

CHIPPENHAM TOWN COUNCIL

Minutes of a meeting of the Amenities Committee held at the Town Hall, High Street, Chippenham on Wednesday 6 July 2011

PRESENT: Councillor Mrs SA Gibson (Chairman)
Councillors Mrs LK André, Mrs MC Coates, R Jones, Mrs EA Kennedy,
Mrs MF Lloyd, JA Phillips, RHP Purdon, and Mrs ME Stickland

ALSO

PRESENT: Councillors Mrs NM Phillips

PUBLIC

PRESENT: Mr David Love, Membership Secretary, Chippenham Garden & Allotment Society

OFFICERS

PRESENT: Mr CNA Williams (Head of Support Services)
Mrs V Lowkis (Halls Manager)

13. APOLOGIES

Apologies for absence were received from Councillors Mrs M Pile and DLB Powell.

14. DECLARATION OF INTEREST

Councillor R Jones declared a personal interest in the matters relating to Allotment Rents/Management Fee referred to in Minute 19/11 as his wife is now an allotment tenant, and took no part in any discussion or voting on that item.

15. PUBLIC QUESTION TIME

In response to a question received from Mr David Love (Membership Secretary of the Chippenham Garden & Allotment Society) regarding the planning application for a site at Lordsmead, it was stated that the Town Council could not comment on it due to a possible future conflict of interest. However the Town Council is prepared to consider any firm detailed proposals in respect of any allotment site.

In response to another question from Mr David Love regarding a site at Patterdown, it was confirmed that no new correspondence has been received from Wiltshire Council.

16. MINUTES

The Minutes of the meeting held on Wednesday 18 May 2011 were approved as a true record and signed by the Chairman.

17. MATTERS ARISING

There were no matters arising not covered elsewhere on the Agenda.

18. CHAIRMAN'S ANNOUNCEMENTS

The Chairman thanked the Head of Service Delivery and all the staff who were involved with the organisation of the recent Amenities Tour.

Prior to consideration of the next item, Councillor R Jones declared a personal interest as referred to in Minute 14/11 above.

19. ALLOTMENT RENTS/MANAGEMENT FEE: IMPLEMENTING THE BUDGET

A report by the Head of Service Delivery was received (copy in Minute Book)

RESOLVED that

i) The Chippenham Garden & Allotment Society who act as agents for the Town Council serve notice of a rent review on all allotment holders before the 29th September 2011 for a rent review effective from the 29th September 2012

ii) The rent payable from the 29th September 2012 will be not less than £5.30 per lug or £53.00 per full sized plot (10 lugs) and £26.50 per half size plot.

iii) The Management Fee payable to the Chippenham Garden & Allotment Society for 2012/13 will be adjusted in line with any uplift which may be applied when the Town Council sets next year's budget.

20. OPERATIONAL REPORT & ACHIEVEMENTS 2011/12

A report by the Head of Service Delivery was received (copy in Minute Book)

It was noted that the Area Board recently approved a Graffiti Wall which will be sited near Gladstone Road Bridge.

RESOLVED that the report be noted.

21. BAYDONS WOOD

A report by the Head of Service Delivery was received (copy in Minute Book)

A proposal not to lease it was tabled and duly seconded, but on taking a vote was lost.

An amendment to the original Recommendation was then tabled and duly seconded. On taking a vote it was approved and incorporated into the Substantive Motion.

The Substantive Motion was then proposed from the Chair and after taking a vote

RECOMMENDED that the Strategy & Resources Committee approves

- a. That a lease be entered into for no more than 25 years with the option to renew.
- b. The Town Council accepts the one-off sum of £300 offered by the Woodland Trust.
- c. Approval be given to complete, in accordance with Standing Orders, any lease documents required by the Woodland Trust to transfer Baydons Wood to the Town Council.

22. **TOWN & NEELD HALLS OPERATIONS MANAGEMENT REPORT**

A report by the Halls Manager was received (copy in Minute Book)

RESOLVED that the report be noted and Members thanked the Halls Manager.

23. **STANLEY PARK DEVELOPMENT WORKING PARTY**

RESOLVED that the next meeting of the Working Party be held on Wednesday 24th August 2011 at 2.30pm in the Mayor's Parlour to consider further progress in relation to the proposed fishing lakes.

24. **PRESS RELEASE**

RESOLVED that no specific Press Release be issued and the Minutes made available in the usual way