

# PLANNING AND ENVIRONMENT COMMITTEE

14 April 2011

Dear Councillor

**NOTICE** is hereby given that a meeting of the **Planning and Environment Committee** will be held at the Town Hall, High Street, Chippenham on **Thursday 21 April 2011** at which your attendance is requested at **7.00pm**.

Yours faithfully

Sue Wilthew  
Clerk & Chief Executive

To: Councillors      MC Coates  
                             PR Darby  
                             Mrs MM Fallon  
                             Mrs SA Gibson  
                             JA Phillips  
                             Mrs NM Phillips  
                             Mrs M Pile  
                             RHP Purdon  
                             JR Scragg  
                             Mrs ME Stickland  
                             Ms S Veitch  
                             WA Wood

Mrs SE Oakes (ex-officio)  
DLB Powell (ex-officio)

Other Members of the Council for information

## AGENDA

1. APOLOGIES

2. DECLARATION OF INTEREST

*All Members of the Town Council are reminded to declare any interest they may have in any business of the Council, its Committees or Sub-Committees, in accordance with the Code of Conduct included in current approved Standing Orders.*

3. PUBLIC QUESTION TIME

To receive any written or verbal questions from the public.

4. MINUTES

To approve as a correct record and to sign the Minutes of the meeting held on Thursday 31 March 2011(copy previously circulated).

5. MATTERS ARISING

Matters of information not covered on the Agenda.

6. CHAIRMAN'S ANNOUNCEMENTS

7. CHIPPENHAM TOWN PLANNING STEERING GROUP

To receive the Minutes of the meeting held on Tuesday 12 April 2011 and any Recommendations arising (copy to be presented).

8. CHIPPENHAM TOWN COUNCIL AND THR FUTURE DEVELOPMENT OF CHIPPENHAM

In accordance with Minute 194/10 of the Planning & Environment Committee held on Thursday 10 March 2011 and Minute 71/10 of the Council meeting held on Wednesday 23 March 2011 to endorse the following policy and submit to Wiltshire Council as Local Planning Authority:-

“Chippenham Town Council accepts that there is a need for an increase in both residential and employment land in the Chippenham area. Any such development to be sustainable with the number of residential and employment sites being determined after in depth consultation with all sections of the community, and based on coherent and compelling evidence to be gathered and presented”.

9. FEEDBACK SEMINAR AT MONKTON PARK

To note that two Officers attended the Feedback Seminar held at Monkton Park on Tuesday 5 April 2011. The key points raised were as follows:-

- Request for training for TC/PC Members and Officers in planning law and practice.
- Request for clarification of the criteria used for the “calling in” procedure by a Unitary Member.
- Request for greater feedback when decisions are made against the recommendation of the TC/PC.
- Request for a nominated point of contact for TC/PCs who could take initial enquiries, advise which Case Officer is responsible etc.

10. PROPOSED TEMPORARY STREET CLOSURES/TRAFFIC MANAGEMENT/AREA BOARD ISSUES

(i) Request for Highway Improvements (Ref No. 1591)

To consider a request received by Chippenham Area Board to lower the speed limit at Sheldon Road tunnel to Lowden Hill and to forward comments by Monday 7 May (copy attached).

(ii) Temporary Closure of Ladyfield Road (Part)

To receive Notice from Wiltshire Council of the temporary closure of Ladyfield Road (part) from its junction with Kingsley Road in a north-easterly direction to its junction with Unity Street to enable Wiltshire Council to replace bridge deck. These works will commence on 3 May and it is anticipated that the work will take eight weeks to complete.

(iii) Temporary Closure of Monkton Hill

To receive an email from Mouchel (copy attached) and Notice from Wiltshire Council of the temporary closure of Monkton Hill from its junction with Station Hill in a south-westerly direction to its junction with New Road to enable Wiltshire Council to resurface the carriageway.

(iv) The County of Wiltshire (Northern Wiltshire) (Off Street Parking Places) Order 2011

To receive the above Order from Wiltshire Council (Minute 177/10 refers). This Order will come into effect from 18 April 2011.

11. STREET NAMING

To consider any letters received regarding street naming.

12. APPEAL NOTICES AND DECISIONS

N/10/04645/FUL – 2 Portal Close

Pursuant to Minute 169/10 to note that details of a Planning Appeal have been received regarding the above application (details available in the Office).

13. LOCAL PLAN ISSUES

To consider, if any, issues relating to the above.

14. PLANNING APPLICATIONS

- (i) To receive planning applications, as attached, submitted to Wiltshire Council and to submit observations.
- (ii) To receive subsequent planning applications, as above.
- (iii) To nominate a Member to attend the Northern Area Planning Committee to support any recommended refusal if required.

15. PRESS RELEASE

To consider, if necessary, the issue of a press release arising from the meeting.

**PLANNING APPLICATIONS – 21 April 2011**

Planning applications listed below will be available for Members' perusal in the Office and prior to the meeting in the Town Hall.

- |                |  |
|----------------|--|
| N/11/00983/LBC | Demolition to part lean-to rear extension and erection of single storey rear extension at 35 New Road for Dr Tegner.         |
| N/11/01062/TPO | Crown reduction of 6 lime by 33% at 18 Willowbank for Mr Clucas.   |
| N/11/01127/FUL | Erection of wooden gazebo at St. Paul's Primary School, the Oaks.  |
| N/11/01144/FUL | Erection of rear single storey detached garage with new access at 48 Park Avenue for Mrs Burt.                               |
| N/11/01155/FUL | Two storey side and rear extensions and erection of conservatory at 29 Birch Grove for Mr Saunders.                          |
| N/11/01168/FUL | Single storey side extension at 30 Hatherell Road for Mr Bird.   |
| N/11/01184/FUL | Erection of security fencing at Cromwell House, Vincients Way, Bumpers Farm Industrial Estate for Executive Jet Support Ltd. |
| N/11/01196/FUL | Single storey extension and erection of bay window at 70 Sadlers Mead for Mr & Mrs Smith.                                    |
| N/11/01232/FUL | Two storey extension at 11 Brighton Way for Mr Heppell.  |
| N/11/01234/TPO | Tree surgery to three beech trees at 6 Kilverts Close for Mrs Mannings.  |
| N/1101237/ADV  | Free standing sign at MRG (Volvo), Methuen Park, Bath Road.  |
| N/11/01240/FUL | Conversion from commercial offices to two self contained dwellings at 15 New Road for MSG Sandhurst Ltd.                     |
| N/11/01243/FUL | Erection of two storey extension to side and single storey extension to rear at 32 Langley Road for Mr Williams.             |
| N/11/01266/FUL | Alterations to flat roof dormer and erection of single storey pitched roof extension at Walcot, Bath Road for Mr Harding.    |