executive (copy attached).

12. FAIRTRADE

To consider a report from the Clerk & Chief Executive (copy attached).

13. PRESS RELEASE

To consider, if necessary, the issue of a press release arising from the meeting.