

AMENITIES COMMITTEE

9 March 2011

Dear Councillor

NOTICE is hereby given that a meeting of the **Amenities Committee** will be held at the Town Hall, High Street, Chippenham at which your attendance is requested on **Wednesday 16 March 2011 at 7.00pm.**

Yours faithfully

Sue Wilthew
Clerk & Chief Executive

To: Councillors Mrs LK André
 TC Bate
 PR Darby
 Mrs SA Gibson
 R Jones
 Mrs EA Kennedy
 Mrs MF Lloyd
 BS Patterson
 Mrs M Pile
 RHP Purdon
 Mrs LS Roberts-Rance
 Mrs ME Stickland

Mrs SE Oakes (ex-officio)
DLB Powell (ex-officio)

Other Members of the Council for information

AGENDA

1. APOLOGIES

2. DECLARATION OF INTEREST

All Members of the Town Council are reminded to declare any interest they may have in any business of the Council, its Committees or Sub-Committees, in accordance with the Code of Conduct included in current approved Standing Orders.

3. PUBLIC QUESTION TIME

To receive any written or verbal questions from the public.

4. MINUTES

To approve as a correct record and to sign the Minutes of the meeting held on Wednesday 12 January 2011 (copy previously circulated).

5. MATTERS ARISING

6. CHAIRMAN'S ANNOUNCEMENTS

7. ALLOTMENTS WORKING PARTY

(i) To receive the Minutes of the meeting held on Friday 21 January 2011 (copy previously circulated).

(ii) To receive a report from the Head of Service Delivery on the Proposed Management Fee Level to the Chippenham Garden & Allotment Society (copy attached).

8. FESTIVE LIGHTS

To receive a report from the Head of Service Delivery regarding the Festive Lights and Future Options (copy attached).

9. CHIPPENHAM TOWN MARKET

To receive a report from the Head of Service Delivery on the options for the future management and operation of the Town Market (copy attached).

10. PROJECTS & ACHIEVEMENTS 2010/11

To receive a report from the Head of Service Delivery (copy attached).

11. CAPITAL PROGRAMME 2010/11

To receive a report from the Head of Service Delivery (copy attached).

12. STRATEGIC PLAN

To give consideration to the Draft Strategic Plan and those aims and objectives relevant to the Amenities Committee (report attached).

13. TOWN & NEELD HALLS OPERATIONS MANAGEMENT REPORT

To receive a report from the Halls Co-ordinator (copy attached).

14. PRESS RELEASE

To consider if necessary, the issue of a press release arising from the meeting.